

# CALENDAR YEAR

# **PROSPECTUS**

M.Sc. / M.Com. / M.H.R.M. / LL.M. / M.A. / B.L.I.Sc. / M.L.I.Sc. / UG Diploma / PG Diploma / Diploma / Certificate Courses / B.A. / B.Com. / B.Sc. / B.B.A. / B.H.M. MCA / MBA (2 years) / MBA (3 years - Two Specializations)



# **Acharya Nagarjuna University**

(NAAC - "A" Grade)

Nagarjuna Nagar - 522 510 GUNTUR (Dist.), Andhra Pradesh v.anucde.info or www.anucde.com e-mail: anucdedirector@gmail.com











# Dear Learners,

The Centre for Distance Education (CDE) of our University has already made a mark among employees, housewives, middle class students, defence personnel and others with manifold courses at UG, PG, Professional and Research level, by offering quality education at an affordable cost through a wide network of study centres. Our CDE offers different courses enabling the knowledge seeker to choose the course of his / her academic interest. All the enthusiastic learners are welcome to make use of the courses offered by CDE and to improve their qualifications, knowledge and career prospects.

# Prof. A. Rajendra Prasad

Vice-Chancellor, Acharya Nagarjuna University





#### Dear Students,

The Centre for Distance Education welcomes all learners to join the fraternity of distance education. It's a matter of pride to mention that Admissions are made twice a year through Calendar year batch (January to December) and Academic Year batch (July to June) and Examinations are also held twice a year i.e., in the month of December and May. The University also provides the facilities for supplementary examinations and betterment examinations to improve the marks obtained by the students of Distance Education.

Those who need any clarification may approach directly the Director or CDE. The Centre will clarify the doubts of the students at every stage and it will extend all possible cooperation and guidance to the students in all academic matters.

#### Prof. P. Sankara Pitchaiah

Director, Centre for Distance Education, ANU



# PROSPECTUS FOR THE CALENDAR YEAR 2017 ONWARDS



M.Sc. / M.Com. / M.H.R.M / LL.M. / M.A./ B.L.I.Sc./ M.L.I.Sc. UG Diploma / PG Diploma / Diploma / Certificate Courses B.A. / B.Com. / B.Sc. / B.B.A. / B.H.M. Courses &

MCA / MBA (2 Years) / MBA (3 Years - Two Specializations)

# Centre for Distance Education **ACHARYA NAGARJUNA UNIVERSITY**

Nagarjuna Nagar - 522 510 A.P.

**Website:** www.anucde.info or www.anucde.com **e-mail:** anucdedirector@gmail.com

# **Phone Numbers**

General Enquiries	:	0863-2346222	Exams UG Section	:	0863-2346229
	:	0863-2346208	Exams UG Section (D.R.)	:	0863-2346228
	:	0863-2293356	Exams PG Section	:	0863-2346258
II / III / IV Year Fee Issues	:	0863-2293299	Exams PG Section (D.R.)	:	0863-2346255
New Admissions	:	0863-2346207	Assistant Registrar (Confidential)	:	0863-2346226
Study Material Issues (Store)	:	0863-2346259	Superintendent (Confidential)	:	0863-2346230
Study Material Preparation		0863-2346223	(Research, Revaluation & SMF	Cas	ses)
'	•		Co-ordinator (Exams) Office	:	0863-2346256
Identification Cards & Hall Tickets	:	0863-2346206	Co-ordinator (Exams)		0863-2346257
Project Proposal and Works	:	0863-2346225	oo ordinator (Exams)	•	
Study Centres		0863-2346209			9441901676
'	•		Director's Peshi	:	0863-2346213
Postal Section	:	0863-2346224	D: / ODE		0000 0040044
Account Section	:	0863-2346520	Director CDE	:	0863-2346214
					9848477441

PRICE: For MBA/MCA: Rs.350/- (Application Cost Rs.15/- + Registration & Processing Fee Rs.335/-) For all other Courses: Rs.120/- (Application Cost Rs.15/- + Registration & Processing Fee Rs.105/-)

#### CDE Website: www.anucde.info or www.anucde.com

#### Students are requested to utilize the Web site of the CDE for the following services:

- 1. **Admission**: Students can download the Entrance Application Form or Admission Application Form for any course of their choice and can use it for admission puspose.
- 2. **Details of all courses:** Students can get the details of eligibility for admission into particular courses, Course structure, syllabi, Fee particular etc.,
- 3. **Details of Study Centres :** The names of all the approved Study Centres as well as the courses offered in each study centre are available from the CDE Website.
- 4. **Identity Card**: Each student enrolled into the CDE courses can also download the ID card from the Website. If the student finds any discrepancy in the Identity Card, the same may be intimated to the CDE office for necessary correction.
- 5. Details of Fee paid by students and the dues of students to CDE are also available in the Website.
- 6. Details examination notification and Time-tables can also be accessed from the Website.
- 7. **Details of Hall-tickets**: Those students who have not received the Hall-tickets for various examinations from the CDE office can download their Hall-tickets from the Web site and use them for attending the examination purpose.
- 8. Students who have appeared for the CDE examinations could access the CDE Website to know their result and the marks they got in the subjects they appeared.
- 9. **Revaluation of Papers :** If the students want to apply for revaluation of their answer scripts they can download the Revaluation Application Form from the Web site and apply for revaluation with the payment of necessary fee.
- 10. Old Examination Question papers for various courses are available in the Website for the convenience of students to prepare well for their examinations.
- 11. The details assignments topics and last dates for submission are also available in the Website.
- 12. The details of commencement of personal contact programme (PCP) classes in the study centres for the courses offered by CDE are available in the Website.
- 13. Employment Guidance.
- 14. Online Study material (available for selective papers)
- 15. Online Admissions
- 16. Online Examinations (under consideration)
- 17. Video Lectures
- 18. Mobile Number Registration to get SMS alerts of ANUCDE
- 19. Students can send your queries to ANUCDE directly from "Contact Us".

# **CONTENTS**

			Page
1.	Achar	ya Nagarjuna University - A brief profile	 1
2.	About	the Centre for Distance Education	 1
3.	Cours	es Offered by the CDE	 7
	3.1	General Eligibility Criteria	 11
	3.2 P	G SCIENCE COURSES	
	3.2.1	M.Sc. Botany	 11
	3.2.2	M.Sc. Zoology	 12
	3.2.3	M.Sc. Physics	 13
	3.2.4	M.Sc. Chemistry	 14
	3.2.5	M.Sc. Microbiology	 15
	3.2.6	M.Sc. Mathematics	 17
	3.2.7	M.Sc. Psychology	 18
	3.2.8	M.Sc. Statistics	 19
	3.2.9	M.Sc. Foods and Nutritional Science	 20
	3.3 C	OMPUTERS & IT COURSES	
	3.3.1	M.Sc. Computers	 21
	3.3.2	M.Sc. (Information Technology)	 23
	3.4 C	OMMERCE AND MANAGEMENT COURSES	
	3.4.1.	M.Com. Banking & Accounts	 24
	3.4.2.	MHRM (Master of Human Resource Management)	 25
	3.5 P	G ARTS COURSES	
	3.5.1	M.A. English	 26
	3.5.2	M.A. Telugu	 27
	3.5.3	M.A. Hindi	 28
	3.5.4	M.A. Economics	 29
	3.5.5	M.A. History	 30
	3.5.6	M.A. Political Science	 31
	3.5.7	M.A. Sociology	 32
	3.5.8	Master of Social Work (M.S.W.)	 33
	3.5.9	M.A. Journalism and Mass Communication	 34

Acharya N	agarjuna University  iv	Centre for Distance	Education
3.6 L	AW COURSES		
3.6.1	LL.M. (Labour Laws)		39
3.6.2	LL.M. (Constitutional and Administrative Law)		39
3.6.3	LL.M. (Torts and Crimes)		39
3.6.4	LL.M. (Corporate and Securities Law)		40
3.7 O	NE YEAR / PG DIPLOMA COURSES		
3.7.1	B.L.I.Sc.		43
3.7.2.	M.L.I.Sc.		44
3.7.3	PGDBT (PG Diploma in Biotechnology)		45
3.7.4	PGDBI (PG Diploma in Bioinformatics)		46
3.7.5	PGDJM (PG Diploma in Journalism and Mass communic	ation)	48
3.7.6	PGDCA (PG Diploma in Computer Applications)		49
3.7.7	PGDIT (PG Diploma in Information Technology)		50
3.8 M	ANAGEMENT DIPLOMA COURSES		
3.8.1	PGDHHM (PG Diploma in Hospital and Health Care Man	nagement)	51
3.8.2	PGDBM (PG Diploma in Business Management)		52
3.8.3	PGDMM (PG Diploma in Marketing Management)		53
3.8.4	PGDHRM (PG Diploma in Human Resource Manageme	ent)	53
3.8.5	PGDFM (PG Diploma in Financial Management)		54
3.8.6	PGDBFM (PG Diploma in Banking and Financial Manag	jement)	55
3.8.7	PGDIB (PG Diploma in International Business)		56
3.8.8	PGDTTM (PG Diploma in Travel and Tourism Managem	ent)	57
3.8.9	PGDIM (PG Diploma in Insurance Management)		58
3.8.10	PGDHM (PG Diploma in Hotel Management)		58
3.9	UG DIPLOMA & CERTIFICATE COURSES		
3.9.1.	Diploma in Food Productions		59
3.9.2	Certificate Course in HIV/AIDS Counseling		60
3.9.3	Certificate course in Hotel and Hospital Management		62
3.10	UG ARTS COURSES		
3.10.1	B.A. (Economics, History, Politics)		63
3.10.2	B.A. (Economics, Public Administration, Politics)		65
3.10.3	B.A. (Economics, Public Administration, Sociology)		66
3.10.4	B.A. (Economics, History, Sociology)		68

Acharya Nagarjuna University	Centre for Distance Education
3.10.5 B.A. (Economics, Politics, Sociology)	70
3.10.6 B.A. (History, Politics, Sociology)	72
3.10.7 B.A. (Public Administration, Politics, Sociology)	73
3.10.8 B.A. (Public Administration, Politics, History)	75
3.10.9 B.A. (English, Economics, Public Administration)	77
3.10.10 B.A. (English, Economics, Politics)	79
3.10.11 B.A. (English, History Politics)	80
3.10.12 B.A. (English, Politics, Public Administration)	82
3.10.13 B.A. (English, History, Telugu)	84
3.10.14 B.A. (Telugu, History, Sociology)	85
3.10.15 B.A. (Telugu, History, Politics)	87
3.10.16 B.A. (Maths, Politics, Economics)	89
3.10.17 B.A. (Maths, English, History)	90
3.10.18 B.A. (Maths, Telugu, History)	92
3.10.19 B.A. (Maths, Economics, Statistics)	93
3.10.20 B.A. (Maths, Stat, Computer Applications)	95
3.10.21 B.A. (Maths, English, Statistics)	96
3.11 UG COMMERCE AND MANAGEMENT COURSES	
3.11.1 B.Com. (General)	98
3.11.2 B.Com. (Computer Applications)	99
3.11.3 BBA (Bachelor of Business Administration)	101
3.11.4 B.H.M. (Bachelor of Hotel Management)	102
3.12 UG SCIENCE COURSES	
3.12.1 B.Sc. (Botany, Zoology, Chemistry)	104
3.12.2 B.Sc. (Maths, Physics, Chemistry)	105
3.12.3 B.Sc. (Maths, Statistics, Computers)	107
3.12.4 B.Sc. (Maths, Physics, Electronics)	108
3.12.5 B.Sc. (Maths, Electronics, Computers)	110
3.12.6 B.Sc. (Maths, Physics, Computers)	111
3.12.7 B.Sc. (Information Technology)	113
3.12.8. B.Sc. (CD & FT)	114

A	charya N	agarjuna University	Centre for L	Distance Education
	3.13	MBA / MCA COURSES		
	3.13.1	MBA (3 Years - Two Specializations)		116
	3.13.2	MBA (2 Years)		118
	3.13.3	MCA		128
4.	Admis	sion Procedure, Fee Particulars		
	4.1	Admissions Procedure		131
	4.2	Fee Particulars		131
	4.3	Mode of Payment		131
5.	Metho	d of Instruction		
	5.1	Study Material		132
	5.2	Weekend / Contact Programme		132
6.	Exami	nations		
	6.1	Examination Centres		133
	6.2	Rules of Examinations		134
	6.3	Procedure to be followed for obtaining the Certificates		135
7.	Enroln	nent Number and Identity Card		136
8.	Instruc	tions for filling the Application Form		136
9.	Import	ant Instructions		138
	Annex	ure - I : Study Centres - Courses Offered		141
	Annex	ure - II : Fee Particulars & Academic Schedule		Enclosed
	Annex	ure - III :Examination Rules		171
	Annex	ure - IV: Procedure for Answering Assignments		199
	Annex	ure - V: a) Winners of Gold Medals in 32 <sup>nd</sup> Convocation		202
		b) Winners of Gold Medals in 29th Convocation		203
		c) Winners of Gold Medals in 28th Convocation		204
		d) Winners of Gold Medals in 27th Convocation		206
10.	List of	Gold Mdedeals Instituted for CDE Courses		207
11.	Fee Pa	ayment online Bank Challans		
	State E	Bank of India		208
	Andhra	a Bank		209

#### 1. ACHARYA NAGARJUNA UNIVERSITY – A BRIEF PROFILE

Acharya Nagarjuna University, named after the great Buddhist philosopher Acharya Nagarjuna, was established in 1976 and is located between Vijayawada and Guntur on Kolkata - Chennai National Highway (NH 5). The university was inaugurated on 11<sup>th</sup> September, 1976 by the former President of India, Sri Fakruddin Ali Ahmed and celebrated its Silver Jubilee in 2001. The National Assessment and Accreditation Council (NAAC) awarded "A"-grade to Acharya Nagarjuna University.

The University was originally started as a Post Graduate Centre of Andhra University in 1967 and later grown into a full-fledged Centre of higher learning in 1976, as the Nagarjuna University, fulfilling the aspirations of the people of the area. Since then it has achieved tremendous progress through quantitative expansion and qualitative improvements on various academic fronts. This was made possible by the relentless efforts of successive Vice-Chancellors starting from Professor V. Balaiah to the present dynamic Vice-Chancellor Professor A. Rajendra Prasad and a large pool of dedicated faculty, an efficient team of supporting staff and high quality student input. It has a spacious campus, spread over 293 acres.

The University caters to the educational needs of Guntur and Prakasam districts with a network of over 356 affiliated colleges. The University and its affiliated colleges offer a vide variety of courses including Engineering, Education, Law, Pharmacy, Science, Commerce, Management and Arts. The University College offers 36 courses leading to M.A., M.Sc., M.Com., M.H.R.M., LL.M., M.B.A., M.C.A., M.Tech. and P.G.D.C.A. and also provides facilities for research leading to M.Phil., and Ph.D. The University runs 24 academic departments and 7 advanced research centres. It has one PG center at Ongole.

Basic facilities such as central library, internet facility, well equipped laboratories, instrumentation centre, hostels, guest house, bank, post office, telecom centre, health centre, staff quarters, transport facilities for the staff, canteen, play ground, gymnasium with latest equipment, indoor stadium, student centre, and recreation facilities are available.

# 2. ABOUT THE CENTRE FOR DISTANCE EDUCATION (CDE)

Higher Education in recent years, has undergone significant paradigm shift including the shift from 'teacher-centred' to a 'learner-centred' learning and the replacement of the traditional method of 'learning over a specified period of time' by the concept of informal and continuous 'lifelong learning'. Keeping pace with the changing scenario, Acharya Nagarjuna University has started the Centre for Distance Education (CDE) to offer B.A., BBA, B.Sc. (MPC, BZC, MSCs, MPCs, MECs, MPE, Costume Design & Fashion Technology, Information Technology), Bachelor of Hotel Management(B.H.M.), B.Com(General), B.Com (Computer Applications), B.L.I.Sc. courses at the Bachelors Degree level and MA (English), MA (Telugu), MA (Hindi), MA (History), MA (Economics), MA (Political Science), MA (Sociology), MSW, MA (Journalism and Mass Communication) MHRM, M.Com., MBA, MCA, M.Sc (Mathematics), M.Sc. (I.T), M.Sc (Botany) M.Sc (Zoology), M.Sc (Physics) M.Sc (Chemistry), M.Sc (Microbiology), M.Sc. (Computer Science), M.Sc. (Psychology), M.Sc. (Statistics), LL.M, M.L.I.Sc. courses and PG Diploma courses in Bio-Technology, Bio-Informatics, Hospital and Health Care Management, Business Management, Marketing Management, Human Resource Management, International Management, Banking and Financial Management, Insurance Management, International

Business, Travel and Tourism Management, Journalism and Mass Communication, Computer Applications, Information Technology, Certificate Courses in HIV-Aids Counselling, Hotel and Hospital Management, Diploma in Food Production.

# 2.1 VISION, MISSION AND CORE FACULTY OF THE CDE:

**Vision:** The Centre for Distance Education strives for the realisation of a "Knowledge Society" through seamless access to sustainable and 'learner-centric' quality education by removing the restrictions of time and location for pursuing educational programmes of learners' choice, irrespective of gender, geographical boundaries and working status.

**Mission**: The mission of the Centre is to provide quality education at affordable cost to larger sections of population by facilitating the reach of education to the doorsteps of people living in remote and far-flung areas.

# FACULTY OF CENTRE FOR DISTANCE EDUCATION

Director : Prof. P. Sankara Pitchaiah

Deputy Director (Arts) : Prof. P. Vara Prasada Murthy

Deputy Director (Sciences) : Dr. V. Venkata Ratnamma

Asst. Director (Arts) : Dr. N. V. Krishna Rao

Asst. Director (Sciences) : Dr. P. Padmavathi

Coordinator (Exams) : Dr. K. Veeraiah

Coordinator (Study Centres) : Dr. E. V. Padmaja

Coordinator (Student Support Services) : Dr. P. Karuna

Coordinator (Study Materials) : Dr. Saraswati Raju Iyer

#### **Honorary Academic Advisors**

Telugu

Botany : Dr. G. Rosaiah Zoology : Dr. K. Veeraiah

Physics : Dr. R.V.S.S.N. Ravi Kumar
Chemistry : Dr. D. Rama Chandran
Microbiology : Prof. M. Vijaya Lakshmi
Mathematics : Dr. K. Panduranga Rao
LAW. : Prof. Y.P. Rama Subbaiah
Commerce & Management : Prof. Noorbhasha Abdul
English : Prof. K. Ratna Shiela Mani

Prof. G. Y. Prabhavathi Devi

Economics : Dr. K. Madhu Babu

History : Dr. E. V. Padmaja

Political Science & Public Administration : Prof. K. Chandra Kumar Sociology : Dr. Saraswati Raju Iyer

Social Work : Dr. Y. Ashok Kumar

Statistics : Prof. G. V. S. R. Anjaneyulu

Physical Education : Dr. P. P. S. Paul Kumar

Jainism : Dr. S. Murali Mohan HRM : Dr. B. Naga Raju

Engineering : Dr. E. Srinivasa Reddy

Women Studies : Prof. Ch. Swaroopa Rani

Ambedkar Studies : Dr. S. Murali Mohan

Biotechnology & Bioinformatics : Dr. P. Sudhakar

Library Science : Prof. K. Venkata Rao

Computers & IT : Dr. K. Gangadhara Rao

Psychology : Dr. T. D. Vimala

Journalism and Mass Communication : Dr. G. Anitha

Foods and Nutritional Science : Dr. K. V. Santhi Sree

Education : Dr. G. Yashoda

#### **Academic Counsellors (Full Time)**

Commerce & Management : Dr. N. Srihari

Commerce & Management : Sri E. Koteswara Rao

Physics : Dr. S. Bala Murali Krishna

Zoology : Dr. T. A. V. Prasad Zoology : Dr. P. Bhaskar Tataji

Botany : Dr. T. Sreevalli

Political Science : Dr. CH. Vinod Kumar

Economics : Dr. Shaik Ameer

Economics : Dr. P. Mercy Kumari

Economics : Dr. M. Syamala

# **GRIEVANCE REDRESSAL & STUDENT SUPPORT SERVICES**

The following committees are constituted to help the students in solving their problems and also for providing guidance. Students are advised to contact the concerned members, with a written representation for receiving help.

#### 1. Committee for Admission matters :

Dr. J. Venkata Rao, Academic Co-ordinator - Overall In-charge

#### Other Members:

Dr. T. A.V. Prasad, Academic Counselor
 Sri E. Koteswara Rao, Academic Counselor
 Member
 Jr. Asst
 Member
 Sri T. Subramanyam
 Member
 Member

Phone Nos: 0863 - 2346207;

#### Committee deals with the following:

- 1. Counseling the students regarding eligibility.
- 2. Change of Course / Group / II Language / Optional papers.
- 3. Rectification of errors in admission.
- 4. Identification Cards
- 5. Name Correction
- 6. Change of Address
- 7. Lateral Entry
- 8. Genuineness of the Certificates
- 9. Fee related problems

# 2. Committee for Study Material Problems:

Coordinator (Study Materials) - Overall Incharge

#### Other Members:

1. Dr. N. Srihari , Academic Counselor - Member

2. Superintendent3. SuperintendentMember (Preparation)Member (Distribution)

4. Miss. K. Sree Vani5. Sri. K. SambaiahMemberMember

Phone Nos: 0863 - 2346259, 2346223

#### Committee deals with the following:

- 1. Supply of Material to those who have not received or received wrong material
- 2. Material issue for spot admissions and also by study centres.
- 3. e-learning etc.,

# 3. Committee for allotment of Study centres and arrangement of Theory and Practical Classes:

Co-ordinator (Study Centres) - Overall Incharge

#### Other Members:

1. Superintendent - Member 2. Sr.Asst. - Member

Phone Nos: 0863 - 2346209

#### Committee deals with the following:

1. Change of Study Centre / allotment of nearest study centre to those who have not opted / or incorrect option of study centre.

#### 4. Examinations:

#### a. Committee for UG Examination matters :

Deputy Registrar (UG Examinations) - Member (Incharge)

2. Superintendent (UG Examinations) - Member

Phone Nos: UG Exams Section - 0863-2346229 Deputy Registrar (UG Exams) - 0863-2346228

#### Committee deals with the following:

- Change of Examination Centres for UG Students
- 2. Hall ticket problems for UG courses
- Student grievances regarding marks memos, Provisional Certificate, Original Degree, Consolidated Marks Memos, Transfer Certificates, Migration Certificate, Study Certificates, Duplicate Marks Memos etc.,
- 4. Student grievances regarding Name Correction, Father Name Correction in Marks Certificates.
- 5. Revaluation results

#### b. Committee for PG Examination matters :

Deputy Registrar (PG Examinations) - Member (Incharge)

2. Superintendent (PG Examinations) - Member

Phone Nos: PG Exams Section - 0863-2346258 Deputy Registrar (PG Exams) - 0863-2346255

#### Committee deals with the following:

- 1. Change of Examination Centres for PG Students
- 2. Hall ticket problems for PG Courses
- Student grievances regarding marks memos, Provisional Certificate, Original Degree, Consolidated Marks Memos, Transfer Certificates, Migration Certificate, Study Certificates, Duplicate Marks Memos etc..
- 4. Student grievances regarding Name Correction, Father Name Correction etc.,
- 5. Revaluation results of PG Courses.

#### 5. Committee for Mid-term Examinations / Practical Examinations:

Asst. Director (Science) - Overall Incharge

#### **Other Members:**

Co-ordinator (Examinations) - Member
 Assistant Registrar, Confidential - Member
 Dr. Shaik Ameer, Academic Counselor - Member
 Dr. P. B. Thathaji, Academic Counselor - Member

Phone Nos: - 0863- 2346226, 2346230, 2346257

#### Committee deals with the following:

- 1. Providing information to students regarding Midterm Examinations and Project Related information (B.Tech. & M.Tech. Only)
- 2. Practical examination problems
- 3. Informing students regarding Practical examinations.

#### 6. Committee for issues related to Research Courses:

Co-ordinator (Examinations) - Overall Incharge

#### **Other Members:**

Asst. Registrar, Confidential
 Superintendent, Confidential
 Member
 Member

Phone Nos: - 0863-2346230; 2346226;

#### Committee deals with the following:

Problems relating to topic / guide approval.

- 2. Providing information to students regarding fee particulars and dates.
- 3. Providing information to students regarding viva-voce

#### 7. Committee for Assignments / Project Work:

Co-ordinator (Examinations) - Overall Incharge

#### **Other Members:**

Assistant Registrar, Confidential - Member
 Dr. P. Mercy Kumari, Academic Counselor - Member
 Phone No: - 0863- 2346225

#### Committee deals with the following:

- 1. Providing information on Assignment topics / Project Proposals to Students
- 2. Providing information on Submission dates for assignments and Project / Dissertation Proposals, Project / Dissertation Reports.
- 3. Problems relating to Project approval to the students.
- 4. Attending to grievances regarding Assignments, Project Proposals etc., from students

#### 8. Committee for General Enquiries / Dispatch problems:

Co-ordinator (Student Support Services) - Overall incharge

Dr. S. Bala Murali Krishna, Academic Counselor - Incharge (Dispatch)

Phone Nos: - 0863-2346222, 2346208, 2293299, 2293356

Postal Section : - 0863-2293224

# 3. COURSES OFFERED BY THE CDE

Code	Course	Eligibility	Duration	Medium
P.G. Sc	ience Courses			
01	M.Sc. Botany	B.Sc. with Botany	2 Yrs	English
02	M.Sc. Zoology	B.Sc. with Zoology	2 Yrs	English
œ	M.Sc. Physics	B.Sc. with Physics & Maths	2 Yrs	English
04	M.Sc. Chemistry	B.Sc. with Chemistry	2 Yrs	English
05	M.Sc. Microbiology	B. Sc with Zoology /Bio-Chemistry/Agriculture/ Aquaculture/Pharmacy /Medical Lab Technology / Biotechnology /Veterinary Science as one of the subjects	2 Yrs	English
06	M.Sc. Mathematics	B.A/B.Sc. with Maths	2 Yrs	English
138	M.Sc. Statistics	B.A/B.Sc. with Maths and Statistics	2 Yrs	English
139	M.Sc. Foods & Nutritional Science	B.Sc. (Home Science) / B.Sc. (Applied Nutrition) / B.H.Sc. (Rural) / B.Sc. (Clinical Nutrition and dietetics) / B.Sc. (Food Science and Quality Control) / B.Sc. (With Nutrition / Foods as one paper) / B.H.Sc. (Home Science special 4 year course) / B.Sc. (Microbiology, Biotechnology, Biochemistry) / B.Sc. (B.Z.C.)	2 Yrs	English
140	M.Sc. Psychology	Any Bachelors Degree	2 Yrs	English
Comp	uter & IT Courses			
28	M.Sc. (I.T.)	Pass in any Bachelors Degree with Mathematics, Electronics / Computer Science / Computer Applications / Information Technology. or Any Graduate with a 6 Months Certificate Course in information Technology or Computers.	/ 2Yrs	English
109.	M.Sc. Computers	Pass in Any Bachelors Degree with computer science or Computer Applications as one of the subjects or BCA or B.Sc. (IT).	2 Yrs	English
24.	MCA	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA &BOL) with Mathematics at Inter or Degree	3 Yrs	English
	nerce & Management Courses			
11	MBA (3 yrs - Two Specializations)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA &BOL) with Mathematics at 10th or Inter or Degree	3 Yrs	English
12	M.Com. (Accountancy)	B.Com/BBM	2 Yrs	English
13	M.Com. (Banking)	B.Com/BBM	2 Yrs	English
101	MBA (Marketing)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA &BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English

Code	Course	Eligibility	Duration	Medium
102	MBA (Finance)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA &BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
103	MBA (Human Resource Management)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA &BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
104	MBA (Retail Management)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA &BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
105	MBA (Banking & Insurance Management)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA &BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
137	MBA (Hospital Administration)	Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA &BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
23	Master of Human Resource Management (MHRM)	Any Bachelors Degree	2 Yrs	English
PG. A	ts Courses			
14	M.A. (English)	Any Bachelors Degree with English	2 Yrs	English
15	M.A. (Telugu)	Any Bachelors Degree with Telugu	2 Yrs	Telugu
16	M.A.(Economics) (Economics of Industry option)	Bachelors Degree with Economics in I, II & III years	2 Yrs	Telugu
17	M.A. (History)	Any Bachelors Degree	2 Yrs	Telugu
18	M.A. (Political Science)	Any Bachelors Degree	2 Yrs	Telugu
19	M.A. (Sociology)	Any Bachelors Degree	2 Yrs	Telugu
20	M.A.(Economics) (Agricultural Economics and Rural development option)	Bachelors Degree with Economics in I, II & III years	2 Yrs	Telugu
21	Master of Social Work (MSW)	Any Bachelors Degree	2 Yrs	English
29	MA (Journalism & Mass Comm.)	Any Bachelors Degree	2 Yrs	English
110	M.A. (Hindi)	The candidate should have passed any Bachelors degree with Hindi as Second Language, B.A. with Hindi as Special subject, Rastra Bhasha Praveena from Dakshin Bharat Hindi Prachar Sabha of Madras,or Sahitya Sammalan, Visharad Diploma of Allahabad	2 Yrs	Hindi
	Courses			_
07	LL.M. (Labour Laws)	LL.B./B.L.	2 Yrs	English
08	LL.M. (Constitutional and Administrative Law	•	2 Yrs	English
09	LL.M. (Torts & Crimes)	LL.B./B.L.	2 Yrs	English
10	LL.M. (Corporate & Securities Law)	LL.B./B.L.	2 Yrs	English

	Course	Eligibility	Duratio	n Medium
	rts Courses			
40	B.A. (Economics, History, Politics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
41	B.A. (Economics, Public Admn., Politics	,	3 Yrs	Telugu
42	B.A. (Economics, Public Admn., Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
43	B.A. (Economics, History, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
44	B.A. (Economics, Politics, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
45	B.A. (History, Politics, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
46	B.A. (Public Admn., Politics, Sociology	,	3 Yrs	Telugu
47	B.A. (Public Admn., Politics, History)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
48	B.A. (Maths, Politics, Economics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
49	B.A. (Maths, English, History)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
50	B.A. (Maths, Telugu History)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
51	B.A. (English, Economics, Public Admn.)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
52	B.A. (English Economics, Political Science)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
53	B.A. (English, History, Politics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
54	B.A. (English, Politics, Public Admn.)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
55	B.A. (English, History, Telugu)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
56	B.A. (Telugu, History, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
57	B.A. (Telugu, History, Politics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
66	B.A. (Maths, Economics, Statistics)	10+2 Stream or Pass in Entrance Test	3 Yr	English
67	B.A. (Maths, Statistics, Computer Applications)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English
112	B.A. (Maths, English, Statistics)	10+2 Stream or Pass in Entrance Test	3 Yr	English
UG C	ommerce & Management Courses			
58	B.Com. (General)	10+2 Stream or Pass in Entrance Test	3 Yrs	Telugu, English
68	B.Com. (Computer Applications)	10+2 Stream or Pass in Entrance Test	3 Yr	English
164	Bachelor of Business Administration (BBA)	10+2 Stream or Pass in Entrance Test	3 Yrs	English
65	Bachelor of Hotel Management (BHM)	10+2 Stream or Pass in Entrance Test	3 Yr	English
UG S	cience Courses			
59	B.Sc.(Botany,	10+2Stream with relevant	3 Yrs	English
	Zoology, Chemistry)	subjects / Pass in Entrance Test		Telugu
60	B.Sc.(Maths, Physics, Chemistry)	10+2 Stream with relevant subjects / Pass in Entrance Test	3 Yrs	English Telugu
61	B.Sc. (CD & FT)	10 + 2 Stream / Pass in Entrance Test	3 Yrs	English
62	B.Sc. (Information Technology)	10+2 Stream with Maths / Pass in Entrance Test	3 Yrs	English
63	B.Sc. (Maths, Statistics, Computers)	10+2 Stream with Maths / Pass in Entrance Test	3 Yrs	English
71	B.Sc. (Maths, Physics, Electronics)	10 + 2 Stream with relevant subjects or Pass in Entrance Test	3 Yr	English
72	B.Sc. (Maths, Electronics, Computers)	10+2 Stream with relevant subjects or Pass in Entrance Test	3 Yr	English
73	B.Sc. (Maths, Physics, Computers)	10+2 Stream with relevant subjects or Pass in Entrance Test	3 Yr	English

Code	Course Eligil	bility	Duration	Medium
One y	ear Courses			
80	Bachelor of Library Information Science (BLISo	•	1 Yr	English
141	Master of Library Information Science (MLISc)	BLISc	1 Yr	English
PG Di	ploma Courses			
81	Agricu	raduate in Biological and physical es,Engineering, Medicine, Pharmacy, Iture, Veterinary Science and other subjects.	1 Yr	English
82	PG Diploma in Biotechnology (PGDBT) Any gr Science Agricu	-	1 Yr	English
Mana	gement Diploma Courses			
83	PG Diploma in Hospital and Health Care Mgt. (F	PGDHHM)Any Bachelors Degree	1 Yr	English
84	PG Diploma in Business Management (PGDBN	Any Bachelors Degree	1 Yr	English
85	PG Diploma in Marketing Management (PGDMI	M) Any Bachelors Degree	1 Yr	English
86	PG Diploma in Human Resource Mgt. (PGDHF	RM) Any Bachelors Degree	1 Yr	English
87	PG Diploma in Financial Management (PGDFM	1) Any Bachelors Degree	1 Yr	English
88	PG Diploma In Banking and Financial Mgt (PGI	DBFM) Any Bachelors Degree	1 Yr	English
89	PG Diploma in International Business (PGDIB)	Any Bachelors Degree	1 Yr	English
90	PG Diploma in Travel and Tourism Mgt. (PGDT	TM) Any Bachelors Degree	1 Yr	English
91	PG Diploma in Insurance Management (PGDIM	I) Any Bachelors Degree	1 Yr	English
92	PG Diploma in Hotel Management (PGDHM)	Any Bachelors Degree	1 Yr	English
94	PG Diploma in Journalism & Mass Comm. (PG	DJM) Any Bachelors Degree	1 Yr	English
95	PG Diploma in Computer Applications (PGDCA)	Any Bachelors Degree with Maths either at Degree or Inter level	1 Yr	English
96	PG Diploma in Information Technology (PGDIT)	Any Bachelors Degree with Maths / Computer Science / IT / Computer Applications / Electronics technology or Equivalent.	1Yr	English
UG Di	ploma Courses			
134	Diploma in Food Producation	SSC or its Equivalent		English
Certif	icate Courses			
77	HIV/AIDS Counselling	Any Bachelors Degree or having Paramedical Qualification with 10+2		English
133	Hotel and Hospital Management	SSC or its Equivalent		English

#### 3.1 GENERAL ELIGIBILITY CRITERIA:

- Admiss`ions are governed by the rules and regulations that are issued by Andhra Pradesh State Council for Higher Education (APSCHE) from time to time. Candidates are considered for provisional Admission only, based on the certificates enclosed and the University reserves the right to cancell the admission of any candidate and to refund the fee subsequent to any directions from the Government or any other academic bodies.
- 2. There is no upper age restriction for admission into any course.
- 3. Students who were awarded bachelors degrees from Universities other than Acharya Nagarjuna University are required to pay Rs.100/- extra towards Recognition Fee. Transfer and Migration Certificates need not be submitted for admission. However, candidates desirous of obtaining TC from the CDE shall have to submit proof of date of birth.
- 4. Candidates from any part of India will be given admission based on the requisite qualifications mentioned for the course, provided they select one of the study centres in Andhra Pradesh and personally attend and write their examinations at the allotted Examination Centre till they complete the course.
- 5. Candidates from abroad are also eligible for admission into all the courses provided:
  - a) They fulfill the requisite qualifying requirements mentioned for the courses.
  - b) They furnish an address in India for correspondence and dispatch of study material and any other information.
  - c) CDE does not entertain any correspondence on foreign address.
  - d) They should personally attend and write their examinations at the allotted Examination Centre till they complete the course.

#### 3.2 PG SCIENCE COURSES

#### 3.2.1 M.Sc. BOTANY (Course Code :01)

- a. Eligibility for admission into the Course: A pass in B.Sc. with Botany as one of the subjects.
- b. Duration of the Course:
  - i. Minimum: Two Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.
- c. Medium of Instruction: English only

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
First Year				
DBOT01	Biology and Diversity of Algae, Bryophytes, Pteridophytes and Gymnosperms	30	70	100
DBOT02	Systematics of angiosperms and Plant Ecolo	ogy 30	70	100
DBOT03	Cytology, Genetics and Plant Breeding	30	70	100
DBOT04	Plant physiology and Metabolism	30	70	100
Labs				
DBOTL01	Practical - I : Based on DBOT01 &			
	DBOT02 theory papers		100	100
DBOTL02	Practical - II :Based on DBOT03 &			
	DBOT04 theory papers		100	100
Final Year				
DBOT21	Development biology of Angiosperms and			
	Elthanobotany	30	70	100
DBOT22	Microbiology, Mycology and Plant Diseases	30	70	100
DBOT23	Cell biology and Molecular biology	30	70	100
DBOT24	Plant biotechnology	30	70	100
Labs:				
DBOTL21	Practical - I : Based on DBOT21 &			
	DBOT22 theory papers		100	100
DBOTL22	Practical - II: Based on DBOT23 &			
	DBOT24 theory papers		100	100
* Internal Ass	sesment by way of Assignments : Refer to Ar	nnexure -IV		

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - I

g. Fee Particulars: Refer Annexure - II

#### 3.2.2 M.Sc. ZOOLOGY (Course Code :02)

a. **Eligibility for admission into course:** A pass in B.Sc. with Zoology as one of the subjects of study.

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only

(like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction :** English only

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code	а	ssessment	end Exams.	Marks
First Year				
DZOO01	Systematics and Anatomy of Invertebrates	30	70	100
DZOO02	Systematics and Anatomy of Chordates and			
	Gamete Biology	30	70	100
DZOO03	Cell Biology, Genetics and Evolution	30	70	100
DZOO04	Animal Ecology and Wildlife	30	70	100
Labs:				
DZOOL01	Practical-I:Anatomy of Invertebrates and Ecolo	ogy	100	100
DZOOL02	Practical - II : Anatomy of Chordates and			
	Gamete Biology		100	100
Final Year				
DZOO21	Animal Physiology	30	70	100
DZOO22	Aquaculture	30	70	100
DZOO23	Parasitology and Immunology	30	70	100
DZOO24	Biotechnology	30	70	100
Labs:				
DZOOL21	Practical - I: Animal Physiology, Parasitology			
	and Immunology		100	100
DZOOL22	Practical - II: Aquaculture		100	100
* Internal Ass	esment by way of Assignments: Refer to An	nexure -IV		

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - I

g. Fee Particulars: Refer Annexure - II

#### 3.2.3 M.Sc PHYSICS (Course Code :03)

a. **Eligibility for admission into course:** A pass in B.Sc. with Physics and Maths as subjects of study.

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of

'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction :** English only

#### d. Course Structure:

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DPHY01	Mathematical Physics	30	70	100
DPHY02	Classical Mechanics and Statistical Mechani	cs 30	70	100
DPHY03	Quantum Mechanics	30	70	100
DPHY04	Electronics	30	70	100
Labs:				
DPHYL01	Practical - I : General Practical		100	100
DPHYL02	Practical - II: Electronics		100	100
Final Year				
DPHY21	Electromagnetic Theory and Modern Optics	30	70	100
DPHY22	Nuclear Physics, Molecular and Resonance			
	spectroscopy	30	70	100
DPHY23	Solid State Physics I	30	70	100
DPHY24	Solid State Physics II	30	70	100
Labs:				
DPHYL21	Practical - I : Electronics		100	100
DPHYL22	Practical - II :Solid State Physics		100	100
* Internal Ass	sesment by way of Assignments: Refer to Ar	nnexure -IV		

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Ig. Fee Particulars : Refer Annexure - II

#### 3.2.4 M.Sc. CHEMISTRY (Course Code :04)

a. **Eligibility for admission into course:** A pass in B.Sc. with Chemistry as one of the subjects of study.

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.

- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facilitity is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.
- c. Medium of Instruction: English only

#### d. Course Structure:

d. Oodisc	Otractare :				
Paper	SUBJECT TITLE	Internal*	Year	Max.	
Code		assessment	end Exams.	Marks	
First Year					
DCHE01	General Chemistry	30	70	100	
DCHE02	Inorganic Chemistry	30	70	100	
DCHE03	Organic Chemistry	30	70	100	
DCHE04	Physical Chemistry	30	70	100	
Labs:					
DCHEL01	Practical - I : Inorganic Chemistry		100	100	
DCHEL02	Practical - II :Organic Chemistry		100	100	
DCHEL03	Practical - III:Physical Chemistry		100	100	
Final Year					
DCHE21	Analytical Chemistry	30	70	100	
DCHE22	Inorganic Chemistry	30	70	100	
DCHE23	Organic Chemistry	30	70	100	
DCHE24	Environmental Chemistry	30	70	100	
Labs:					
DCHEL21	Practical - I: Inorganic, Organic,				
	Environmental Chemical Analysis		100	100	
DCHEL22	Practical - II: Instrumental Methods for Analys	sis	100	100	
* Internal As	* Internal Assesment by way of Assignments: Refer to Annexure -IV				

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Ig. Fee Particulars : Refer Annexure - II

#### 3.2.5. M.Sc. Microbiology (Course Code :05)

a. Eligibility for admission into course: Candidates who have passed B.Sc. with Microbiology or Botany as one of the subjects are eligible for admission. In addition to above the candidates who have passed B.Sc with Zoology / Bio-Chemistry /Agriculture/Aquaculture / Pharmacy / Medical Lab Technology / Biotechnology / Veterinary Science as one of the subjects are also eligible for admission.

#### b. Duration of the Course:

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facilitity is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.

#### c. **Medium of Instruction**: English only

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.			
Code		assessment	end Exams.	Marks			
First Year							
DMB01	Introduction Microorganisms	30	70	100			
DMB02	Microbiological methods	30	70	100			
DMB03	Microbial Psysiology and Biochemistry	30	70	100			
DMB04	Environmental and Agricultural Microbiology	30	70	100			
Labs:							
DMBL01	Practical-I:Microbes and Microbiological me	thods	100	100			
DMBL02	Practical-II:Microbial physiology, Environme	ntal					
	and Agricultural Microbiology		100	100			
Final Year							
DMB21	Medical Microbiology	30	70	100			
DMB22	Immunology and cellular Microbiology	30	70	100			
DMB23	Microbial genetics and Molecular Biology	30	70	100			
DMB24	Food & Industrial Microbiology	30	70	100			
Labs:							
DMBL21	Practical - I :Microbial genetics, Molecular bi	ology					
	and immunology		100	100			
DMBL22	Practical - II: Medical, Food &						
	Industrial Microbiology		100	100			
* Internal Ass	* Internal Assesment by way of Assignments : Refer to Annexure -IV						

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Ig. Fee Particulars : Refer Annexure - II

#### 3.2.6. M. Sc. MATHEMATICS (Course Code :06)

a. **Eligibility for admission into the Course:** Pass in B.A. or B.Sc. with Mathematics as main or ancillary or one of the three equal subjects.

#### b. Duration of the Course :

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facilitity is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.
- c. Medium of Instruction: English only

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.	
Code		assessment	end Exams.	Marks	
First Year					
DM01	Algebra	30	70	100	
DM02	Analysis	30	70	100	
DM03	Complex Analysis and Special Functions an	ıd			
	Partial Differential Equations	30	70	100	
DM04	Theory of Ordinary Differential Equations	30	70	100	
Final Year					
DM21	Topology and Functional Analysis	30	70	100	
DM22	Measure and Integration	30	70	100	
DM23	Analytical Number Theory and Graph Theor	y 30	70	100	
DM24	Rings and Modules	30	70	100	
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - I

g. Fee Particulars: Refer Annexure - II

#### 3.2.7. M.Sc. PSYCHOLOGY (Course Code :140)

a. **Eligibility for admission into Course**: The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

#### b. Duration of the Course :

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facilitity is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.
- c. Medium of Instruction: English only

#### d. Course Structure :

Paper Co	de SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks	
I Year					
DPSY01	General Psychology	30	70	100	
DPSY02	Development Psychology	30	70	100	
DPSY03	Personality	30	70	100	
DPSY04	Social Psychology	30	70	100	
Labs:					
DPSY05	Practical - I		100	100	
II Year					
DPSY21	Psychopathology	30	70	100	
DPSY22	Research Methodology	30	70	100	
DPSY23	Counselling	30	70	100	
DPSY24	Organizational Psychology	30	70	100	
Labs:					
DPSY25	Practical - II		100	100	
* Internal Assesment by way of Assignments: Refer to Annexure -IV					

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - I

g. Fee Particulars: Refer Annexure - II

# 3.2.8. M.Sc. STATISTICS (Course Code :138)

- a. **Eligibility for admission into the Course:** Pass in B.A. or B.Sc. with Mathematics and Statistics as two of three subjects.
- b. Duration of the Course :
  - i. Minimum: Two Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.
- c. Medium of Instruction: English only

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
First Year				
DMSTT01	Probability and Distribution Theory	30	70	100
DMSTT02	Statistical Inference	30	70	100
DMSTT03	Sampling Theory	30	70	100
DMSTT04	Design of Experiments	30	70	100
Labs:				
DMSTT05	Practical-1		100	100
Final Year				
DMSTT21	Statistical Quality Control	30	70	100
DMSTT22	Operations Research	30	70	100
DMSTT23	Econometrics	30	70	100
DMSTT24	Multivariate Analysis	30	70	100
Labs:				
DMSTT25	Practical - II		100	100
* Internal Assesment by way of Assignments : Refer to Annexure -IV				

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - I

g. Fee Particulars: Refer Annexure - II

#### 3.2.9. M.Sc. FOODS AND NUTRITIONAL SCIENCE (Course Code :139)

a. Eligibility for admission into the Course: B.Sc. (Home Science) / B.Sc. (Applied Nutrition) / B.H.Sc. (Rural) / B.Sc. (Clinical Nutrition and dietetics) / B.Sc. (Food Science and Quality Control) / B.Sc. (With Nutrition / Foods as one paper) / B.H.Sc. (Home Science special 4 year course) / B.Sc. (Microbiology, Biotechnology, Biochemistry) / B.Sc. (B.Z.C.)

#### b. Duration of the Course :

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facilitity is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.

#### c. **Medium of Instruction**: English only

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
First Year				
DFN01	Fundamentals of Food and Nutrition	30	70	100
DFN02	Nutritional Biochemistry	30	70	100
DFN03	Functional Foods	30	70	100
DFN04	Institutional Foods Service Management	30	70	100
LABS				
DFNL01	Nutritional Biochemistry		100	100
DFNL02	Functional Foods		100	100
Final Year				
Specialization	n - I : Clinical Nutrition and Dietetics			
DFN21A	Nutrition through life cycle	30	70	100
DFN22A	Nutritional assessment techniques	30	70	100
DFN23A	Clinical Nutrition and Dietetics	30	70	100
DFN24A	Diet therapy and Counseling	30	70	100
LABS				
DFNL21A	Nutritional assessment techniques		100	100
DFNL22A	Dietetics and Diet therapy		100	100

Acharya Nag	arjuna University		Centre for Distar	ce Education			
Specializatio	Specialization - II : Food Science and Quality Contorl						
DFN21B	Food Chemistry and Chemical Analysis of Food	ds 30	70	100			
DFN22B	Experimental Foods	30	70	100			
DFN23B	Food Microbiology and Toxicology	30	70	100			
DFN24B	Food Safety and Quality Assurance	30	70	100			
LABS							
DFNL21B	Food Chemistry and Chemical Analysis of Food	ds	100	100			
DFNL22B	Experimental Foods and Food Microbiology		100	100			
* Internal Assesment by way of Assignments : Refer to Annexure -IV							

e. Examination Rules: Refer Annexure - III
f. Study Centres: Refer Annexure - I
g. Fee Particulars: Refer Annexure - II

#### 3.3 COMPUTERS & IT COURSES

#### 3.3.1 M.Sc. (Computer Science) (Course Code :109)

#### Note:-

- 1. If adequate number of students are not enrolled, the University reservers the right to withdraw this course.
- 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
- 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
- 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility for admission into the Course:** Pass in Any Bachelors Degree with computer science or Computer Applications as one of the subjects or BCA or B.Sc. (IT).

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facilitity is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.
- c. **Medium of Instruction :** English only

# d. Course Structure :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks	
IYEAR:					
DMCS01	Data Structures	30	70	100	
DMCS02	Object Oriented Programming	30	70	100	
DMCS03	Computer Organization	30	70	100	
DMCS04	Discrete Mathematical Structures	30	70	100	
DMCS05	Software Engineering	30	70	100	
DMCS06	Distributed Operating System	30	70	100	
DMCS07	Data Base Management Systems	30	70	100	
DMCS08	Theory of Automata and Formal language	30	70	100	
DMCS09	Computer Networks	30	70	100	
DMCS10	Design & Analysis of Algorithms	30	70	100	
LABS	Data Otmustumas Lab visita i Ovi	20	70	400	
DMCS 11	Data Structures Lab using C++	30	70 70	100	
DMCS 12	Object Oriented Programming Lab in JAVA	30	70 70	100	
DMCS 13	OS Lab	30	70 70	100	
DMCS 14	ORACLE Lab	30	70	100	
II YEAR:					
DMCS21	User Interface Design	30	70	100	
DMCS22	Computer Graphics	30	70	100	
DMCS23	Object Oriented Analysis & Design	30	70	100	
DMCS24A/	•				
DMCS24B	Microprocessor & Applications	30	70	100	
DMCS25A/	Cryptography & Network Security /				
DMCS25B	TCP/IP	30	70	100	
DMCS26	Data Ware Housing & Data Mining	30	70	100	
	Embedded Systems /				
DMCS27B	Image Processing	30	70	100	
	Artificial Intelligence /				
DMCS28B	Compiler Design	30	70	100	
LABS					
DMCSL21	Networks Lab	30	70	100	
DMCSL22	Visual Programming & Web Programming	30	70	100	
	Project			100	
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - I

g. Fee Particulars: Refer Annexure - II

#### 3.3.2 M.SC. (INFORMATION TECHNOLOGY) (COURSE CODE :28)

a. **Eligibility for admission into the Course:** Pass in any Bachelors Degree with Mathematics / Electronics / Computer Science / Computer Applications / Information Technology.

or

Any Graduate with a 6 Months Certificate Course in information Technology or Computers.

#### b. **Duration of the Course:**

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facilitity is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.

# c. Medium of Instruction: English only

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
l Year				
DMSIT01	Basics of IT	30	70	100
DMSIT02	Computer Networks	30	70	100
DMSIT03	Computer Organisation	30	70	100
DMSIT04	Data Structure with C	30	70	100
DMSIT05	Operating Systems	30	70	100
DMSIT06	DBMS	30	70	100
Labs				
DMSITL01	C Lab		100	100
DMSITL02	Oracle Lab		100	100
II Year				
DMSIT21	Software Engineering	30	70	100
DMSIT22	C++	30	70	100
DMSIT23	TCP / IP	30	70	100
DMSIT24	Data Mining and Techniques	30	70	100
DMSIT25	Cryptography & Network Security	30	70	100
DMSIT26	Artificial Intlligence	30	70	100

Acharya Nagarjun	a University	24 —	C	entre for Dista	nce Education
Labs					
DMSTIL21	Java Lab			100	100
DMSTIL22	VC++ Lab			100	100
	Project				200
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

e. Examination Rules: Refer Annexure - III

f. Study centres: Refer Annexure - Ig. Fee Structure: Refer Annexure - II

#### 3.4 COMMERCE AND MANAGEMENT COURSES

# 3.4.1 MASTER OF COMMERCE (M.Com.)(Course Code :12 - Accounting, 13 - Banking)

- a. **Eligibility for admission into the course**: Pass in B.Com. and B.B.M. degree examination of this University or that of any other university recognised as equivalent thereto.
- b. Duration of the Course:
  - i. Minimum: Two Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.
- c. **Medium of Instruction**: English Only

#### d. Course Structure:

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
First Year				
DCM01	Perspectives of Management	30	70	100
DCM02	Business Environment	30	70	100
DCM03	Marketing Management	30	70	100
DCM04(NI	R) Financial Management	30	70	100
DCM05	Human Resource Management	30	70	100

**Final year:** In addition to the following **two** compulsory papers, the candidate has to select **one** of the following elective groups.

Acharya Nagarjuna University 25		Centre for Dista	nce Education	
DCM21	International Business	30	70	100
DCM22	Management of Information Systems	30	70	100
	Elective: Accounting (a)			
DCM23	Advanced Financial Accounting	30	70	100
DCM24	Advanced Cost and Management Accounting	30	70	100
DCM25	Taxation	30	70	100
	Elective: Banking (b)			
DCM26	Commercial Banking	30	70	100
DCM27	Central Banking and Development Banking	30	70	100
DCM28	Finance of Foreign Trade & International Bankin	ng 30	70	100
* Internal Assesment by way of Assignments : Refer to Annexure -IV				

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Ig. Fee Particulars : Refer Annexure - II

#### 3.4.2 MASTER OF HUMAN RESOURCE MANAGEMENT (M.H.R.M)(Course Code :23)

a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

#### b. Duration of the Course:

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facilitity is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.

c. Medium of Instruction: English only

#### d. Course Structure :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
l Year				
DMHR01	Perspectives of Management	30	70	100
DMHR02	Human Resource Management	30	70	100
DMHR03	Labour Welfare and Social Security	30	70	100

Acharya Nag	arjuna University 26	Centre for	Distance Ed	ducation
DMHR04	Organisational Behaviour	30	70	100
DMHR05	Employee Compensation Management	30	70	100
II Year				
DMHR21	Human Resource Development, Strategies & Systems	30	70	100
DMHR22	Industrial Relations Management	30	70	100
DMHR23	Labour Legislation & Case Law	30	70	100
DMHR24	Change Management and Organisational Development	30	70	100
Project	Project Report		100	100
* Internal Assesment by way of Assignments : Refer to Annexure -IV				

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - I

g. Fee Particulars: Refer Annexure - II

- h. Project Proposal: The proposal for project work should be prepared in consultation with the guide and it should be sent to the coordinator (Exams), CDE, ANU for approval within the stipulated time as shown in the academic schedule. The proposal should clearly state the significance, objectives, methodology, statistical techniques to be used, limitations if any and future directions for further research, etc., See page No. 41
- I. Project Report Format: See page No.37

Every student must prepare two copies of project report and should submit one copy to the Co-ordinator (exams), CDE, ANU for evaluation and another copy may be retained by the sudent.

# 3.5. PG ARTS COURSES

#### 3.5.1 MASTER OF ARTS: ENGLISH (Course Code:14)

- a. Eligibility for Admission into Course:
  - 1. Pass in B.A./B.Com./B.Sc. with English as one of the subjects of Degree Examination of this University or any other University recognised as equivalent there to.
  - 2. Professional graduates with one paper in English with 100 Marks as one of the subjects of study at graduate level.

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.

c. Medium of Instruction: English only

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
First Year				
DEG01	History of the English Language	30	70	100
DEG02	Shakespeare	30	70	100
DEG03	Modern Literature -I (1550 - 1700)	30	70	100
DEG04	Modern Literature - II (1700 - 1850)	30	70	100
DEG05	Modern English Literature - III (1850 - 1950)	30	70	100
Final Year				
DEG21	Literary Criticism	30	70	100
DEG022	American Literature	30	70	100
DEG023	Indian English Literature	30	70	100
DEG24	Twentieth Century Poetry and Drama	30	70	100
DEG25	Twentieth Century Prose and Fiction	30	70	100
* Internal Assesment by way of Assignments : Refer to Annexure -IV				

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Iq. Fee Particulars : Refer Annexure - II

#### 3.5.2 MASTER OF ARTS: TELUGU (Course Code:15)

a. Eligibility for admission into Course: The candidates should have passed BA /B.Sc/ B.Com with Telugu as one of the subjects of study or Basha Praveena with POL or BAOL Telugu / Sanskrit with Part - I Telugu of this University or that of any other University recognised as equivalent thereto.

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facilitity is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.

c. Medium of Instruction: Telugu only

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
First Year				
DT01	Prescribed Text	30	70	100
DT02	Introduction to General Linguistics	30	70	100
DT03	Outlines of Telugu Literature	30	70	100
DT04	Study of Telugu Grammar, Prosody and Poetics	s 30	70	100
DT05	Modern trends in Telugu Poetry	30	70	100
Final Yea	r:			
DT21	Literary Criticism and theory of Literature	30	70	100
DT22	Dravidian Philology & Evolution of Telugu Langu	uage 30	70	100
DT23	Special study : Sreenadha	30	70	100
DT24	Sanskrit	30	70	100
DT25	Women Studies in Telugu Literature	30	70	100
* Internal Assesment by way of Assignments : Refer to Annexure -IV				

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Ig. Fee Particulars : Refer Annexure - II

# 3.5.3 MASTER OF ARTS: HINDI (Course Code:110)

a. **Eligibility for admission into Course:** The candidate should have passed any Bachelors degree with Hindi as Second Language, B.A. with Hindi as Special subject, Rastra Bhasha Praveena from Dakshin Bharat Hindi Prachar Sabha of Madras,or Sahitya Sammalan, Visharad Diploma of Allahabad

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facilitity is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.

c. Medium of Instruction: Hindi only

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code	6	assessment	end Exams.	Marks
First Year				
DHIND01	History of Hindi Literature	30	70	100
DHIND02	Theory of Indian and Western Literature	30	70	100
DHIND03	Old and Medieval Poetry	30	70	100
DHIND04	Hindi Prose - Drama, Novel, Stories and Essay	30	70	100
DHIND05	Modern Poetry	30	70	100
Final Year:				
DHIND21	Linguistics and History of Hindi Language	30	70	100
DHIND22	Official Language: Hindi and Hindi Translation	30	70	100
DHIND23	Indian Literature	30	70	100
DHIND24	Comparative literature & Universal language: Hi	ndi 30	70	100
DHIND25	Special Study of an Author	30	70	100
* Internal Assesment by way of Assignments: Refer to Annexure -IV				

e. Examination Rules: Refer Annexure - IIIf. Study Centres: Refer Annexure - I

g. Fee Particulars: Refer Annexure - II

# 3.5.4 MASTER OF ARTS: ECONOMICS (Course Code:16 - Economics of Industry & Course Code:20 - Agricultural Economics and Rural Development)

a. Eligibility for admission into the course: Pass in BA degree examination with Economics I,
 II, III years as one of the subject of this university or that of any other university recognised as equivalent thereto.

#### b. Duration of the Course:

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.

c. Medium of Instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in Telugu only.

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code	•	assessment	end Exams.	Marks
First Year				
DEC01	Micro Economics	30	70	100
DEC02	Macro Economics	30	70	100
DEC03	Government Finance	30	70	100
DEC04	Evolution of Economic Doctrines	30	70	100
DEC05	Quantitative Methods	30	70	100
Final Year	In addition to the following four compulsory pap			
	the candidate has to select <b>one</b> of the following	•	os.	
DEC21	Theory of Economics of Development & Planni	ng 30	70	100
DEC22	Indian Economy	30	70	100
DEC23	International Economics	30	70	100
DEC24	Quantitative Analysis & Computer Applications	30	70	100
Optional	s:			
(A) Econ	omics of Industry:			
DEC25	Industrial Economics	30	70	100
DEC26	Labour Economics	30	70	100
(B) Agric	cultural Economics & Rural Development			
DEC27	Agricultural Economics & Farm Management	30	70	100
DEC28	Rural Development : Planning & Management	30	70	100
* Internal A	<b>Assesment by way of Assignments :</b> Refer to Ar	nnexure -IV		

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Ig. Fee Particulars : Refer Annexure - II

# 3.5.5 MASTER OF ARTS: HISTORY (Course Code:17)

- a. **Eligibility for admission into course**: Pass in any bachelors degree examination of this University or any other University recognised as equivalent thereto.
- b. Duration of the Course:
  - i. Minimum: Two Academic Years from the year of joining the course
  - **ii. Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like

those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. Medium of instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in Telugu only.

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
First Year				
DH01	History of India upto 1206 A.D.	30	70	100
DH02	History of Andhras upto 1336 A.D.	30	70	100
DH03	History of South India (1336 to 1765 A.D.)	30	70	100
DH04	History of Modern Europe (1789 to 1919)	30	70	100
DH05	History of U.S.A. (1776 to 1945)	30	70	100
Final Year	:			
DH21	History of India (1526 to 1761 A.D.)	30	70	100
DH22	Social and Economic History of			
	Modern India (1757 to 1947)	30	70	100
DH23	Historical Method with Special Reference to			
	Indian History	30	70	100
DH24	History of Contemporary World Since 1919	30	70	100
DH25	History of Modern Andhra (1765 to 1956)	30	70	100
* Internal Assesment by way of Assignments : Refer to Annexure -IV				

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - I

g. Fee Particulars: Refer Annexure - II

# 3.5.6 MASTER OF ARTS: POLITICAL SCIENCE (Course Code:18)

- a. **Eligibility for admission into course**: The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course:** 
  - i. Minimum: Two Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - **iii.** Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration

of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. Medium of instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in Telugu only.

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
First Year				
DPS01	Political Thought	30	70	100
DPS02	Administrative Theory	30	70	100
DPS03	Public Policy	30	70	100
DPS04	Indian Government and Politics	30	70	100
Final Year				
DPS21	Comparative Politics	30	70	100
DPS22	International Relations	30	70	100
DPS23	Research Methods and Statistics	30	70	100
DPS24	Social and Political Thought in India	30	70	100
DPS25	Modern Political Theory and Analysis	30	70	100
* Internal /	Assesment by way of Assignments : Refe	r to Annexure -IV		

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Ig. Fee Particulars : Refer Annexure - II

# 3.5.7 MASTER OF ARTS: SOCIOLOGY (Course Code:19)

a. **Eligibility for admission into Course:** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

## b. **Duration of the Course:**

- i. Minimum: Two Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like

those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. Medium of instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in Telugu only.

#### d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
First Year				
DSOC01	Sociological Analysis	30	70	100
DSOC02	Social Thought and Sociological Perspectives	30	70	100
DSOC03	Social Research and Statistics	30	70	100
DSOC04	Indian Society: Structure and Change	30	70	100
Final Year				
DSOC21	Rural and Urban Sociology	30	70	100
DSOC22	Industrial Sociology and Labour Welfare	30	70	100
DSOC23	Social Demography and Family Welfare	30	70	100
DSOC24	Medical Sociology	30	70	100
DSOC25	Social Disorganisation and Criminology	30	70	100
* Internal A	ssesment by way of Assignments: Refer to A	nnexure -IV		

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Iq. Fee Particulars : Refer Annexure - II

#### 3.5.8 MASTER OF SOCIAL WORK (M.S.W.): (Course Code :21)

- a. **Eligibility for admission into Course :** The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. Duration of the Course:
  - i. Minimum: Two Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the

award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

c. **Medium of Instruction :** English only

#### d. Course Structure:

Paper Code	SUBJECT TITLE	Internal*	Year	Max.
		assessment	end Exams.	Marks
I Year				
DSW01	Social Work: History and Ideology	30	70	100
DSW02	Man and Society	30	70	100
DSW03	Working with Individuals and Groups	30	70	100
DSW04	Working with Communities and Society	30	70	100
DSW05	Social work Research	30	70	100
II Year				
DSW21	Working with families	30	70	100
DSW22	Social Policy and Administration	30	70	100
DSW23	Community Development	30	70	100
DSW24	Correctional Social Work	30	70	100
Project	Project work	-	100	100
	(8 weeks placement in institutions, Commur and development projects (DPAP,AIDS proje street children, child line, child labour, IRDP,	ct,	etc)	

<sup>\*</sup> Internal Assesment by way of Assignments : Refer to Annexure -IV

- e. Examination Rules: Refer Annexure III
- f. Study Centres: Refer Annexure I
- g. Fee Particulars: Refer Annexure II
- h. Project Proposal: The proposal for project work should be prepared in consultation with the guide and it should be sent to the coordinator (Exams), CDE, ANU for approval within the stipulated time as shown in the academic schedule. The proposal should clearly state the significance, objectives, methodology, statistical techniques to be used, limitations if any and future directions for further research, etc., See page No. 41
- I. Project Report Format: See page No.37

Every student must prepare two copies of project report and should submit one copy to the Coordinator (exams), CDE, ANU for evaluation and another copy may be retained by the sudent.

# 3.5.9. M.A. (Journalism and Mass Communication) (Course Code :29)

- a. **Eligibility for admission into the Course:** The Candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course:** 
  - i. Minimum: Two Academic Years from the year of joining the course

- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.
- c. **Medium of Instruction**: English only

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
First Year				
DJ01	Introduction to communication and			
	History of Journalism	30	70	100
DJ02	Reporting and Editing	30	70	100
DJ03	Public relations and Advertising	30	70	100
DJ04	Radio and Television production	30	70	100
DJ05	Media Law and Ethics	30	70	100
Final Year				
DJ21	Research Methodology	30	70	100
DJ22	Communication theory	30	70	100
DJ23	Development communication	30	70	100
DJ24	International communication	30	70	100
	Dissertation		100	100
* Internal Assesment by way of Assignments: Refer to Annexure -IV				

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - Ig. Fee Particulars: Refer Annexure - II

#### **GUIDELINES FOR SIBMITTING DISSERTATION:**

All the IInd Year students of M.A. (JMC) have to submit a dissertation on a topic related to any of the papers prescribed in the previous or final year. It will be valued for 100 Marks.

The purpose of the dissertation is to provide an experience to the student to apply his knowledge of research methodology on a topic of his/her choice related to the sublect. The student has to select a guide and select the topic with the assistance of the guide and complete the dissertation under his/her guidance. Any working journalist of the cadre of Staff Reporter/Sub-Editor and

above of a major Telugu or English news daily/Channel/teacher in journalism of any college/university is eligible to guide the candidates. The dissertation should consist of a comprehensive study of any topic. It is advisable that the student also undertakes an empirical study in addition to the theoretical analysis of the topic. The dissertation may consist of about 50-60 computerized pages (7,500 to 9,000 words) in one and half lifes format in English or Telugu.

h. Project Report Format: See page No.37

# ADDITIONAL GUIDELINES RELATING TO SUBMISSION OF DISSERTATION OF MA (JMC), MSW AND MHRM:

ONE copy of the Dissertation should be submitted in **hard bound** (Spiral binding is not permitted) as per the schedule. If a candidate fails to submit dissertation within the stipuated time he/she will have to pay the late fee prescribed by the University authorities from time to time. The dissertations submitted after due date with fine will be sent for evaluation along with the dissertations of the subsequent examinations only. In any case dissertation has to be submitted witin the validity period of a candidate's registration.

Candidate should submit the dissertation with

- 1. Title page
- 2. Declaration Form
- 3. Certificate from the guide in the prescribed form given below.
- 4. Acknowledgements
- 5. Contents

TITLE & FIRST PAGE :: MODEL FORMAT

# INFLUENCE OF FOREING MEDIA ON INDIAN YOUTH: A STUDY

Dissertation Submitted in partial fulfillment of the requirement for the award of the Master Degree in Journalism and Mass Communication/Social Work(MSW)/MHRM

Dissertation Submitted
By
N. NAVYA SREE
(Enrollment No.A06JM002046)



Under the Guidance of SRI. S. RAMESH
Lecturer in Journalism
B.R. Ambedkar Law College, Hyderabad.

# **Centre for Distance Education**

Acharya Nagarjuna University Nagarjuna Nagar - 522 510m Guntur (Dist.) (A.P.) May 2017

SECOND PAGE :: MODEL FORMAT

#### **DECLARATION**

I declare that this Dissertation has been written by me and has not previously formed as the basis for the award of any Degree, Diploma orther similar title in this or any other university. (My Enrollement No.A06JM002046)

Signature of the Student

N. NAVYA SREE

(Enrollment No.A06JM002046)

# THIRD PAGE :: MODEL FORMAT CERTIFICATE

This is to certify that the Dissertation entitled "Influence of Foreign Media on Indian Youth: A Study", submitted in partial fulfillment of requirement for the award of Detree of Master of Journalism and Mass Communication is a record of bonafide research work done by **U. Atchaiah Babu**, bearing registration No.A06JM002046 during the Academic Year of 2005-2007, under my Guidence.

Signature of the Guide

#### SRI. S. RAMESH

Lecturer in Journalism B.R. Ambedkar Law College, Hyderabad.

## 3.6 LAW COURSES

**LL.M PROGRAMME:** Admission into LL.M course is subject to the rules framed by the Government of Andhra Pradesh from time to time and if the Government insists for a qualifying rank in the entrance test for Distance Education Students also, then such rules are applicable to the applicants of LL.M course under the distance mode. Prospective students are, therefore, advised to apply for the State wide entrance test for admission into LL.M. course.

In order to meet the ever-increasing demand for advanced legal education, the Centre for Distance Education of Nagarjuna University has decided to offer the LL.M Programme through distance mode from the academic year 2003-04. This programme is open for all LL.B/B.L graduates. The LL.M programme is offered in the following four specializations.

1. Labour Laws

- 3. Corporate and Securities Laws
- 2. Constitutional Law and Administrative Law
- 4. Torts and Crimes
- a. **Eligibility**: All LL.B/B.L graduates are eligible for admission subject to the rules framed by the Government of Andhra Pradesh from time to time.
- b. Duration of the Course:
  - i. Minimum: Two Academic Years from the year of joining the course
  - **ii. Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within Five academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.
- c. **Medium of Instruction :** English only

# 3.6.1. Branch I – Labour Laws (Course Code: 07)

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
First Year				
D1231LL	Research Methodology (Compulsory Paper)	30	70	100
D1233LL	Dispute resolutions in Labour Management relations	30	70	100
D1234LL	Trade Union Law	30	70	100
D1237LL	Jurisprudence (Compulsory Paper)	30	70	100
D1235LL	Industrial Discipline and Punishment Process	30	70	100
D1236LL	Collective Bargaining	30	70	100
Final Year				
D1251LL	Social Security Law	30	70	100
D1252LL	Wages and Minimum Labour Standards	30	70	100
D1253	Dissertation		200	200
* Internal Assesment by way of Assignments : Refer to Annexure -IV				

# 3.6.2. Branch II - Constitutional & Administrative Laws (Course Code: 08)

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
First Year				
D1231CL	Research Methodology (Compulsory Paper)	30	70	100
D1233CL	Fundamental Rights and Directive Principles	30	70	100
D1234CL	Centre and State Relations	30	70	100
D1237CL	Jurisprudence (Compulsory Paper)	30	70	100
D1235CL	Administrative Process – Nature and Scope	30	70	100
D1236CL	Administrative Process and Judicial Control	30	70	100
Final Yea				
D1251CL	Protection & Enforcement of Human Rights in India	30	70	100
D1252CL	Public Authorities: Liability	30	70	100
D1253	Dissertation		200	200
* Internal Assesment by way of Assignments : Refer to Annexure -IV				

# 3.6.3 Branch III - Torts & Crimes (Course Code: 09)

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code	;	assessment	end Exams.	Marks
First Year				
D1231TCL	Research Methodology (Compulsory Paper	· <b>)</b> 30	70	100
D1233TCL	General Theory and Principles of Tort Liability	/-I 30	70	100
D1234TCL	Law of Crimes	30	70	100
D1237TCL	Jurisprudence (Compulsory Paper)	30	70	100
D1235TCL	General Theory and Principles of Tort Liability	/-II 30	70	100
D1236TCL	Criminal Procedure Code	30	70	100
Final Year:				
D1251TCL	Law of Negligence and Damages	30	70	100
D1252TCL	Criminology and Penology	30	70	100
D1253	Dissertation		200	200
* Internal Assesment by way of Assignments : Refer to Annexure -IV				

# 3.6.4 Branch IV - Corporate & Securities Laws (Course Code: 10)

	•	,		
Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
First Year				
D1231CSL	Research Methodology (Compulsory Pape	<b>r)</b> 30	70	100
D1233CSL	General Principles of Company Law-I	30	70	100
D1234CSL	Company Management	30	70	100
D1237CSL	Jurisprudence (Compulsory Paper)	30	70	100
D1235CSL	General Principles of Company Law-II	30	70	100
D1236CSL	Administration of Company Law	30	70	100
Final Year				
D1251CSL	Corporate Regulations	30	70	100
D1252CSL	Securities Law & Investor Protection	30	70	100
D1253	Dissertation		200	200
* Internal Assesment by way of Assignments : Refer to Annexure -IV				

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Iq. Fee Particulars : Refer Annexure - II

#### METHOD OF INSTRUCTION

Course material on all the theory papers will be supplied by the CDE after completion of the admission process. The course material divided into generally 16 lessons on each paper, provides a general idea about the scope of the paper and a summary of the content of the subject. The candidates are not expected to depend only on the course material for the examination. The course material provides also the relevant reference material which the student is supposed to study in detail. Similarly, the course material may also provide a list of important cases (with citations) on relevant topics and the student is expected to study the judgments of those cases from Law Reports.

#### **Study Centre for PCP Programmes**

Week end classes will be held at selected study centres, subject to the minimum enrollment prescribed. Refer ANNEXURE - I for list of study centres.

#### **EXAMINATIONS**

Pattern of Examination: The pattern of examination of LL.M Programme shall be as follows:

- a) **Year-end examination:** The year end examination shall be for 70 marks in each paper i.e. six theory papers at the end of first year and two theory papers at the end of second year.
- b) **Dissertation (final year):** The candidate has to submit a dissertation on a topic related to his specialization at the end of the final year. It will be valued for 200 marks.

The purpose of the dissertation is to provide an experience to the student to apply his knowledge of research methodology on a topic of his/her choice related to the specialization. The student has to select a guide and select the topic with the assistance of the guide. Any lecturer in a Law College, with an LL.M degree, is eligible to guide the candidate. The dissertation should consist a comprehensive study of any topic. It is advisable that the student also undertakes an empirical study in addition to the theoretical analysis of the topic. The dissertation may consist of about 150 typed pages. The student should submit the dissertation proposal in the following format at the end of the first year examination.

# ACHARYA NAGARJUNA UNIVERSITY CENTRE FOR DISTANCE EDUCATION

#### LL.M / MSW / MHRM

PROFORMA FOR DISS	ERTATION PROPOSAL
Regd.No Name of the Student	
Mobile No : e-mail ID	
Title of the Dissertation	
Subject Area: Labour Laws / Constitutional Corporate & Securities Laws / Name, Designation and Official Address of the	Any Other (Specify)
Name, Designation and Official Address of the V	Juide
Is the guide an Academic Counsellor of LLM / N	//SW / MHRM Programme: YES / No
If yes, Name of the Study Centre and the Course	e of counseling and since when :
No. of Students working under the Guide for Pro	
Ü	•
Signature of the Student Date:	Signature of the Guide with Seal Date:
(For Office	use only)
Title / Synopsis	Guide
Approved	Approved
Not Approved	Not Approved
Comments / Suggestions for reformulation of the	e project.
Date:	Signature of the Evaluator with Seal

- \* Communication of approval / non-approval of the project proposal will be sent to the candidate within one month of the receipt of the proposal.
- ★ Communication of non-approval of the proposal will be accompanied by comments / suggestions for reformulating the project. The revised project proposal should be submitted in the new proforma. A copy of rejected synopsis and project proposal proforma wherein the comments or suggestions of the evaluator are given should also be submitted.
- ★ Students are advised to select their guides who are either teachers or active professionals in the relevant area of the selected topic.

Note: Enclose the synopsis of the project and bio-data of the guide along with project proposal format and sent it to the address of the Co-ordinator (Exams), Centre for Distance Education, Acharya Nagarjuna University, Nagarjuna Nagar, Guntur, AP - 522 510.

# ADDITIONAL GUIDELINES RELATING TO SUBMISSION OF DISSERTATION

Two copies of the Dissertation should be submitted in hard bound (Spiral binding is not permitted) candidate should submit the dissertation with Title page Declaration form and certificate from the guide in the prescribed form given below, 30 days before commencement of May/December Examinations.

# TITLE & FIRST PAGE :: MODEL FORMAT RECOGNITION OF TRADE UNIONS With Special Reference to BHEL, RAMACHANDRAPURAM

Dissertation Submitted in partial fulfillment of the requirement for the award of Research Degree of Masters of Law (Labour Laws)

Dissertation Submitted
By
N. YASHWANTH
(Enrollment No.A03LM990046)



Under the Guidance of DEMERA SATYANARAYANA H.NO.1-4-257, Kuda Kuda Road,Suryapet - 508 213

## **Centre for Distance Education**

Acharya Nagarjuna University Nagarjuna Nagar - 522 510m Guntur (Dist.) (A.P.) May 2017

SECOND PAGE :: MODEL FORMAT

# **DECLARATION**

I declare that this Dissertation has been written by me and has not previously formed as the basis for the award of any Degree, Diploma or the similar title in this or any other university. (My Enrollement No.A03LM990046)

Signature of the Student
N. YASHWANTH
Enrollement No.A03LM990046

# THIRD PAGE :: MODEL FORMAT CERTIFICATE

This is to certify that the Dissertation entitled "Recognition of Trade Unions with Special Reference to BHEL Ramachandrapuram", submitted in partial fulfillment of requirement for the award of Research Degree of Master of Laws is a record of bonafide research work done by Damera Satyanarayana, bearing registration No.A03LM990046 during the academic year of 2004-2006, under my Guidence.

Signature of the Guide DEMERA SATYANARAYANA H.NO.1-4-257,

Kuda Kuda Road, Suryapet - 508 213

3.7 ONE YEAR / PG DIPLOMA COURSES: Students must note that the Examinations for Certificate/Diploma/PG Diploma/BLISC courses will be held in the University Campus or at Guntur only.

# 3.7.1 B.L.I.Sc. (BACHELOR OF LIBRARY AND INFORMATION SCIENCE)(Course Code :80)

- a. Eligibility for admission into Course: The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto other than BOL and BFA.
- b. **Duration of the Course:** 
  - i. Minimum: One Academic Year from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- c. Medium of Instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in English only.

Paper Code	SUBJECT	Internal* Assessment	Year end Examination	Maximum Marks
DBLS01	Foundations of Library and Library Mgt.	30	70	100
DBLS02	Library Classification Theory	30	70	100
DBLS03	Library Cataloguing theory	30	70	100
DBLS04	Information sources & services	30	70	100
DBLS05	Basics of information technology	30	70	100
Labs				
DBLS11	Library classification practice	30	70	100
DBLS12	Library cataloguing practice	30	70	100
* Internal Assesr	nent by way of Assignments: Refer to Ar	nnexure -IV		

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - Ig. Fee Particulars: Refer Annexure - II

# 3.7.2 M.L.I.Sc. (MASTER OF LIBRARY AND INFORMATION SCIENCE)(Course Code :141)

- a. **Eligibility for admission into Course :** The candidate should have passed B.L.I.Sc. of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course :** One year.
- c. Medium of instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in English only.
- d. **Course of Study**: At the end of the year, the candidate has to appear for the M.L.I.Sc. examination. The examination consists of Seven theory papers and One Practical paper and Viva-voce as given in the course structure. Each theory paper carries 100 marks with internal assessment component.

# M.L.I.Sc. Course Structure:

Paper Code SUBJECT	Internal* Assessment	Year end Examination	Maximum Marks
1. Information Communication	30	70	100
2. Information Management	30	70	100
3. Information Processing Retrieval	30	70	100
4. Information Technology	30	70	100
5. Library Automation	30	70	100
6. Digital Libraries	30	70	100
7. Research Methodology	30	70	100
8. Academic Llbraries	30	70	100
9. I.T. Practical & Comphrehencive Viva-voce	e -	100	100
* Internal Assesment by way of Assignments	: Refer to Annexu	re -IV	

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Ig. Fee Particulars : Refer Annexure - II

## 3.7.3 PGDBT (PG Diploma in Biotechnology) (Course Code :82)

#### Note:

- 1. If adequate number of students are not enrolled, the University reservers the right to withdraw this course.
- 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
- 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
- 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility:** Any graduate in Biological and physical sciences, Engineering, Medicine, Pharmacy, Agriculture, Veterinary Science and other allied subjects.

#### b. Duration of the Course:

- i. Minimum: One Academic Year from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.

# c. Medium of Instruction: English only

#### d. Course Structure:

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks		
DBT01	Microbiology and Immunology	30	70	100		
DBT02	Biochemistry and Molecular biology	30	70	100		
DBT03	Plant & Animal tissue culture & Genetic Engine	ering 30	70	100		
DBT04	Applications of Biotechnology	30	70	100		
DBTL01	Practical-I: Based on the above theory papers			50		
	Dissertation and Viva-voce			50		
* Internal	Internal Assesment by way of Assignments: Refer to Annexure -IV					

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - Ig. Fee Particulars: Refer Annexure - II

#### i. Project Work:

- The project work has to be carried out in an established institute, University, Laboratory, Industry or in a affiliated P.G. or Degree College.
- The project work has to be carried out under the guidance of lecturer or scientist or technical person of the respective organization.
- The topic of project work or area of work can be related to any of the theory papers or subject of study.
- The duration of the project can be around 2-3 months with a minimum of six weeks duration.

# Submission of Project report:

- At the end of the project duration, the student has to submit a project report typed in laser print and in double space in 12 font size in bond paper.
- The number of pages should be or more than 30 pages including references.
- The contents of the project report should be
- Introduction
- Objectives of work
- Materials and Methods1
- Results and discussion
- Conclusion
- References

#### **Evaluation of Project:**

- The project has to be evaluated at the end of the year along with a viva-voce relating to the project work and report submitted by the student.
- The practical examination, dissertation evaluation and viva-voce examination will be arranged at selected places only, depending on the enrollement and students of other centres must attend the examination as per the directions of the University.

# 3.7.4 PGDBI (PG Diploma in Bioinformatics) (Course Code :81)

#### Note:-

- 1. If adequate number of students are not enrolled, the University reservers the right to withdraw this course.
- 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
- 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
- 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility:** Any graduate in Biological and physical sciences, Engineering, Medicine, Pharmacy, Agriculture, Veterinary Science and other allied subjects.

# b. Duration of the Course:

i. Minimum: One Academic Year from the year of joining the course

- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- c. **Medium of Instruction :** English only

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code	8	assessment	end Exams.	Marks
DBI01	Principles of Cell & Molecular Biology &			
	Bioinformatics	30	70	100
DBI02	Numerical Methods, Optimization			
	Techniques and Computer Programming	30	70	100
DBI03	Database management and Biological			
	Data Banks-Molecular Designing	30	70	100
DBI04	Genomic and Proteomics and Sequencing analy	sis 30	70	100
DBIL01	Practical - I: Computer Programming, Molecular			
	Modeling and Sequence Analysis		50	50
	Dissertation and Viva Voice		50	50
* Internal	Assesment by way of Assignments: Refer to Ar	nexure -IV		

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Ig. Fee Particulars : Refer Annexure - II

i. Project Work:

- The president work .
- The project work has to be carried out in an established institute, University, Laboratory, Industry
  or in a affiliated P.G. or Degree College. Additionally, the Bio-informatics project can be carried
  out in any computer institute or centre which is focusing on Basic Bio-informatics.
- The project work has to be carried out under the guidance of lecturer or scientist or technical person of the respective organization.
- The topic of project work or area of work can be related to any of the theory papers or subject of study.
- The duration of the project can be around 2-3 months with a minimum of six weeks duration.

# Submission of Project report:

- At the end of the project duration, the student has to submit a project report typed in laser print and in double space in 12 font size in bond paper.
- The number of pages should be or more than 30 pages including references.
- The contents of the project report should be
- Introduction
- Objectives of work
- Materials and Methods1
- Results and discussion
- Conclusion
- References

# **Evaluation of Project:**

- The project has to be evaluated at the end of the year along with a viva-voce relating to the project work and report submitted by the student.
- The practical examination, dissertation evaluation and viva-voce examination will be arranged at selected places only, depending on the enrollement and students of other centres must attend the examination as per the directions of the University.

# 3.7.5 P.G. DIPLOMA IN JOURNALISM & MASS COMMUNICATION (PGDJMC)(Course Code :94)

- a. **Eligibility for admission into the Course:** The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. Duration of the Course:
  - i. Minimum: One Academic Year from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- c. **Medium of Instruction :** English only

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks	
PGDJ01	Introduction to communication &				
	History of Journalism	30	70	100	
PGDJ02	Reporting and Editing	30	70	100	
PGDJ03	Public relations and Advertising	30	70	100	
PGDJ04	Radio and Television production	30	70	100	
PGDJ05	Media Law and Ethics	30	70	100	
* Internal	Internal Assesment by way of Assignments: Refer to Annexure -IV				

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Ig. Fee Particulars : Refer Annexure - II

# 3.7.6 P.G. DIPLOMA IN COMPUTER APPLICATIONS (PGDCA) (Course Code :95)

a. **Eligibility for admission into the Course:** The candidates should have passed any Bachelors Degree with Maths either at Intermediate or Degree level as equivalent thereto.

#### b. **Duration of the Course:**

- i. Minimum: One Academic Year from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.

# c. Medium of Instruction: English only

#### d. Course Structure:

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
PGDCA01	Information Technology	30	70	100
PGDCA02	Programming with C++	30	70	100
PGDCA03	Computer Organization	30	70	100
PGDCA04	Data Structures	30	70	100
PGDCA05	Operating Systems	30	70	100

Acharya Nagarj	una University 50		Centre for Dis	stance Education	
PGDCA06	Data Base Management Systems	30	70	100	
PGDCA07	Accounts & Finance	30	70	100	
PGDCA08	Computer Graphics	30	70	100	
Labs					
PGDCAL01	PC Software Lab	30	70	100	
PGDCAL02	C++ & Data Structures Lab	30	70	100	
PGDCAL03	DBMS Lab	30	70	100	
* Internal Asses	* Internal Assesment by way of Assignments · Refer to Anneyure -IV				

Internal Assesment by way of Assignments: Refer to Annexure -IV

**Examination Rules:** Refer Annexure - III f. Study Centres: Refer Annexure - I Fee Particulars: Refer Annexure - II

# 3.7.7 PG DIPLOMA IN INFORMATION TECHNOLOGY (PGDIT) (Course Code :96)

#### Note:-

- 1. If adequate number of students are not enrolled, the University reservers the right to withdraw this course.
- If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
- 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
- Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- Eligibility for admission into the Course: Pass in any Bachelors degree with maths / Electronics / Computer Science / Computer Applications / Information Technology as a subject of study either at Inter or Degree level (or)

Any Graduate with six months certificate course in Information Technology or Computers.

#### b. **Duration of the Course:**

- i. Minimum: One Academic Year from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Reregistration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.

c. **Medium of Instruction :** English only

#### d. Course Structure:

Paper Code	SUBJECT TITLE	Internal*	Year	Max.				
		assessment	end Exams.	Marks				
PGDIT01	Basics of IT	30	70	100				
PGDIT02	Data Structures with C	30	70	100				
PGDIT03	DBMS	30	70	100				
PGDIT04	Computer Networks	30	70	100				
PGDIT05	Computer Organisation	30	70	100				
PGDIT06	Operating Systems	30	70	100				
LABS								
PGDITL01	C Lab		100	100				
PGDITL02	Oracle Lab		100	100				
* Internal Acces	Internal Accoment by way of Accignments - Defer to Appeyure IV							

<sup>\*</sup> Internal Assesment by way of Assignments : Refer to Annexure -IV

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - I

g. Fee Particulars: Refer Annexure - II

#### 3.8 MANAGEMENT DIPLOMA COURSES

## 3.8.1 PGDHHM (PG Diploma in Hospital and Health Care Management) (Course Code :83)

a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

## b. Duration of the Course:

- i. Minimum: One Academic Year from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- c. **Medium of Instruction :** English only

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DHHM01	Perspectives of Management	30	70	100
DHHM02	Management of Health Systems	30	70	100
DHHM03	Medical terminology, records and insuran	nce 30	70	100
DHHM04	Diagnostic, Support and Utility services	30	70	100
DHHM05	Hospital accounting and Hospital laws	30	70	100
* Internal Asses	sment by way of Assignments : Refer to A	Annexure -IV		

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Ig. Fee Particulars : Refer Annexure - II

#### 3.8.2 PGDBM (PG Diploma in Business Management):(Course Code :84)

a. **Eligibility for admission into Course**: The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

#### b. Duration of the Course:

- i. Minimum: One Academic Year from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- c. **Medium of Instruction :** English only

#### d. Course Structure :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks	
DBM01	Perspectives of Management	30	70	100	
DBM02	Human Resource Management	30	70	100	
DBM03	Financial Management	30	70	100	
DBM04	Marketing Management	30	70	100	
DBM05	Managerial Economics	30	70	100	
* Internal Asses	Internal Assesment by way of Assignments : Refer to Annexure -IV				

e. Examination Rules: Refer Annexure - III
f. Study Centres: Refer Annexure - I
g. Fee Particulars: Refer Annexure - II

# 3.8.3 PGDMM (PG Diploma in Marketing Management): (Course Code :85)

- a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. Duration of the Course:
  - i. Minimum: One Academic Year from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- c. Medium of Instruction: English only

#### d. Course Structure:

Paper Code	SUBJECT TITLE	Internal*	Year	Max.	
	;	assessment	end Exams.	Marks	
DMM01	Perspectives of Management	30	70	100	
DMM02	International Marketing	30	70	100	
DMM03	Consumer Behaviour and Marketing Resea	rch 30	70	100	
DMM04	Marketing Management	30	70	100	
DMM05	Sales and Advertising Management	30	70	100	
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - I

g. Fee Particulars: Refer Annexure - II

# 3.8.4 PGDHRM (PG Diploma in Human Resource Management) (Course Code :86)

- a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course:** 
  - i. Minimum: One Academic Year from the year of joining the course

- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- c. **Medium of Instruction :** English only

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks	
DHRM01	Perspectives of Management	30	70	100	
DHRM02	Human Resource Management	30	70	100	
DHRM03	Labour Welfare and Social Security	30	70	100	
DHRM04	Organisational Behaviour	30	70	100	
DHRM05	Employee Compensation Manageme	nt 30	70	100	
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Iq. Fee Particulars : Refer Annexure - II

#### 3.8.5 PGDFM (PG Diploma in Financial Management) (Course Code :87)

- a. **Eligibility for admission into Course**: The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course:** 
  - i. Minimum: One Academic Year from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like

those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

c. **Medium of Instruction**: English only

#### d. Course Structure:

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks	
DFM01	Perspectives of Management	30	70	100	
DFM02	Accounting for Managers	30	70	100	
DFM03	Management of Financial Services	30	70	100	
DFM04	Security Analysis and Portfolio Managem	ent 30	70	100	
DFM05	International Financial Management	30	70	100	
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - I

g. Fee Particulars: Refer Annexure - II

#### 3.8.6 PGDBFM (PG Diploma in Banking and Financial Management) (Course Code :88)

a. **Eligibility for admission into Course**: The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

#### b. Duration of the Course :

- i. Minimum: One Academic Year from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- Medium of Instruction : English only

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks		
DBFM01	Perspectives of Management	30	70	100		
DBFM02	Accounting for Managers	30	70	100		
DBFM03	Management of Financial Services	30	70	100		
DBFM04	Theory and Practice of Banking in Indi	a 30	70	100		
DBFM05	International Financial Management	30	70	100		
* Internal Assesment by way of Assignments: Refer to Annexure -IV						

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Ig. Fee Particulars : Refer Annexure - II

## 3.8.7 PGDIB (PG Diploma in International Business) (Course Code :89)

a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

#### b. Duration of the Course:

- i. Minimum: One Academic Year from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- c. **Medium of Instruction :** English only

#### d. Course Structure:

Paper Co	de SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks	
DIB01	Perspectives of Management	30	70	100	
DIB02	International Marketing	30	70	100	
DIB03	Foreign Exchange Management	30	70	100	
DIB04	International Business	30	70	100	
DIB05	International Financial Management	30	70	100	
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - I

g. Fee Particulars: Refer Annexure - II

# 3.8.8 PGDTTM (PG Diploma in Travel and Tourism Management) (Course Code :90)

a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

# b. Duration of the Course:

- i. Minimum: One Academic Year from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- c. Medium of Instruction: English only

#### d. Course Structure:

Paper Coo	de SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DTTM01	Principles of Tourism	30	70	100
DTTM02	Communication skills	30	70	100
DTTM03	Travel Agency Management	30	70	100
DTTM04	Tourism Products	30	70	100
DTTM05	Computer applications in Tourism and Travel Management	30	70	100

<sup>\*</sup> Internal Assesment by way of Assignments : Refer to Annexure -IV

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - I

q. Fee Particulars: Refer Annexure - II

# 3.8.9 PGDIM (PG Diploma in Insurance Management)(Course Code :91)

a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University of this University or that of any other University recognised as equivalent thereto.

#### b. Duration of the Course:

- i. Minimum: One Academic Year from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- c. **Medium of Instruction :** English only

#### d. Course Structure:

Paper Co	de SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks	
DIM01	Perspectives of Management	30	70	100	
DIM02	Principles and Practice of life Insurance	30	70	100	
DIM03	Principles and Practice of General Insura	nce 30	70	100	
DIM04	Risk and Treasury Management	30	70	100	
DIM05	Insurance Law	30	70	100	
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - Ig. Fee Particulars : Refer Annexure - II

#### 3.8.10 PGDHM (PG Diploma in Hotel Management)(Course Code :92)

Eligibility for admission into Course: The candidate should have passed any Bachelors
Degree of this University of this University or that of any other University recognised as equivalent
thereto.

#### b. **Duration of the Course:**

- i. Minimum: One Academic Year from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.

- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- c. **Medium of Instruction :** English only

Paper Code	SUBJECT TITLE	Internal*	Year	Max.	Practical
		assessment	end Exams.	Marks	Marks
PGDHM01	Food and Beverage Production	30	70	100	50
PGDHM02	House Keepting Management	30	70	100	50
PGDHM03	Front Office Management	30	70	100	50
PGDHM04	Nutrition and Food Hygiene	30	70	100	-
PGDHM05	Kitchen Operations Management	30	70	100	50
PGDHM06	IT for Hotel Industry	30	70	100	50
Internal Accompat by way of Accignments - Defer to Approving IV					

<sup>\*</sup> Internal Assesment by way of Assignments : Refer to Annexure -IV

e. Examination Rules: Refer Annexure - III
f. Study Centres: Refer Annexure - I
g. Fee Particulars: Refer Annexure - II

# 3.9 UG DIPLOMA & CERTIFICATE COURSES

#### 3.9.1 DIPLOMA IN FOOD PRODUCTION (Course Code :134)

#### Note:-

- 1. If adequate number of students are not enrolled, the University reservers the right to withdraw this course.
- 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
- 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
- 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility for admission into the Course:** The candidate should have passed any SSC or its equivalent Examination.
- b. Duration of the Course:
  - i. Minimum: One Academic Year from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.

- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- c. Medium of Instruction: English only

a. ••••						
Paper	SUBJECT TITLE	Internal*	Year	Max.		
Code		assessment	end Exams.	Marks		
DFP01	Food Production Theory	30	70	100		
DFP02	Food Costing Theory	30	70	100		
DFP03	Hygiene and Tutrition Theory	30	70	100		
DFP04	Comunication Theory	30	70	100		
Labs						
DFP05	Food Production Practical (Cookery)		100	100		
DFP06	Food Production Practical (Bakery)		100	100		
DFP07	Hope: Industrial Exprosure Training (12 weeks)		100	100		
* Internal	* Internal Assesment by way of Assignments : Refer to Annexure -IV					

e. Examination Rules: Refer Annexure - III

g. Fee Particulars: Refer Annexure - II

# 3.9.2 CERTIFICATE COURSE IN HIV/AIDS COUNSELLING (Course Code :77) Note :-

- 1. If adequate number of students are not enrolled, the University reservers the right to withdraw this course.
- 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
- 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
- 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility for admission into the Course:** Any graduate or persons having paramedical qualifications with 10+2.

# b. Duration of the Course:

i. Minimum: One Academic Year from the year of joining the course

f. Study Centres: This course is offered initially at Vijayawada only. Hence Classes will be arrange only at Westin College of Hotel Management, Vijayawada

- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.
- c. Medium of Instruction: English only

Paper	SUBJECT TITLE	Internal*	Year	Max.	
Code		assessment	end Exams.	Marks	
CCH01	Counseling	30	70	100	
CCH02	Sexology	30	70	100	
CCH03	Clinical Concepts of STI / HIV / AIDS	30	70	100	
	Project Report		100	100	
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

- e. Examination Rules: Refer Annexure III
- **f. Study Centres**: This course is offered in collaboration with NRI Medical College. Hence Classes will be arrange only at Mahatma Gandhi Degree College, Guntur.
- g. Fee Particulars: Refer Annexure II
- h. **Project Report**: Every student must submit Project Report with in time specified as per the academic schedule given at the end of the prospectus, The project report should cover the following aspects:

Students must cover new class only and should prepare the report on his own. Final action will be taken; if the material is copies from others.

For the purpose of project work every student must cover at least 10 HIV positive cases. Female students must Interact with Females and Male students must Interact with Males.

The report should also contain the Family Schedules as designed by the supervisor.

The report should reflect on the Impact of HIV Positivity, more specifically on the following aspects:

- 1. Impact on Family Life, Sexual life, Interpersonal relations of the family members Relations with the neighbours and others
- 2. Impact on Family Economy in terms of (a) Number of man days lost (b) Total Monthly income loss
- 3. Message carried to the HIV positive person to restore to the normal life
- 4. Methods involved in carrying the message.

- 5. Results of survey
- 6. Summary and Recommendations based on the cases presented

**Methodology:** The candidates shll be given information about the methodology, data collection, data processing and preparation of the report in the PCP Classes.

Depending upon the topic of the report the teacher counselors of either the sociology department or the NRI medical college will guide the Project work.

Each student must prepare 2 Copies of the project report and should submit one copy to the Coordinator (exam) of CDE, ANU and can retain the second copy for his personal use.

# 3.9.3 CERTIFICATE COURSE IN HOTEL AND HOSPITAL MANAGEMENT (Course Code :133) Note :-

- 1. If adequate number of students are not enrolled, the University reservers the right to withdraw this course.
- 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
- 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
- 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility for admission into the Course:** The candidate should have passed any SSC or its equivalent Examination.

#### b. Duration of the Course:

- i. Minimum: One Academic Year from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within THREE academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.

# c. Medium of Instruction: English only

# d. Course Structure:

Paper	SUBJECT TITLE	Internal*	Year	Max.
Code		assessment	end Exams.	Marks
CCHHK01	Hotel House Keeping Theory	30	70	100
CCHHK02	2 Communication Theory	30	70	100

Acharya Nagarjuna University 63	(	Centre for Distai	nce Education		
Labs					
CCHHK03 Hotel House Keeping Practical		100	100		
CCHHK04 Hope: Hotel Industri al Exposure Training (12 week	ks)	100	100		
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

e. Examination Rules: Refer Annexure - III

**f. Study Centres**: This course is offered initially at Vijayawada only. Hence Classes will be arrange only at Westin College of Hotel Management, Vijayawada.

g. Fee Particulars: Refer Annexure - II

#### 3.10 UG ARTS COURSES

# 3.10.1 B.A. (Economics, History, Politics) (Course Code :40)

- a. **Batch for which Course is offered :** Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. Medium of instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in Telugu only.

## **Course Structure:**

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year Part – I				
DENG1 DTEL1/	English – I Telugu-I /	30	70	100
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	30	70	100
DICS1	IHC		50	50

Acharya Nagarjuna University 64		Centre i	Centre for Distance Education	
Part – II				
DEC01	Economics – I: Economic Theory	30	70	100
DHIS1	History – I: Indian History and Culture	30	70	100
DPOL1	Politics – I: Concepts and Theories	30	70	100
Second Ye	ear			
Part -I				
DENG21	English – II	30	70	100
DTEL21/	Telugu-II /			
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	30	70	100
DBES21	Environmental Studies		100	100
Part – II				
DECO21	Economics – II: Development Economics			
	and Issues in Indian Economy	30	70	100
DHIS21	History – II: Indian History and Culture			
	from 1526 to 1964 A.D.	30	70	100
DPOL21	Politics – II: Indian Government of Politics	30	70	100
Third Year				
Part - I	DICS31 Science Civilization		50	50
Part - II				
Economics				
DAECO31	III.(a) Economic Statistics	30	70	100
27120001	(or)	00	. 0	.00
DAECO32	III. (b) Public Economics	30	70	100
DAECO33	IV. Rural Development (Compulsory)	30	70	100
Histor	, , , , , , , , , , , , , , , , , , , ,			
DAHIS31	III. History of Modern Europe			
	(1789 – 1960A.D) (Compulsory)	30	70	100
DAHIS32	IV.(a) History of Modern Andhra	30	70	100
<b>- .</b>	(or)			
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D)	30	70	100
DALUC04	(or)	20	70	400
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	30	70	100
Politics	reference to Andria			
DAPOL31	III. Political Thought (Compulsory)	30	70	100
DAPOL32	IV.(a) Government and Politics of A.P.	30	70	100
2 0202	(or)		. 0	
DAPOL33	IV. (b) International Relations	30	70	100
	(or)		-	
DAPOL34	IV. (c) Public Administration	30	70	100
	Concepts and Theories			
* Internal Assesment by way of Assignments : Refer to Annexure -IV				

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - Ig. Fee Structure: Refer Annexure - II

# 3.10.2 B.A. (Economics, Public Administration, Politics) (Course Code :41)

- a. **Batch for which Course is offered :** Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in **Telugu** only.

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	
First Year					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DEC01	Economics – I: Economic Theory	30	70	100	
DPAD1	Public Admn I: Concepts & Theories	30	70	100	
DPOL1	Politics – I: Concepts and Theories	30	70	100	
Second Ye	ar				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /	-	-		

Acharya Na	agarjuna University		Centre for L	Distance Education
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	30	70	100
DBES21	Environmental Studies		100	100
Part – II				
DECO21	Economics – II: Development Economics			
	and Issues in Indian Economy	30	70	100
DPAD21	Public Admn. – II: Indian Administrations	30	70	100
DPOL21	Politics – II: Indian Government of Politics	30	70	100
Third Year				
Part - I	DICS31 Science Civilization		50	50
Part - II				
<b>Economics</b>				
DAECO31	III.(a) Economic Statistics (or)	30	70	100
DAECO32	III.(b) Public Economics	30	70	100
DAECO33	IV. Rural Development (Compulsory)	30	70	100
Public Adm	inistration			
DAPUB31	III.Management of Resources (Compulsory)	30	70	100
DAPUB32	IV.(a) Political Science Concepts,	00	70	400
	Theories and Institutions (or)	30	70	100
DAPUB33	IV.(b) Public Enterprises in India	30	70	100
<b>Politics</b>	` '			
DAPOL31	III.Political Thought (Compulsory)	30	70	100
DAPOL32	IV.(a) Government and Politics of A.P. (or)	30	70	100
DAPOL33	IV.(b) International Relations (or)	30	70	100
DAPOL34	IV.(c) Public Administration Concepts and Theories	30	70	100
* Internal Assesment by way of Assignments : Refer to Annexure -IV				

f. Study Centres : Refer Annexure - I

g. Fee Structure: Refer Annexure - II

# 3.10.3 B.A. (Economics, Public Administration, Sociology) (Course Code :42)

- a. **Batch for which Course is offered :** Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - **iii.** Re-registration Facility: Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration

of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in **Telugu** only.

Course St	ructure:			
Paper	Subject Title	*Internal	Year end	Max.
Code		assessment	Exams.	Marks
First Year				
Part - I				
DENG1	English – I	30	70	100
DTEL1/	Telugu-I/			
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	30	70	100
DICS1	IHC		50	50
Part - II				
DEC01	Economics – I: Economic Theory	30	70	100
DPAD1	Public Admn I: Concepts and Theories	s 30	70	100
DSOC1	Sociology – I: Principles of Sociology	30	70	100
Second Ye	ear			
Part –I				
DENG21	English – II	30	70	100
DTEL21/	Telugu-II /			
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	30	70	100
DBES21	Environmental Studies		100	100
Part – II				
DECO21	Economics – II: Development Economic			
	and Issues in Indian Economy	30	70	100
DPAD21	Public Admn. – II: Indian Administrations	30	70	100
DSOC21	Sociology – II: Indian Society	30	70	100
Third Year				
Part - I	DICS31 Science Civilization		50	50
Part - II				
Economics				
DAECO31	III.(a) Economic Statistics	30	70	100
	(or)			

Acharya Na	ngarjuna University 68 -		Centre	for Distance Education	
DAECO32	III.(b) Public Economics	30	70	100	
DAECO33	IV. Rural Development (Compulsory)	30	70	100	
Public Adm	inistration				
DAPUB31	III.Management of Resources (Compulsor	y) 30	70	100	
DAPUB32	IV.(a) Political Science Concepts,				
	Theories and Institutions	30	70	100	
	(or)				
DAPUB33	IV.(b) Public Enterprises in India	30	70	100	
Sociology					
DASOC31	III. Sociology Change &	30	70	100	
	Planning (Compulsory)				
DASOC32	IV. (a) Rural and Urban Sociology	30	70	100	
	(or)				
DASOC33	IV. (b) Social Demography	30	70	100	
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

f. Study Centres: Refer Annexure - Ig. Fee Structure: Refer Annexure - II

### 3.10.4 B.A. (Economics, History, Sociology) (Course Code :43)

- a. **Batch for which Course is offered**: Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. Medium of instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in Telugu only.

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First Year	Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
DENG1	First Year				
DTEL1/   Telugu-I   Sanskrit-I   Sanskrit-I   Hindi-I   30   70   100	Part – I				
DSAN1/   Sanskrit-I /   DHIM1   Hindi-I   30   70   100	DENG1	English – I	30	70	100
DHIN1	DTEL1/	•			
DICS1					
Part - II			30		
DEC01		IHC		50	50
DHIS1			00	70	400
DSOC1   Sociology - I: Principles of Sociology   30   70   100					
Second Year					
Part -	DSOCT	Sociology – I: Principles of Sociology	30	70	100
DENG21		ar			
DTEL21/   Telugu-II /   Sanskrit-II /   DSAN21/   Sanskrit-II /   Sanskrit-II /   DHIN21   Hindi-II   30   70   100   100   Part - II   DECO21   Economics - II: Development Economics and Issues in Indian Economy   30   70   100   100   DHIS21   History - II: Indian History and Culture from 1526 to 1964 A.D.   30   70   100   1					
DSAN21/		•	30	70	100
DHIN21		<u> </u>			
DBES21					
Part - II           DECO21         Economics - II: Development Economics and Issues in Indian Economy         30         70         100           DHIS21         History - II: Indian History and Culture from 1526 to 1964 A.D.         30         70         100           DSOC21         Sociology - II: Indian Society         30         70         100           Third Year Part - I Part - I BICS31 Science Civilization          50         50           Part - II Economics         30         70         100           DAECO31         III.(a) Economic Statistics (or)         30         70         100           DAECO32         III.(b) Public Economics         30         70         100           DAECO33         IV. Rural Development (Compulsory)         30         70         100           HIII. History of Modern Europe (1789 - 1960A.D) (Compulsory)         30         70         100           DAHIS32         IV.(a) History of Modern Andhra (or)         30         70         100           DAHIS33         IV.(b) History of USA (1776 - 1945 A.D.)         30         70         100           DAHIS34         IV.(c) Indian Archeology with         30         70 <td< td=""><td></td><td></td><td>30</td><td></td><td></td></td<>			30		
DECO21       Economics – II: Development Economics and Issues in Indian Economy       30       70       100         DHIS21       History – II: Indian History and Culture from 1526 to 1964 A.D.       30       70       100         DSOC21       Sociology – II: Indian Society       30       70       100         Third Year Part - I         Part - II       DICS31 Science Civilization        50       50         Part - II       Economics        50       50         DAECO31       III.(a) Economic Statistics (or)       30       70       100         DAECO32       III.(b) Public Economics       30       70       100         DAECO33       IV. Rural Development (Compulsory)       30       70       100         History         DAHIS31       III. History of Modern Europe (1789 – 1960A.D) (Compulsory)       30       70       100         DAHIS32       IV.(a) History of Modern Andhra (or)       30       70       100         DAHIS33       IV.(b) History of USA (1776 – 1945 A.D)       30       70       100         DAHIS34       IV.(c) Indian Archeology with       30       70       100		Environmental Studies		100	100
DHIS21		Factories III Development Factories			
DHIS21	DECO21	·		70	100
1526 to 1964 A.D.   30   70   100	DHIS21			70	100
DSOC21         Sociology – II: Indian Society         30         70         100           Third Year Part - I Part - I DICS31 Science Civilization 50         50         50           Part - II Economics         50         50           DAECO31         III.(a) Economic Statistics (or)         30         70         100           DAECO32         III.(b) Public Economics         30         70         100           DAECO33         IV. Rural Development (Compulsory)         30         70         100           History         III. History of Modern Europe (1789 – 1960A.D) (Compulsory)         30         70         100           DAHIS32         IV.(a) History of Modern Andhra (or)         30         70         100           DAHIS33         IV.(b) History of USA (1776 – 1945 A.D) (or)         30         70         100           DAHIS34         IV.(c) Indian Archeology with         30         70         100	Diliozi	· · · · · · · · · · · · · · · · · · ·		70	100
Third Year Part - I DICS31 Science Civilization 50 50 Part - II Economics  DAECO31 III.(a) Economic Statistics 30 70 100  (or)  DAECO32 III.(b) Public Economics 30 70 100 DAECO33 IV. Rural Development (Compulsory) 30 70 100  History  DAHIS31 III. History of Modern Europe (1789 – 1960A.D) (Compulsory) 30 70 100  DAHIS32 IV.(a) History of Modern Andhra 30 70 100  DAHIS33 IV.(b) History of USA (1776 – 1945 A.D) 30 70 100  DAHIS34 IV.(c) Indian Archeology with 30 70 100	DSOC21				
Part - I Part - II         DICS31 Science Civilization          50         50           Part - II           Economics         DAECO31 III.(a) Economic Statistics (or)         30         70         100           DAECO32 III.(b) Public Economics         30         70         100           DAECO33 IV. Rural Development (Compulsory)         30         70         100           History           DAHIS31 III. History of Modern Europe (1789 – 1960A.D) (Compulsory)         30         70         100           DAHIS32 IV.(a) History of Modern Andhra (or)         30         70         100           DAHIS33 IV.(b) History of USA (1776 – 1945 A.D) (or)         30         70         100           DAHIS34 IV.(c) Indian Archeology with         30         70         100		acciology in maiair ecoloty	00	70	100
Part - II         Economics         DAECO31       III.(a) Economic Statistics       30       70       100         (or)         DAECO32       III.(b) Public Economics       30       70       100         DAECO33       IV. Rural Development (Compulsory)       30       70       100         History         DAHIS31       III. History of Modern Europe       70       100         DAHIS32       IV.(a) History of Modern Andhra       30       70       100         DAHIS33       IV.(b) History of USA (1776 – 1945 A.D)       30       70       100         DAHIS34       IV.(c) Indian Archeology with       30       70       100		DICC24 Science Civilization		50	50
Economics         DAECO31       III.(a) Economic Statistics (or)       30       70       100         DAECO32       III.(b) Public Economics (Compulsory)       30       70       100         DAECO33       IV. Rural Development (Compulsory)       30       70       100         History         DAHIS31       III. History of Modern Europe (1789 – 1960A.D) (Compulsory)       30       70       100         DAHIS32       IV.(a) History of Modern Andhra (or)       30       70       100         DAHIS33       IV.(b) History of USA (1776 – 1945 A.D)       30       70       100         DAHIS34       IV.(c) Indian Archeology with       30       70       100		DIC531 Science Civilization		50	50
DAECO31       III.(a) Economic Statistics (or)       30       70       100         DAECO32       III.(b) Public Economics       30       70       100         DAECO33       IV. Rural Development (Compulsory)       30       70       100         History         DAHIS31       III. History of Modern Europe (1789 – 1960A.D) (Compulsory)       30       70       100         DAHIS32       IV.(a) History of Modern Andhra (or)       30       70       100         DAHIS33       IV.(b) History of USA (1776 – 1945 A.D)       30       70       100         DAHIS34       IV.(c) Indian Archeology with       30       70       100					
(or)  DAECO32 III.(b) Public Economics 30 70 100  DAECO33 IV. Rural Development (Compulsory) 30 70 100 <b>History</b> DAHIS31 III. History of Modern Europe (1789 – 1960A.D) (Compulsory) 30 70 100  DAHIS32 IV.(a) History of Modern Andhra 30 70 100 (or)  DAHIS33 IV.(b) History of USA (1776 – 1945 A.D) 30 70 100  COT DAHIS34 IV.(c) Indian Archeology with 30 70 100			30	70	100
DAECO32       III.(b) Public Economics       30       70       100         DAECO33       IV. Rural Development (Compulsory)       30       70       100         History         DAHIS31       III. History of Modern Europe       30       70       100         DAHIS32       IV.(a) History of Modern Andhra       30       70       100         DAHIS33       IV.(b) History of USA (1776 – 1945 A.D)       30       70       100         DAHIS34       IV.(c) Indian Archeology with       30       70       100	BALCOOT		00	70	100
DAECO33       IV. Rural Development (Compulsory)       30       70       100         History         DAHIS31       III. History of Modern Europe       30       70       100         DAHIS32       IV.(a) History of Modern Andhra (or)       30       70       100         DAHIS33       IV.(b) History of USA (1776 – 1945 A.D)       30       70       100         DAHIS34       IV.(c) Indian Archeology with       30       70       100	DAECO32		30	70	100
History         DAHIS31       III. History of Modern Europe         (1789 – 1960A.D) (Compulsory)       30       70       100         DAHIS32       IV.(a) History of Modern Andhra       30       70       100         (or)       (or)       30       70       100         DAHIS33       IV.(b) History of USA (1776 – 1945 A.D)       30       70       100         DAHIS34       IV.(c) Indian Archeology with       30       70       100		• •			
(1789 – 1960A.D) (Compulsory) 30 70 100  DAHIS32 IV.(a) History of Modern Andhra 30 70 100  (or)  DAHIS33 IV.(b) History of USA (1776 – 1945 A.D) 30 70 100  (or)  DAHIS34 IV.(c) Indian Archeology with 30 70 100	History				
(1789 – 1960A.D) (Compulsory) 30 70 100  DAHIS32 IV.(a) History of Modern Andhra 30 70 100  (or)  DAHIS33 IV.(b) History of USA (1776 – 1945 A.D) 30 70 100  (or)  DAHIS34 IV.(c) Indian Archeology with 30 70 100	DAHIS31	III. History of Modern Europe			
DAHIS32       IV.(a) History of Modern Andhra       30       70       100         DAHIS33       IV.(b) History of USA (1776 – 1945 A.D)       30       70       100         (or)       OAHIS34       IV.(c) Indian Archeology with       30       70       100		,	30	70	100
(or)  DAHIS33 IV.(b) History of USA (1776 – 1945 A.D) 30 70 100  (or)  DAHIS34 IV.(c) Indian Archeology with 30 70 100	DAHIS32	, , , , , , , , , , , , , , , , , , , ,			
DAHIS33 IV.(b) History of USA (1776 – 1945 A.D) 30 70 100 (or)  DAHIS34 IV.(c) Indian Archeology with 30 70 100	27 11 11002	• •	00	7.0	100
DAHIS34 IV.(c) Indian Archeology with 30 70 100	DAHIS33	IV.(b) History of USA (1776 – 1945 A.D)	30	70	100
	DAHIS34		30	70	100
		Reference to Andhra			

Acharya Na	agarjuna University	70	Centre	for Distance Education	
Sociology					
DASOC31	III.Sociology Change &	30	70	100	
	Planning (Compulsory)				
DASOC32	IV. (a) Rural and Urban Sociology	30	70	100	
	(or)				
DASOC33	IV. (b) Social Demography	30	70	100	
* Internal Assesment by way of Assignments: Refer to Annexure -IV					

f. Study Centres: Refer Annexure - Ig. Fee Structure: Refer Annexure - II

# 3.10.5 B.A. (Economics, Politics, Sociology) (Course Code :44)

- a. **Batch for which Course is offered**: Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. Medium of instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in Telugu only.

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	30	70	100
DTEL1/	Telugu-I /			
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	30	70	100
DICS1	IHC		50	50

Part - II	Acharya Na	agarjuna University		Centre	for Distance Education
DPOL1	Part – II				
DSOC1	DEC01	Economics – I: Economic Theory	30	70	100
Second Year	DPOL1	Politics – I: Concepts and Theories	30	70	100
Part - I	DSOC1	Sociology – I: Principles of Sociology	30	70	100
DENG21   English – II   Telugu-II / DSAN21/ Sanskrit-II   DHIN21   Hindi-II   30   70   100   DES21   Environmental Studies     100   100   DES21   Environmental Studies     100   100   DES21   Environmental Studies     100   100   DECO21   Economics – II: Development Economics and Issues in Indian Economy   30   70   100   DPOL21   Politics – II: Indian Government of Politics   30   70   100   DSOC21   Sociology – II: Indian Society   30   70   100   DESCO21   DICS31 Science Civilization     50   50   DESCO21   III.(a) Economic Statistics   30   70   100   DESCO31   III.(a) Economic Statistics   30   70   100   DESCO33   IV. Rural Development (Compulsory)   30   70   100   DESCO33   IV. Rural Development (Compulsory)   30   70   100   DESCO33   IV. (a) Government and Politics of A.P.   30   70   100   OEED	Second Ye	ar			
DTEL21/ DSAN21/ DSAN21/ Sanskrit-II         Telugu-II / Sanskrit-II         30         70         100           DBES21 Part - II         Environmental Studies          100         100           Part - II         BECO21 Economics - II: Development Economics and Issues in Indian Economy         30         70         100           DPOL21 DSOC21         Politics - II: Indian Government of Politics         30         70         100           DSOC21         Sociology - II: Indian Society         30         70         100           Third Year          50         50           Part - I         DICS31 Science Civilization          50         50           Part - II         Economics          50         50           Part - II         Economics         30         70         100           DAEC031         III.(a) Economic Statistics (or)         30         70         100           DAEC032         III.(b) Public Economics         30         70         100           Politics         DAPOL31         III.Political Thought (Compulsory)         30         70         100           DAPOL32         IV.(a) Government and Politics of A.P. (or)         30         70         100           <	Part -I				
DSAN21/   DHIN21   Hindi-II   30   70   100	DENG21	English – II	30	70	100
DHIN21         Hindi-II         30         70         100           DBES21         Environmental Studies          100         100           Part - II           DEC021         Economics - II: Development Economics and Issues in Indian Economy         30         70         100           DPOL21         Politics - II: Indian Government of Politics         30         70         100           DSOC21         Sociology - II: Indian Society         30         70         100           Third Year           Part - I         DICS31 Science Civilization          50         50           Part - II         DICS31 Science Civilization          50         50           Part - II         DICS31 Science Civilization          50         50           Part - II         DICS31 Science Civilization          50         50           DAEC031 III.(a) Economic Statistics (or)         30         70         100           DAEC033 III.(b) Public Economics         30         70         100           Politics           DAPOL31 III.Political Thought (Compulsory)         30         70         100     <	DTEL21/	Telugu-II/			
DBES21	DSAN21/	Sanskrit-II			
Part - II           DECO21         Economics - II: Development Economics and Issues in Indian Economy         30         70         100           DPOL21         Politics - II: Indian Government of Politics         30         70         100           DSOC21         Sociology - II: Indian Society         30         70         100           Third Year           Part - I         DICS31 Science Civilization          50         50           DAECO31 III.(a) Economic Statistics (or)         30         70         100           DAECO32 III.(b) Public Economics         30         70         100           DAECO33 III.(b) Public International Relations (or)         30         70         100           DAPOL34 IV.(c) Public Administration (or)         30         70         100 <tr< td=""><td>DHIN21</td><td>Hindi-II</td><td>30</td><td>70</td><td>100</td></tr<>	DHIN21	Hindi-II	30	70	100
DECO21   Economics - II: Development Economics and Issues in Indian Economy   30   70   100	DBES21	Environmental Studies		100	100
and Issues in Indian Economy 30 70 100  DPOL21 Politics – II: Indian Government of Politics 30 70 100  DSOC21 Sociology – II: Indian Society 30 70 100  Third Year  Part - I DICS31 Science Civilization 50 50  Part - II  Economics  DAECO31 III.(a) Economic Statistics 30 70 100  OAECO32 III.(b) Public Economics 30 70 100  DAECO33 IV. Rural Development (Compulsory) 30 70 100  Politics  DAPOL31 III.Political Thought (Compulsory) 30 70 100  DAPOL32 IV.(a) Government and Politics of A.P. 30 70 100  DAPOL33 IV.(b) International Relations (or)  DAPOL34 IV.(c) Public Administration 30 70 100  Concepts and Theories  Sociology  DASOC32 IV. (a) Rural and Urban Sociology (or) 30 70 100  DASOC33 IV. (b) Social Demography 30 70 100  DASOC33 IV. (b) Social Demography 30 70 100	Part – II				
DPOL21         Politics – II: Indian Government of Politics         30         70         100           DSOC21         Sociology – II: Indian Society         30         70         100           Third Year           Part - I         DICS31 Science Civilization          50         50           Part - II           Economics           DAECO31         III.(a) Economic Statistics (or)         30         70         100           DAECO32         III.(b) Public Economics         30         70         100           DAECO33         IV. Rural Development (Compulsory)         30         70         100           Politics           DAPOL31         III. Political Thought (Compulsory)         30         70         100           DAPOL32         IV.(a) Government and Politics of A.P. (or)         30         70         100           DAPOL33         IV.(b) International Relations (or)         30         70         100           Concepts and Theories           Sociology           DASOC31         III. Sociology Change & 30         70         100           DASOC32         IV. (a) Rural and Urban Soci	DECO21	Economics – II: Development Economics			
DSOC21   Sociology - II: Indian Society   30   70   100		and Issues in Indian Economy	30	70	100
Third Year Part - I DICS31 Science Civilization 50 50 Part - II  Economics  DAECO31 III.(a) Economic Statistics 30 70 100 Cor)  DAECO32 III.(b) Public Economics 30 70 100 DAECO33 IV. Rural Development (Compulsory) 30 70 100 Politics DAPOL31 III.Political Thought (Compulsory) 30 70 100 DAPOL32 IV.(a) Government and Politics of A.P. 30 70 100 Cor)  DAPOL33 IV.(b) International Relations 30 70 100 Corocepts and Theories  Sociology  DASOC31 III. Sociology Change & 30 70 100 Planning (Compulsory) DASOC32 IV. (a) Rural and Urban Sociology (or) 30 70 100 DASOC33 IV. (b) Social Demography 30 70 100	DPOL21	Politics – II: Indian Government of Politics	30	70	100
Part - I         DICS31 Science Civilization          50         50           Part - II         Economics           DAECO31         III.(a) Economic Statistics (or)         30         70         100           DAECO32         III.(b) Public Economics         30         70         100           DAECO33         IV. Rural Development (Compulsory)         30         70         100           Politics           DAPOL31         III.Political Thought (Compulsory)         30         70         100           DAPOL32         IV.(a) Government and Politics of A.P. 30         70         100           0         (or)         0         70         100           DAPOL33         IV.(b) International Relations (or)         30         70         100           Concepts and Theories           Sociology           DASOC31         III. Sociology Change & 30         70         100           Planning (Compulsory)         30         70         100           DASOC32         IV. (a) Rural and Urban Sociology (or)         30         70         100           DASOC33         IV. (b) Social Demography         30         70         100	DSOC21	Sociology – II: Indian Society	30	70	100
Part - II         Economics         DAECO31       III.(a) Economic Statistics (or)       30       70       100         DAECO32       III.(b) Public Economics       30       70       100         DAECO33       IV. Rural Development (Compulsory)       30       70       100         Politics         DAPOL31       III.Political Thought (Compulsory)       30       70       100         DAPOL32       IV.(a) Government and Politics of A.P. (or)       30       70       100         DAPOL33       IV.(b) International Relations (or)       30       70       100         DAPOL34       IV.(c) Public Administration Concepts and Theories         Sociology         DASOC31       III. Sociology Change & 30       70       100         Planning (Compulsory)         DASOC32       IV. (a) Rural and Urban Sociology (or)       30       70       100         DASOC33       IV. (b) Social Demography       30       70       100	Third Year				
Economics         DAECO31       III.(a) Economic Statistics (or)       30       70       100         DAECO32       III.(b) Public Economics       30       70       100         DAECO33       IV. Rural Development (Compulsory)       30       70       100         Politics         DAPOL31       III.Political Thought (Compulsory)       30       70       100         DAPOL32       IV.(a) Government and Politics of A.P. (or)       30       70       100         (or)       DAPOL33       IV.(b) International Relations (or)       30       70       100         DAPOL34       IV.(c) Public Administration Concepts and Theories       30       70       100         Sociology         DASOC31       III. Sociology Change & 30       70       100         Planning (Compulsory)       DASOC32       IV. (a) Rural and Urban Sociology (or)       30       70       100         DASOC33       IV. (b) Social Demography       30       70       100	Part - I	DICS31 Science Civilization		50	50
DAECO31       III.(a) Economic Statistics (or)       30       70       100         DAECO32       III.(b) Public Economics       30       70       100         DAECO33       IV. Rural Development (Compulsory)       30       70       100         Politics         DAPOL31       III.Political Thought (Compulsory)       30       70       100         DAPOL32       IV.(a) Government and Politics of A.P. (or)       30       70       100         DAPOL33       IV.(b) International Relations (or)       30       70       100         Concepts and Theories       30       70       100         Sociology         DASOC31       III. Sociology Change & 30       70       100         Planning (Compulsory)       30       70       100         DASOC32       IV. (a) Rural and Urban Sociology (or)       30       70       100         DASOC33       IV. (b) Social Demography       30       70       100	Part - II				
DAECO32	<b>Economics</b>				
DAECO32       III.(b) Public Economics       30       70       100         DAECO33       IV. Rural Development (Compulsory)       30       70       100         Politics         DAPOL31       III.Political Thought (Compulsory)       30       70       100         DAPOL32       IV.(a) Government and Politics of A.P.       30       70       100         (or)       DAPOL33       IV.(b) International Relations (or)       30       70       100         DAPOL34       IV.(c) Public Administration Concepts and Theories       30       70       100         Sociology         DASOC31       III. Sociology Change & 30       70       100         Planning (Compulsory)       30       70       100         DASOC32       IV. (a) Rural and Urban Sociology (or)       30       70       100         DASOC33       IV. (b) Social Demography       30       70       100	DAECO31	` '	30	70	100
DAECO33 IV. Rural Development (Compulsory)  Politics  DAPOL31 III.Political Thought (Compulsory)  DAPOL32 IV.(a) Government and Politics of A.P.  (or)  DAPOL33 IV.(b) International Relations (or)  DAPOL34 IV.(c) Public Administration Concepts and Theories  Sociology  DASOC31 III. Sociology Change & 30 70 100  Planning (Compulsory)  DASOC32 IV. (a) Rural and Urban Sociology (or) 30 70 100  DASOC33 IV. (b) Social Demography 30 70 100	DAECO22	` ,	20	70	400
Politics         DAPOL31       III.Political Thought (Compulsory)       30       70       100         DAPOL32       IV.(a) Government and Politics of A.P. (or)       30       70       100         DAPOL33       IV.(b) International Relations (or)       30       70       100         DAPOL34       IV.(c) Public Administration Concepts and Theories       30       70       100         Sociology         DASOC31       III. Sociology Change & 30       70       100         Planning (Compulsory)       DASOC32       IV. (a) Rural and Urban Sociology (or)       30       70       100         DASOC33       IV. (b) Social Demography       30       70       100					
DAPOL31 III.Political Thought (Compulsory) 30 70 100 DAPOL32 IV.(a) Government and Politics of A.P. 30 70 100  Cor)  DAPOL33 IV.(b) International Relations 30 70 100  Cor)  DAPOL34 IV.(c) Public Administration 30 70 100  Concepts and Theories  Sociology  DASOC31 III. Sociology Change & 30 70 100  Planning (Compulsory)  DASOC32 IV. (a) Rural and Urban Sociology (or) 30 70 100  DASOC33 IV. (b) Social Demography 30 70 100		iv. Rurai Development (Compulsory)	30	70	100
DAPOL32 IV.(a) Government and Politics of A.P. 30 70 100  (or)  DAPOL33 IV.(b) International Relations 30 70 100  (or)  DAPOL34 IV.(c) Public Administration 30 70 100  Concepts and Theories  Sociology  DASOC31 III. Sociology Change & 30 70 100  Planning (Compulsory)  DASOC32 IV. (a) Rural and Urban Sociology (or) 30 70 100  DASOC33 IV. (b) Social Demography 30 70 100		III Delitical Thought (Compulary)	20	70	400
DAPOL33 IV.(b) International Relations (or)  DAPOL34 IV.(c) Public Administration Concepts and Theories  Sociology  DASOC31 III. Sociology Change & 30 70 100 Planning (Compulsory)  DASOC32 IV. (a) Rural and Urban Sociology (or) 30 70 100  DASOC33 IV. (b) Social Demography 30 70 100					
DAPOL33 IV.(b) International Relations (or)  DAPOL34 IV.(c) Public Administration Concepts and Theories  Sociology  DASOC31 III. Sociology Change & 30 70 100 Planning (Compulsory)  DASOC32 IV. (a) Rural and Urban Sociology (or) 30 70 100  DASOC33 IV. (b) Social Demography 30 70 100	DAPOL32	` ,	30	70	100
DAPOL34 IV.(c) Public Administration Concepts and Theories  Sociology  DASOC31 III. Sociology Change & 30 70 100  Planning (Compulsory)  DASOC32 IV. (a) Rural and Urban Sociology (or) 30 70 100  DASOC33 IV. (b) Social Demography 30 70 100	DAPOL33		30	70	100
Concepts and Theories  Sociology  DASOC31 III. Sociology Change & 30 70 100  Planning (Compulsory)  DASOC32 IV. (a) Rural and Urban Sociology (or) 30 70 100  DASOC33 IV. (b) Social Demography 30 70 100		(or)			
Sociology  DASOC31 III. Sociology Change & 30 70 100  Planning (Compulsory)  DASOC32 IV. (a) Rural and Urban Sociology (or) 30 70 100  DASOC33 IV. (b) Social Demography 30 70 100	DAPOL34	IV.(c) Public Administration	30	70	100
DASOC31 III. Sociology Change & 30 70 100 Planning (Compulsory)  DASOC32 IV. (a) Rural and Urban Sociology (or) 30 70 100  DASOC33 IV. (b) Social Demography 30 70 100		Concepts and Theories			
Planning (Compulsory)  DASOC32 IV. (a) Rural and Urban Sociology (or) 30 70 100  DASOC33 IV. (b) Social Demography 30 70 100	Sociology				
DASOC32 IV. (a) Rural and Urban Sociology (or) 30 70 100 DASOC33 IV. (b) Social Demography 30 70 100	DASOC31	III. Sociology Change &	30	70	100
DASOC33 IV. (b) Social Demography 30 70 100		Planning (Compulsory)			
DASOC33 IV. (b) Social Demography 30 70 100	DASOC32	IV. (a) Rural and Urban Sociology (or)	30	70	100
	DASOC33		30	70	100
	* Internal A		o Annexu	re -IV	

f. Study Centres : Refer Annexure - I

g. Fee Structure : Refer Annexure - II

# 3.10.6 B.A. (History, Politics, Sociology) (Course Code :45)

- a. **Batch for which Course is offered**: Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. Medium of instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in Telugu only.

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	
First Year					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DHIS1	History – I: Indian History and Culture	30	70	100	
DPOL1	Politics – I: Concepts and Theories	30	70	100	
DSOC1	Sociology – I: Principles of Sociology	30	70	100	
Second Ye	ar				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies		100	100	

f. Study Centres : Refer Annexure - I

g. Fee Structure: Refer Annexure - II

# **3.10.7 B.A.** (Public Administration, Politics, Sociology) (Course Code :46)

- a. **Batch for which Course is offered**: Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.

- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in **Telugu** only.

Papar	Subject Title	*Internal	Year end	Max.
Paper Code	•	assessment	Exams.	Marks
First Year		330331110111	LAGIIIS.	Marks
Part – I				
DENG1	English – I	30	70	100
DENGT DTEL1/	Telugu-I /	30	70	100
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	30	70	100
DICS1	IHC		50	50
Part – II	110		30	00
DPAD1	Public Admn. – I: Concepts and Theories	30	70	100
DPOL1	Politics – I: Concepts and Theories	30	70	100
DSOC1	Sociology – I: Principles of Sociology	30	70	100
Second Ye				
Part –I	ui			
DENG21	English – II	30	70	100
DTEL21/	Telugu-II /		. •	
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	30	70	100
DBES21	Environmental Studies		100	100
Part - II				
DPAD21	Public Admn. – II: Indian Administrations	30	70	100
DPOL21	Politics - II: Indian Government of Politics	30	70	100
DSOC21	Sociology – II: Indian Society	30	70	100
Third Year				
Part - I	DICS31 Science Civilization		50	50
Part - II				
Public Adm	inistration			
DAPUB31	III.Management of Resources (Compulso	ory) 30	70	100
DAPUB32	IV.(a) Political Science Concepts,	-		
	Theories and Institutions	30	70	100

Acharya Na	agarjuna University 75	5 ———	Centre	for Distance Education	
	(or)				
DAPUB33	IV.(b) Public Enterprises in India	30	70	100	
<b>Politics</b>					
DAPOL31	III.Political Thought (Compulsory)	30	70	100	
DAPOL32	IV.(a) Government and Politics of A.P. (or)	. 30	70	100	
DAPOL33	IV.(b) International Relations (or)	30	70	100	
DAPOL34	IV.(c) Public Administration Concepts and Theories	30	70	100	
Sociology					
DASOC31	III. Sociology Change & Planning (Compulsory)	30	70	100	
DASOC32	IV. (a) Rural and Urban Sociology (or)	30	70	100	
DASOC33	IV. (b) Social Demography	30	70	100	
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

f. Study Centres : Refer Annexure - I

g. Fee Structure: Refer Annexure - II

# **3.10.8 B.A.** (Public Administration, Politics, History) (Course Code :47)

- a. **Batch for which Course is offered**: Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. Medium of instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in Telugu only.

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Paper Code	Subject Title	*Internal	Year end Exams.	Max. Marks
		ssessment	Exams.	IVIAIKS
First Year				
Part – I	English	30	70	100
DENG1 DTEL1/	English – I Telugu-I /	30	70	100
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	30	70	100
DICS1	IHC		50	50
Part – II			30	30
DPAD1	Public Admn. – I: Concepts and Theories	30	70	100
DPOL1	Politics – I: Concepts and Theories	30	70	100
DHIS1	History – I: Indian History and Culture	30	70	100
Second Ye	•		. •	
Part –I	ai			
DENG21	English – II	30	70	100
DTEL21/	Telugu-II /	00	, 0	100
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	30	70	100
DBES21	Environmental Studies		100	100
Part – II				
DPAD21	Public Admn. – II: Indian Administrations	30	70	100
DPOL21	Politics – II: Indian Government of Politics	30	70	100
DHIS21	History - II: Indian History and Culture fro	m		
	1526 to 1964 A.D.	30	70	100
Third Year				
Part - I	DICS31 Science Civilization		50	50
Part - II				
Public Adm	ninistration			
DAPUB31	III.Management of Resources (Compulso	ry) 30	70	100
DAPUB32	IV.(a) Political Science Concepts,			
	Theories and Institutions	30	70	100
	(or)			
DAPUB33	IV.(b) Public Enterprises in India	30	70	100
Politics				
DAPOL31	III.Political Thought (Compulsory)	30	70	100
DAPOL32	IV.(a) Government and Politics of A.P.	30	70	100
D 4 D 0 1 0 0	(or)	00	70	400
DAPOL33	IV.(b) International Relations	30	70	100
DADOL 24	(or)	20	70	100
DAPOL34	IV.(c) Public Administration Concepts	30	70	100
∐iston/	and Theories			
<b>History</b> DAHIS31	III History of Modorn Europa			
DAIIIOSI	III. History of Modern Europe (1789 – 1960 A.D) (Compulsory)	30	70	100
	(1703 – 1300 A.D) (Compusory)	30	70	100

Acharya N	agarjuna University		Centr	e for Distance Education
DAHIS32	IV.(a) History of Modern Andhra (or)	30	70	100
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D) (or)	30	70	100
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	30	70	100

\* Internal Assesment by way of Assignments : Refer to Annexure -IV

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - Ig. Fee Structure: Refer Annexure - II

## 3.10.9 B.A. (English, Economics, Public Administration) (Course Code :51)

- a. **Batch for which Course is offered**: Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. **Duration:** 
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. Medium of instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in Telugu only.

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	30	70	100
DTEL1/	Telugu-I /			
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	30	70	100
DICS1	IHC		50	50

Acharya Na	agarjuna University		Centre t	for Distance Education			
Part – II							
DSENG11	Special English paper I	30	70	100			
DEC01	Economics – I: Economic Theory	30	70	100			
DPAD1	Public Admn I: Concepts and Theories	30	70	100			
Second Ye	ar						
Part – I							
DENG21	English – II	30	70	100			
DTEL21/	Telugu-II /						
DSAN21/	Sanskrit-II /						
DHIN21	Hindi-II	30	70	100			
DBES21	Environmental Studies		100	100			
Part – II							
DSENG21	Special English paper II	30	70	100			
DECO21	Economics – II: Development Economics	30	70	100			
	and Issues in Indian Economy						
DPAD21	Public Admn. – II: Indian Administrations	30	70	100			
Third Year							
Part - I	DICS31 Science Civilization		50	50			
Part - II							
English							
DSENG31	Special English III: Drama and Fiction	30	70	100			
DSENG32	Special English IV: Language and Literature	30	70	100			
Economics							
DAECO31	III.(a) Economic Statistics	30	70	100			
DAE0000	(or)	00	70	400			
	III.(b) Public Economics	30	70 70	100			
DAECO33	IV. Rural Development (Compulsory)	30	70	100			
Public Adm				400			
DAPUB31	III.Management of Resources (Compulsory)	30	70	100			
DAPUB32	IV.(a) Political Science Concepts,						
	Theories and Institutions	30	70	100			
	(or)						
DAPUB33	IV.(b) Public Enterprises in India	30	70	100			
* Internal A	* Internal Assesment by way of Assignments : Refer to Annexure -IV						

f. Study Centres: Refer Annexure - I

g. Fee Structure: Refer Annexure - II

# 3.10.10 B.A. (English, Economics, Politics) (Course Code :52)

- a. **Batch for which Course is offered :** Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in **Telugu** only.

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	30	70	100
DTEL1/	Telugu-I /			
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	30	70	100
DICS1	IHC		50	50
Part – II				
DSENG11	Special English paper I	30	70	100
DEC01	Economics – I: Economic Theory	30	70	100
DPOL1	Politics – I: Concepts and Theories	30	70	100
Second Ye	ar			
Part -I				
DENG21	English – II	30	70	100
DTEL21/	Telugu-II /			
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	30	70	100
DBES21	Environmental Studies		100	100

Acharya Nagarjuna University 80			Centre for L	Distance Education	
Part – II					
DSENG21	Special English paper II	30	70	100	
DECO21	Economics – II: Development Economics				
	and Issues in Indian Economy	30	70	100	
DPOL21	Politics – II: Indian Government of Politics	30	70	100	
Third Year					
Part - I	DICS31 Science Civilization		50	50	
Part - II					
English					
DSENG31	Special English III: Drama and Fiction	30	70	100	
DSENG32	Special English IV: Language and Literature	30	70	100	
<b>Economics</b>					
DAECO31	III.(a) Economic Statistics	30	70	100	
	(or)				
DAECO32	III.(b) Public Economics	30	70	100	
DAECO33	IV. Rural Development (Compulsory)	30	70	100	
Politics					
DAPOL31	III.Political Thought (Compulsory)	30	70	100	
DAPOL32	IV.(a) Government and Politics of A.P.	30	70	100	
	(or)				
DAPOL33	IV.(b) International Relations	30	70	100	
	(or)				
DAPOL34	IV.(c) Public Administration Concepts and Theories	30	70	100	
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

f. Study Centres : Refer Annexure - I

g. Fee Structure: Refer Annexure - II

# 3.10.11 B.A. (English, History, Politics) (Course Code:53)

- a. **Batch for which Course is offered :** Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be

awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in **Telugu** only.

Donor	Cubicat Title	*  010  00	Voorsand	Moss	
Paper	Subject Title	*Internal	Year end	Max.	
Code		assessment	Exams.	Marks	
First Year					
Part – I	- P. I.	00	70	400	
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /	00	70	400	
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DSENG11	Special English paper I	30	70	100	
DHIS1	History – I: Indian History and Culture	30	70	100	
DPOL1	Politics – I: Concepts and Theories	30	70	100	
Second Ye	ar				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies		100	100	
Part – II					
DSENG21	Special English paper II	30	70	100	
DHIS21	History - II: Indian History and Culture from	om			
	1526 to 1964 A.D.	30	70	100	
DPOL21	Politics - II: Indian Government of Politic	s 30	70	100	
Third Year					
Part - I	DICS31 Science Civilization		50	50	
Part - II					
English					
DSENG31	Special English III: Drama and Fiction	30	70	100	
DSENG32	Special English IV: Language and Literat		70	100	
History					
DAHIS31	III. History of Modern Europe				
2,00 !	(1789 – 1960A.D) (Compulsory)	30	70	100	
DAHIS32	IV.(a) History of Modern Andhra	30	70	100	
2, <b></b>	(or)	33	. 5	.00	
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D)	30	70	100	
2,000	(or)		. 5	.00	
	(31)				

Acharya Nagarjuna University 82			Centre	e for Distance Education			
DAHIS34 <b>Politics</b>	IV.(c) Indian Archeology with reference to Andhra	30	70	100			
DAPOL31	III.Political Thought (Compulsory)	30	70	100			
DAPOL32	IV.(a) Government and Politics of A.P. (or)	30	70	100			
DAPOL33	IV.(b) International Relations (or)	30	70	100			
DAPOL34	IV.(c) Public Administration Concepts and Theories	30	70	100			
* Internal A	* Internal Assessment by way of Assignments - Pefer to Appayure 11/						

\* Internal Assesment by way of Assignments : Refer to Annexure -IV

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - Ig. Fee Structure: Refer Annexure - II

### **3.10.12 B.A.** (English, Politics, Public Administration) (Course Code :54)

- a. **Batch for which Course is offered**: Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. Medium of instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in Telugu only.

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	
First Year Part – I DENG1 DTEL1/	English – I Telugu-I /	30	70	100	

Acharya Na	agarjuna University		Centre for L	Distance Education
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	30	70	100
DICS1	IHC		50	50
Part – II				
DSENG11	Special English paper I	30	70	100
DPOL1	Politics – I: Concepts and Theories	30	70	100
DPAD1	Public Admn. – I: Concepts and Theories	30	70	100
Second Ye	ar			
Part -I				
DENG21	English – II	30	70	100
DTEL21/	Telugu-II /			
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	30	70	100
DBES21	Environmental Studies		100	100
Part – II				
DSENG21	Special English paper II	30	70	100
DPOL21	Politics – II: Indian Government of Politics	30	70	100
DPAD21	Public Admn. – II: Indian Administrations	30	70	100
Third Year				
Part - I	DICS31 Science Civilization		50	50
Part - II				
English				
DSENG31	Special English III: Drama and Fiction	30	70	100
DSENG32	Special English IV: Language and Literature	30	70	100
<b>Politics</b>				
DAPOL31	III.Political Thought (Compulsory)	30	70	100
DAPOL32	IV.(a) Government and Politics of A.P.	30	70	100
	(or)			
DAPOL33	IV.(b) International Relations	30	70	100
DAPOL34	(or) IV.(c) Public Administration Concepts	30	70	100
DAPOL34	and Theories	30	70	100
Public Adm				
DAPUB31	III.Management of Resources (Compulsory)	30	70	100
DAPUB32	IV.(a) Political Science Concepts,	30	70	100
DAPUB32	Theories and Institutions	30	70	100
	(or)	JU	70	100
DAPUB33	IV.(b) Public Enterprises in India	30	70	100
	ssesment by way of Assignments : Refer to			100
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f. Study Centres: Refer Annexure - I

g. Fee Structure : Refer Annexure - II

# 3.10.13 B.A. (English, History, Telugu) (Course Code :55)

- a. **Batch for which Course is offered**: Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. Medium of instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in Telugu only.

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	
First Year Part – I					
		00	70	400	
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DSENG11	Special English paper I	30	70	100	
DHIS1	History – I: Indian History and Culture	30	70	100	
DSTEL11	Special Telugu – I: Modern Language	30	70	100	
Second Ye	ar				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II/				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies		100	100	

Acharya Na	ngarjuna University		Centre for L	Distance Education		
Part – II						
DSENG21	Special English paper II	30	70	100		
DHIS21	History – II: Indian History and Culture from					
	1526 to 1964 A.D.	30	70	100		
DSTEL21	Special Telugu–II:Sahitya Charitra-Natakamu	30	70	100		
Third Year						
Part - I	DICS31 Science Civilization		50	50		
Part - II						
English						
DSENG31	Special English III: Drama and Fiction	30	70	100		
DSENG32	Special English IV: Language and Literature	30	70	100		
History						
DAHIS31	III. History of Modern Europe					
	(1789 – 1960 A.D) (Compulsory)	30	70	100		
DAHIS32	IV.(a) History of Modern Andhra	30	70	100		
	(or)					
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D)	30	70	100		
	(or)					
DAHIS34	IV.(c) Indian Archeology with	30	70	100		
	reference to Andhra					
Telugu						
DSTEL31	Special Telugu – III: Grammar and History	30	70	100		
DSTEL32	Special Telugu – IV: Literary Criticism	30	70	100		
* Internal Assesment by way of Assignments : Refer to Annexure -IV						

f. Study Centres: Refer Annexure - I

g. Fee Structure: Refer Annexure - II

# 3.10.14 B.A. (Telugu, History, Sociology) (Course Code :56)

- a. **Batch for which Course is offered**: Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be

awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in **Telugu** only.

Paper	Subject Title	*Internal	Year end	Max.	
Code	6	assessment	Exams.	Marks	
First Year					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DSTEL11	Special Telugu – I: Modern Language	30	70	100	
DHIS1	History – I: Indian History and Culture	30	70	100	
DSOC1	Sociology – I: Principles of Sociology	30	70	100	
Second Ye	ar				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies		100	100	
Part – II					
DSTEL21	Special Telugu-II:Sahitya Charitra-Nataka	amu 30	70	100	
DHIS21	History – II: Indian History and Culture from				
_	1526 to 1964 A.D.	30	70	100	
DSOC21	Sociology – II: Indian Society	30	70	100	
Third Year					
Part - I	DICS31 Science Civilization		50	50	
Part - II	DIOGGI GCICICC GIVIIIZATION		30	30	
Telugu					
DSTEL31	Special Telugu – III: Grammar and History	y 30	70	100	
DSTEL32	Special Telugu – IV: Literary Criticism	30	70	100	
History	Special religio – IV. Literary Chilosin	30	70	100	
DAHIS31	III. History of Modern Europe				
DAITIOST	(1789 – 1960A.D) (Compulsory)	30	70	100	
DAHIS32	IV.(a) History of Modern Andhra	30	70	100	
	(or)	50	10	100	
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D)	30	70	100	
<i>D/</i> (111000	(or)	30	70	100	
	(01)				

Acharya Na	agarjuna University	87 —	Centre for L	Distance Education		
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	30	70	100		
Sociology						
DASOC31	III. Sociology Change &	30	70	100		
	Planning (Compulsory)					
DASOC32	IV. (a) Rural and Urban Sociology	30	70	100		
	(or)					
DASOC33	IV. (b) Social Demography	30	70	100		
* Internal Assesment by way of Assignments : Refer to Annexure -IV						

f. Study Centres: Refer Annexure - Ig. Fee Structure: Refer Annexure - II

# 3.10.15 B.A. (Telugu, History, Politics) (Course Code :57)

- a. **Batch for which Course is offered :** Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. Medium of instruction: The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in Telugu only.

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
First Year				
Part – I				
DENG1	English – I	30	70	100
DTEL1/	Telugu-I /			
DSAN1/	Sanskrit-I /			

Acharya Na	agarjuna University 88		Centre for l	Distance Education
DHIN1	Hindi-I	30	70	100
DICS1	IHC		50	50
Part – II				
DSTEL11	Special Telugu – I: Modern Language	30	70	100
DHIS1	History – I: Indian History and Culture	30	70	100
DPOL1	Politics – I: Concepts and Theories	30	70	100
Second Ye	•			
Part –I	ui			
DENG21	English – II	30	70	100
DTEL21/	Telugu-II /	00	, 0	100
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	30	70	100
DBES21	Environmental Studies		100	100
Part – II				
DSTEL21	Special Telugu-II:Sahitya Charitra-Natakamu	ı 30	70	100
DHIS21	History – II: Indian History and Culture from			
	1526 to 1964 A.D.	30	70	100
DPOL21	Politics – II: Indian Government of Politics	30	70	100
Third Year				
Part - I	DICS31 Science Civilization		50	50
Part - II				
Telugu				
DSTEL31	Special Telugu – III: Grammar and History	30	70	100
DSTEL32	Special Telugu – IV: Literary Criticism	30	70	100
History				
DAHIS31	III. History of Modern Europe			
	(1789 – 1960A.D) (Compulsory)	30	70	100
DAHIS32	IV.(a) History of Modern Andhra	30	70	100
	(or)			
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D)	30	70	100
	(or)			
DAHIS34	IV.(c) Indian Archeology with	30	70	100
	reference to Andhra			
Politics				
DAPOL31	III.Political Thought (Compulsory)	30	70	100
DAPOL32	IV.(a) Government and Politics of A.P. (or)	30	70	100
DAPOL33	IV.(b) International Relations (or)	30	70	100
DAPOL34	IV.(c) Public Administration	30	70	100
	Concepts and Theories			

f. Study Centres: Refer Annexure - I

g. Fee Structure: Refer Annexure - II

# 3.10.16 B.A. (Maths, Politics, Economics) (Course Code :48)

- a. **Batch for which Course is offered :** Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in **Telugu** only.

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DBMAT11/	Maths- I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	30	70	100	50
DPOL1	Politics – I: Concepts and Theories	30	70	100	
DEC01	Economics – I: Economic Theory	30	70	100	
Second Ye	ar				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				

Acharya Na	agarjuna University — 90 —		Centr	e for Distance E	ducation
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies		100	100	
Part – II					
DBMAT21	Maths - II: Solid Geometry and Real Analys	sis 30	70	100	50
DPOL21	Politics – II: Indian Government of Politics	30	70	100	
DECO21	Economics – II: Development Economics				
	and Issues in Indian Economy	30	70	100	
Third Year					
Part - I	Science Civilization		50	50	
Part - II					
Maths					
DBMAT31	Maths – III: Rings and Linear Algebra	30	70	100	50
DBMAT32	Maths – IV: Numerical Analysis	30	70	100	50
	Politics				
DAPOL31	III.Political Thought (Compulsory)	30	70	100	
DAPOL32	IV.(a) Government and Politics of A.P.	30	70	100	
	(or)				
DAPOL33	IV.(b) International Relations	30	70	100	
	(or)				
DAPOL34	IV.(c) Public Administration	30	70	100	
	Concepts and Theories				

# 3.10.17 B.A. (Maths, English, History) (Course Code :49)

- a. **Batch for which Course is offered**: Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. Duration:
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.

d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in **Telugu** only.

Paper Code	Subject Title	*Internal	Year end Exams.	Max. Marks	Prac. Marks
First Year		2000001110111		Widing	
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DBMAT11/	Maths-I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	30	70	100	50
DSENG11	Special English Paper I	30	70	100	
DHIS1	History – I: Indian History and Culture	30	70	100	
Second Ye	ar				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /	00	70	400	
DHIN21 DBES21	Hindi-II Environmental Studies	30	70 100	100 100	
Part – II	Environmental Studies		100	100	
DBMAT21	Maths – II: Solid Geometry and Real Ana	lvsis 30	70	100	50
DSENG21	Special English paper II	30	70	100	
DHIS21	History – II: Indian History and Culture from	om			
	1526 to 1964 A.D.	30	70	100	
Third Year					
Part - I	DICS31 Science Civilization		50	50	
Part - II Maths					
DBMAT31	Maths – III: Rings and Linear Algebra	30	70	100	50
DBMAT32	Maths – IV: Numerical Analysis	30	70	100	50
English	,, ,				
DSENG31	Special English III: Drama and Fiction	30	70	100	
DSENG32	Special English IV: Language and Literate	ure 30	70	100	
History					
DAHIS31	III. History of Modern Europe	20	70	100	
DAHIS32	(1789 – 1960A.D) (Compulsory) IV.(a) History of Modern Andhra	30 30	70 70	100 100	
DAI 1100Z	(or)	30	70	100	
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D)	30	70	100	

Acharya N	agarjuna University 92	92 ——		Centre for Distance Education		
	(or)					
DAHIS34	IV.(c) Indian Archeology with reference to Andhra	30	70	100		
* Internal Assesment by way of Assignments : Refer to Annexure -IV						

e. Examination Rules: Refer Annexure - III
f. Study Centres: Refer Annexure - I
g. Fee Structure: Refer Annexure - II

### 3.10.18 B.A. (Maths, Telugu, History) (Course Code :50)

- a. **Batch for which Course is offered**: Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)
- c. **Duration:** 
  - i. Minimum: Three Academic Years from the year of joining the course
  - ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
  - iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in **Telugu** only.

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DBMAT11/	Maths- I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	30	70	100	50

Acharya Nagarjuna University 93			Centre for Distance Education		ıcation			
DSTEL11	Special Telugu – I: Modern Language	30	70	100				
DHIS1	History – I: Indian History and Culture	30	70	100				
Second Ye	ar							
Part -I								
DENG21	English – II	30	70	100				
DTEL21/	Telugu-II /							
DSAN21/	Sanskrit-II /							
DHIN21	Hindi-II	30	70	100				
DBES21	Environmental Studies		100	100				
Part – II								
DBMAT21	Maths-II:Solid Geometry and Real Analysis	30	70	100	50			
DSTEL21	Special Telugu-II:Sahitya Charitra-Natakamu	30	70	100				
DHIS21	History – II: Indian History and Culture from							
	1526 to 1964 A.D.	30	70	100				
Third Year								
Part - I	DICS31 Science Civilization		50	50				
Part - II								
Maths								
DBMAT31	Maths – III: Rings and Linear Algebra	30	70	100	50			
DBMAT32	Maths – IV: Numerical Analysis	30	70	100	50			
Telugu								
DSTEL31	Special Telugu – III: Grammar and History	30	70	100				
DSTEL32	Special Telugu – IV: Literary Criticism	30	70	100				
History								
DAHIS31	III. History of Modern Europe							
	(1789 – 1960A.D) (Compulsory)	30	70	100				
DAHIS32	IV.(a) History of Modern Andhra (or)	30	70	100				
DAHIS33	IV.(b) History of USA (1776 – 1945 A.D)(or)	30	70	100				
DAHIS34	IV.(c) Indian Archeology with	30	70	100				
	reference to Andhra							
* Internal Assesment by way of Assignments : Refer to Annexure -IV								

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - I

g. Fee Structure: Refer Annexure - II

# 3.10.19 B.A. (Maths, Economics, Statistics) (Course Code: 66)

b. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)

### c. **Duration:**

- i. Minimum: Three Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- **iii.** Re-registration Facility: Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration

of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

d. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material suplied by the Centre for Distance Education will be in **Telugu** only.

	-11.414141				
Paper	Subject Title	*Internal	Year end	Max.	Prac.
Code	a	assessment	Exams.	Marks	Marks
First Year					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DBMAT11/	Maths- I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	30	70	100	50
DEC01	Economics – I: Economic Theory	30	70	100	
DBSTT11/					
DSSTT11	Statistics – I: Probability and Distribution	30	70	100	50
Second Ye	ar				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies		100	100	
Part – II					
DBMAT21	Maths-II:Solid Geometry and Real Analys	sis 30	70	100	50
DECO21	Economics – II: Development Economics		. •		
	and Issues in Indian Economy	30	70	100	
DBSTT21	Statistics–II:Statistical Methods & Inferen		70	100	50
Third Year	Claudica in Claudical Methods & Inferen		. 0		00
Part - I	DICS31 Science Civilization		50	50	
	DIGGST Science Civilization		50	50	
Part - II					
Maths					
DBMAT31	Maths – III: Rings and Linear Algebra	30	70	100	50
DBMAT32	Maths – IV: Numerical Analysis	30	70	100	50

Acharya Nagarjuna University 95			Centre t	for Distance E	ducation
Economics					
DAECO31	III.(a) Economic Statistics	30	70	100	
	(or)				
DAECO32	III.(b) Public Economics	30	70	100	
DAECO33	IV. Rural Development (Compulsory)	30	70	100	
<b>Statistics</b>					
DBSTT31	III. Applied Statistics	30	70	100	50
DBSTT32	IV. Operations Research, Computer				
	Programming and Numerical Analysis	30	70	100	50

f. Study Centres: Refer Annexure - Ig. Fee Structure: Refer Annexure - II

# 3.10.20 B.A. (Maths, Statistics, Computer Applications) (Course Code: 67)

a. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)

#### c. Duration:

i. Minimum: Three Academic Years from the year of joining the course

- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.

# d. Medium of instruction: English Only

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	

Acharya Na	agarjuna University 96 —		Centre for l	Distance Edu	ıcation
Part – II					
DBMAT11/	Maths- I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	30	70	100	50
DBSTT11/					
DSSTT11	Statistics – I: Probability and Distribution	30	70	100	50
DBCA1	Computer Applications – I:				
	Computer Fundamentals	30	70	100	
Second Ye	ar				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies		100	100	
Part – II					
DBMAT21	Maths – II: Solid Geometry and Real Analys	is 30	70	100	50
DBSTT21	Statistics-II:Statistical Methods & Inference	s 30	70	100	50
DBCA21	Computer Applications – II:				
	Computer Based Documentation	30	70	100	
Third Year					
Part - I	DICS31 Science Civilization		50	50	
Part - II					
Maths					
DBMAT31	Maths – III: Rings and Linear Algebra	30	70	100	50
DBMAT32	Maths – IV: Numerical Analysis	30	70	100	50
<b>Statistics</b>					
DBSTT31	III. Applied Statistics	30	70	100	50
DBSTT32	IV. Operations Research, Computer				
	Programming and Numerical Analysis	30	70	100	50
Computer A	Applications:				
DBC40	III: Report Generator	30	70	100	
DBC41	IV: Data Base Applications	30	70	100	
* Internal A	ssesment by way of Assignments: Refer to	o Annexure -	IV		

f. Study Centres: Refer Annexure - I

g. Fee Structure: Refer Annexure - II

# 3.10.21 B.A. (Maths, English, Statistics) (Course Code: 112)

a. **Eligibility**: 10+2 stream pass for this batch or Open University System (through entrance test) from calendar year 2008 onwards

### c. **Duration**:

- i. Minimum: Three Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.

- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. Medium of instruction: English Only

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
		4000001110111	EXCITIO.	IVIGINO	IVIGINO
First Year					
Part – I		00	70	400	
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I/				
DSAN1/	Sanskrit-I /			4.00	
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DBMAT11/	Maths- I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	30	70	100	50
DSENG11	Special English paper I	30	70	100	
DBSTT11/					
DSSTT11	Statistics – I: Probability and Distribution	n 30	70	100	50
Second Ye	ar				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies		100	100	
Part – II					
DBMAT21	Maths – II: Solid Geometry	30	70	100	50
	and Real Analysis				
DSENG21	Special English paper II	30	70	100	
DBSTT21	Statistics – II: Statistical Methods	30	70	100	50
_	& Inferences		_		
Third Year					
Part - I	DICS31 Science Civilization		50	50	
Part - II					
Maths					
DBMAT31	Maths – III: Rings and Linear Algebra	30	70	100	50

Acharya Nagarjuna University 98 ———			Centre for Distance Education			
DBMAT32	Maths – IV: Numerical Analysis	30	70	100	50	
English						
DSENG31	Special English III: Drama and Fiction	30	70	100		
DSENG32	Special English IV: Language and Literature	30	70	100		
<b>Statistics</b>						
DBSTT31	III. Applied Statistics	30	70	100	50	
DBSTT32	IV. Operations Research, Computer					
	Programming and Numerical Analysis	30	70	100	50	
* Internal Assesment by way of Assignments : Refer to Annexure -IV						

f. Study Centres: Refer Annexure - Ig. Fee Structure: Refer Annexure - II

#### 3.11 UG COMMERCE AND MANAGEMENT COURSES

# 3.11.1 B.Com. General (Course Code :58)

a. Eligibility: 10+2 stream pass or Open University System (through entrance test)

c. Duration:

i. Minimum: Three Academic Years from the year of joining the course

- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. **Medium of instruction:** Telugu and English. CDE will issue only concerned medium study material. Candidates have to write the examinations only in the medium in which they took admission.

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	
I Year :					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	

Acharya Na	agarjuna University 99 -		Centre	for Distance Education
DICS1	IHC		50	50
Part – II				
DBC011	Business Economics	30	70	100
DBC012	Financial Accounting -I	30	70	100
DBC013	Industrial Organisation and Management	30	70	100
DBC014	Quantitative Techniques - I	30	70	100
II Year:				
Part -I:				
DENG21	English – II	30	70	100
DTEL21/	Telugu-II /			
DSAN21/	Sanskrit-II /			
DHIN21	Hindi-II	30	70	100
DBES21	Environmental Studies		100	100
Part – II				
DBC21	Banking and Financial Systems	30	70	100
DBC22	Financial Accounting - II	30	70	100
DBC23	Quantitative Techniques - II	30	70	100
DBC24	Fundamentals of Computers	30	70	100
III Year :				
Part -I	DICS31 Science and Civillisation		50	50
Part - II				
DBC31	Business Laws	30	70	100
DBC32	Incometax and Practical Auditing	30	70	100
DBC33	Cost and Management Accounting	30	70	100
DBC34	Business Correspondence & Report Wr	iting 30	70	100
DBC35	Business Data Processing Systems	30	70	100
DBC36	Corporate Accounting	30	70	100
DBC37	Advanced Management Accounting	30	70	100
* Internal A	ssesment by way of Assignments : Refe	er to Annexu	re -IV	

f. Study Centres: Refer Annexure - Iq. Fee Structure: Refer Annexure - II

# 3.11.2 B.Com. Computer Applications (Course Code :68)

a. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)

#### c. **Duration:**

- i. Minimum: Three Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the

course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

# d. Medium of instruction: English only

Paper	Subject Title	*Internal	Year end	Max.		
Code		assessment	Exams.	Marks		
l Year :						
Part – I						
DENG1	English – I	30	70	100		
DTEL1/	Telugu-I /					
DSAN1/	Sanskrit-I /					
DHIN1	Hindi-I	30	70	100		
DICS1	IHC		50	50		
Part – II						
DBC011	Business Economics	30	70	100		
DBC012	Financial Accounting -I	30	70	100		
DBC014	Quantitative Techniques - I	30	70	100		
DBC015	Computer Fundamentals	30	70	100		
II Year:						
Part -I:						
DENG21	English – II	30	70	100		
DTEL21/	Telugu-II /					
DSAN21/	Sanskrit-II /					
DHIN21	Hindi-II	30	70	100		
DBES21	Environmental Studies		100	100		
Part – II						
DBC21	Banking and Financial Systems	30	70	100		
DBC22	Financial Accounting - II	30	70	100		
DBC23	Quantitative Techniques - II	30	70	100		
DBC25	Computer Based Documentation	30	70	100		
III Year :	•					
Part -I	DICS31 Science and Civillisation		50	50		
Part - II						
DBC31	Business Laws	30	70	100		
DBC32	Income tax and Practical Auditing	30	70	100		
DBC33	Cost and Management Accounting	30	70	100		
DBC34	Business Correspondence & Report Wi	riting 30	70	100		
DBC38	Report Generator	30	70	100		
DBC39	Data Base Applications	30	70	100		
* Internal Assesment by way of Assignments : Refer to Annexure -IV						

e. Examination Rules: Refer Annexure - III
f. Study Centres: Refer Annexure - I
g. Fee Structure: Refer Annexure - II

# 3.11.3 B.B.A. (Bachelor of Business Administration) (Course Code :164)

a. Eligibility: 10+2 stream pass or Open University System (through entrance test)

c. Duration:

i. Minimum: Three Academic Years from the year of joining the course

- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.

#### d. Medium of instruction: English only

#### e. Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks
l Year :				
Part – I				
DENG1	English – I	30	70	100
DTEL1/	Telugu-I/			
DSAN1/	Sanskrit-I /			
DHIN1	Hindi-I	30	70	100
DICS1	IHC		50	50
Part – II				
Part - II				
DBME11	Micro Economics	30	70	100
DBBM11	Business Mathematics	30	70	100
DBFA11	Financial Accounting	30	70	100
DBPM11	Principles of Management	30	70	100
DBBS11	Behaviuoral Sciences	30	70	100
II Year:				
Part - I				
DENG21	English –II	30	70	100
DTEL21/	Telugu –II /			

Acharya Na	agarjuna University 102		Centre t	or Distance Education
DSAN21/	Sanskrit- II /			
DHIN21	Hindi-II	30	70	100
DBES21	Environmental Studies		100	100
Part - II				
DBME21	Macro Economics	30	70	100
DBBS21	Business Statistics	30	70	100
DBBF21	Basic Business Finance	30	70	100
DBFM21	Fundamentals of Marketing	30	70	100
DBPPM21	Principles of personal Management	30	70	100
III Year:				
Part -I				
DICS31	Science and Civillisation		50	50
DBFIT31	Fundamentals of IT	30	70	100
DBBC31	Business Communication	30	70	100
DBBL31	Business Law	30	70	100
DBCM31	Cost & Management Accounting	30	70	100
DBEP31	Entrepreneurship	30	70	100
DBSM31	Sales Management	30	70	100
DBPDM31	Promotion & Distribution Management	30	70	100
	Project - Viva Voce		100	100
* Internal A	ssesment by way of Assignments : Ref	fer to Annexure	e-IV	

e. Examination Rules:Refer Annexure - III
f. Study Centres: Refer Annexure - I
g. Fee Structure: Refer Annexure - II

# 3.11.4 B.H.M. (Bachelor of Hotel Management) (Course Code :65)

a. **Eligibility**: 10+2 stream pass or Open University System (through entrance test)

#### c. Duration:

- i. Minimum: Three Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.

# d. **Medium of instruction:** English only

# e. Course Structure:

Paper	Subject Title	*Internal	Year end	Prac.	Max.
Code		assessment	Exams.	Marks	Marks
I Year:					
Part - I					
DENG1	English – I	30	70		100
DTEL1/	Telugu – I /				
DHIN1/	Hindi – I /				
DSAN1	Sanskrit – I	30	70		100
Part - II					
DBHM01	Basic Culinary preparation	30	70	50	150
DBHM02	Basic Food & Beverage Service	30	70	50	150
DBHM03	Nutrition & Food Service	30	70		100
DBHM04	Front office procedures	30	70	50	150
II Year:					
Part - I					
DENG21	English – II	30	70		100
DTEL21/	Telugu – II /				
DHIN21/	Hindi – II /				
DSAN21	Sanskrit – II	30	70		100
DBES21	Environmental Studies		100		100
Part - II					
DBHM21	Quantity & Advanced Culinary Preparation	on 30	70	50	150
DBHM22	Specialized Food & Beverage Service	30	70	50	150
DBHM23	Hotel Law & HRM	30	70		100
DBHM24	Accounting & Finance for HRM	30	70		100
III Year:	· ·				
DBHM31	Food & Beverage Management	30	70		100
DBHM32	Accommodation Operations	30	70	50	150
DBHM33	Housekeeping Management	30	70	50	150
DBHM34	Information Technology for	30	70	50	150
	Hotel Management				
DBHM35	Communication & Soft Skills	30	70		100
DBHM36	Hotel Engineering & Maintenance	30	70		100
* Internal A	ssesment by way of Assignments : Refe	er to Annexur	e -IV		

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - I

g. Fee Structure: Refer Annexure - II

# 3.12 UG SCIENCE COURSES

# 3.12.1 B.Sc. (Botany, Zoology, Chemistry) (Course Code.59)

a. **Eligibility**: 10+2 stream pass with relevant subjects or Open University System (through entrance test)

#### c. Duration:

- i. Minimum: Three Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. **Medium of instruction:** Both Telugu and English Medium. CDE will issue only concerned medium study material. Candidates have to write the examinations only in the medium in which they took admission.

#### e. Course Structure:

Paper Code	Subject Title	*Internal assessment	Year end Exams.	Max. Marks	Prac. Marks
First Year					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DSBOT11	Botany - I: Diversity of Microbes and				
	Cryptogams	30	70	100	50
DSZ0011	Zoology - I: Biology of Invertebrate and				
	Cell Biology	30	70	100	50
DSCHE11	Chemistry – I:	30	70	100	50
Second Ye	ear				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				

Acharya Nagarjuna University 105			Centre for I	Distance Edu	ıcation
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies		100	100	
Part – II					
DSBOT21	Botany – II: Gymnsperms, Plant anatomy,				
	Ecology and Biotechnology	30	70	100	50
DSZ0021	Zoology – II: Biology of Chordates, Genetics	30	70	100	50
DSCHE21	Chemistry – II	30	70	100	50
Third Year					
Part - I	DICS31 Science Civilization		50	50	
Part - II					
DBSOT31	Botany – III: Taxonomy, Utilisation of Plants,				
	Palynology & Embryology	30	70	100	50
DSZ0031	Zoology – III: Animal Physiology,				
	Ecology & Animal Behaviour	30	70	100	50
DSCHE31	Chemistry – III: Inorganic, Organic &				
	Physical Chemistry	30	70	100	50
DBSOT32	Botany - IV: Plant Physiology,				
	Cell biology & Genetics	30	70	100	50
DSZO032	Zoology – IV: Aquaculture	30	70	100	50
DSCHE32	Chemistry – IV: Drugs and	30	70	100	50
	Polymer Chemistry				
* Internal A	ssesment by way of Assignments : Refer to	Annexure -	IV		

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - Ia. Fee Structure: Refer Annexure - II

# 3.12.2 B.Sc. (Maths, Physics, Chemistry) (Course Code.60)

a. **Eligibility**: 10+2 stream pass with relevant subjects or Open University System (through entrance test)

#### b. **Duration:**

- i. Minimum: Three Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.

c. **Medium of instruction:** Both Telugu and English Medium. CDE will issue only concerned medium study material. Candidates have to write the examinations only in the medium in which they took admission.

# d. Course Structure:

Paper	Subject Title	*Internal	Year end	Max.	Prac.
Code	a	assessment	Exams.	Marks	Marks
First Year					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DBMAT11/	Maths – I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	30	70	100	50
DSPHY11	Physics-I:Mechanics, Waves & Oscillation		70	100	50
DSCHE11	Chemistry – I:	30	70	100	50
Second Ye	ar				
Part –I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies		100	100	
Part – II					
DSMAT21	Maths – II: Solid Geometry and Real Anal	•	70	100	50
DSPHY21	Physics – II: Thermodynamics and Optic		70	100	50
DSCHE21	Chemistry – II	30	70	100	50
Third Year					
Part - I	Science Civilization		50	50	
Part - II					
DSMAT31	Maths – III: Rings and Linear Algebra	30	70	100	50
DSPHY31	Physics – III: Electricity, Magnetism and				
	Electronics	30	70	100	50
DSCHE31	Chemistry – III: Inorganic, Organic &				
	Physical chemistry	30	70	100	50
DSMAT32	Maths – IV: Numerical Analysis	30	70	100	50
DSPHY32	Physics – IV: Modern Physics	30	70	100	50
DSCHE32	Chemistry - IV: Drugs & Polymer Chemi	stry 30	70	100	50
* Internal A	ssesment by way of Assignments : Refe	r to Annexure	e -IV		

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - Ig. Fee Structure: Refer Annexure - II

# 3.12.3 B.Sc. (Maths, Statistics, Computers) (Course Code.63)

a. **Eligibility**: 10+2 stream pass with Maths or Open University System (through entrance test)

#### c. Duration:

- i. Minimum: Three Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.

# d. Medium of instruction: English Only

#### e. Course Structure:

Paper	Subject Title	*Internal	Year end	Max.	Prac.
Code		assessment	Exams.	Marks	Marks
First Year					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/DH	IN1Sanskrit-I Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DBMAT11/	Maths – I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	30	70	100	50
DBSTT11/					
DSSTT11	Statistics – I: Probability and Distribution	s 30	70	100	50
DSCSC11	Computer Science – I: PC Software and				
	Programming in C	30	70	100	50
Second Ye	ear				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies		100	100	

Acharya Nagarjuna University 108			Centre	Centre for Distance Educa	
Part – II					
DSMAT21	Maths – II: Solid Geometry and	30	70	100	50
	Real Analysis				
DSSTT21	Statistics – II: Statistical Methods	30	70	100	50
	& Inferences				
DSCSC21	Computer Science – II:Programming with				
	C++ and Data Structures	30	70	100	50
Third Year					
Part - I	DICS31 Science Civilization		50	50	
Part - II					
DSMAT31	Maths – III: Rings and Linear Algebra	30	70	100	50
DSSTT31	Statistics – III: Applied Statistics	30	70	100	50
DSCSC31	Computer Science - III: Modern Database	<b>;</b>			
	Management	30	70	100	50
DSMAT32	Maths – IV: Numerical Analysis	30	70	100	50
DSSTT32	Statistics – IV: Operations Research,				
	Computer Programming and				
	Numerical Analysis	30	70	100	50
DSCSC32	Computer Science – IV: Visual Programming	30	70	100	50
* Internal A	ssesment by way of Assignments : Refer	to Annexui	re -IV		

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - I

g. Fee Structure: Refer Annexure - II

#### 3.12.4 B.Sc. (Maths, Physics, Electronics) (Course Code.71)

a. **Eligibility**: 10+2 stream pass with relevant subjects or Open University System (through entrance test)

#### c. **Duration:**

- i. Minimum: Three Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. **Medium of instruction:** English Only

# e. Course Structure:

Paper Subject Title *Internal Year end Max. Prac. Code assessment Exams. Marks Marks  First Year  Part – I
First Year
i dit i
DENG1 English – I 30 70 100
DTEL1/ Telugu-I/
DSAN1/ Sanskrit-I /
DHIN1 Hindi-I 30 70 100
DICS1 IHC 50 50
Part – II
i '
DSPHY11 Physics–I:Mechanics, Waves 30 70 100 50 & Oscillations
DSEL11 Electronics – I: Linear Components and
<b>'</b>
•
Second Year
Part –I
DENG21 English – II 30 70 100
DTEL21/ Telugu-II /
DSAN21/ Sanskrit-II /
DHIN21 Hindi-II 30 70 100
DBES21 Environmental Studies 100 100
Part – II
DSMAT21 Maths – II: Solid Geometry 30 70 100 50
and Real Analysis
DSPHY21 Physics – II: Thermodynamics and Optics 30 70 100 50
DSEL21 Electronics – II: Electronic Devices 30 70 100 50
& Circuits
Third Year
Part - I DICS31 Science Civilization 50 50
Part - II
DSMAT31 Maths – III: Rings and Linear Algebra 30 70 100 50
DSPHY31 Physics – III: Electricity, Magnetism and
Electronics 30 70 100 50
DSEL31 Electronics—III:Solid State Electronic
Circuits and Digital Electronics 30 70 100 50
DSMAT32 Maths – IV: Numerical Analysis 30 70 100 50
DSPHY32 Physics – IV: Modern Physics 30 70 100 50
DSEL32 Electronics – IV: Microprocessor 30 70 100 50
* Internal Assesment by way of Assignments : Refer to Annexure -IV

e. Examination Rules: Refer Annexure - III

f. Study Centres : Refer Annexure - I

g. Fee Structure: Refer Annexure - II

# 3.12.5 B.Sc. (Maths, Electronics, Computers) (Course Code.72)

a. **Eligibility**: 10+2 stream pass with relevant subjects or Open University System (through entrance test)

#### c. Duration:

- i. Minimum: Three Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.

# d. **Medium of instruction:** English Only

#### e. Course Structure:

0. 000.00	oti dotai oi				
Paper	Subject Title	*Internal	Year end	Max.	Prac.
Code		assessment	Exams.	Marks	Marks
First Year					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DBMAT11/	Maths – I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	30	70	100	50
DSEL11	Electronics - I: Linear Components and				
	Circuit Analysis	30	70	100	50
DSCSC11	Computer Science – I: PC Software and	b			
	Programming in C	30	70	100	50
Second Ye	ar				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies		100	100	

Acharya Nagarjuna University 111			Centre	for Distance E	ducation
Part – II					
DSMAT21	Maths – II: Solid Geometry	30	70	100	50
	and Real Analysis				
DSEL21	Electronics – II: Electronic	30	70	100	50
	Devices& Circuits				
DSCSC21	Computer Science – II: Programming				
	with C++ and Data Structures	30	70	100	50
Third Year					
Part - I	DICS31 Science Civilization		50	50	
Part - II					
DSMAT31	Maths – III: Rings and Linear Algebra	30	70	100	50
DSEL31	Electronics-III:Solid State Electronic				
	Circuits and Digital Electronics	30	70	100	50
DSCSC31	Computer Science – III: Modern				
	Database Management	30	70	100	50
DSMAT32	Maths – IV: Numerical Analysis	30	70	100	50
DSEL32	Electronics – IV: Microprocessor	30	70	100	50
DSCSC32	Computer Science – IV: Visual	30	70	100	50
	Programming				
* Internal A	ssesment by way of Assignments: Re	efer to Annexure	-IV		

e. Examination Rules: Refer Annexure - III
f. Study Centres: Refer Annexure - I
g. Fee Structure: Refer Annexure - II

# 3.12.6 B.Sc. (Maths, Physics, Computers) (Course Code.73)

Eligibility: 10+2 stream pass with relevant subjects or Open University System (through entrance test)

#### c. **Duration:**

- i. Minimum: Three Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.
- d. **Medium of instruction:** English Only

# e. Course Structure:

Paper	Subject Title	*Internal	Year end	Max.	Prac.
Code		assessment	Exams.	Marks	Marks
First Year					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
DICS1	IHC		50	50	
Part – II					
DBMAT11/	Maths – I: Differential Equations,				
DSMAT11	Abstract Algebra and Vector Calculus	30	70	100	50
DSPHY11	Physics-I:Mechanics, Waves	30	70	100	50
	and Oscillations				
DSCSC11	Computer Science – I: PC Software				
	and Programming in C	30	70	100	50
Second Ye	ar				
Part -I					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies		100	100	
Part – II					
DSMAT21	Maths – II: Solid Geometry	30	70	100	50
	and Real Analysis				
DSPHY21	Physics - II: Thermodynamics and Opti	cs 30	70	100	50
DSCSC21	Computer Science – II: Programming				
	with C++ and Data Structures	30	70	100	50
Third Year					
Part - I	DICS31 Science Civilization		50	50	
Part - II					
DSMAT31	Maths – III: Rings and Linear Algebra	30	70	100	50
DSPHY31	Physics – III: Electricity, Magnetism and				
	Electronics	30	70	100	50
DSCSC31	Computer Science - III: Modern Databas	е			
	Management	30	70	100	50
DSMAT32	Maths – IV: Numerical Analysis	30	70	100	50
DSPHY32	Physics – IV: Modern Physics	30	70	100	50
DSCSC32	Computer Science – IV:Visual Programm		70	100	50
	ssesment by way of Assignments : Refe	•			

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - Ig. Fee Structure: Refer Annexure - II

# 3.12.7 B.Sc. (Information Technology) (Course Code :62)

a. **Eligibility**: 10+2 stream pass with mathematics as one of the subjects of study or Open University System (through entrance test)

#### c. Duration:

- i. Minimum: Three Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SEVEN years period permitted for the course.

# d. Medium of instruction: English Only

#### e. Course Structure:

Paper	Subject Title	*Internal	Year end	Max.	Prac.
Code		assessment	Exams.	Marks	Marks
First Year					
Part – I					
DENG1	English – I	30	70	100	
DTEL1/	Telugu-I /				
DSAN1/	Sanskrit-I /				
DHIN1	Hindi-I	30	70	100	
Part – II					
Part – II					
DSPL11	Programming Using 'C' Language	30	70	100	50
DSCO11	Computer Organisation	30	70	100	
DSDS11	Data Structures	30	70	100	50
DSDM11	Discrete Mathematics	30	70	100	
II Year:					
Part -I:					
DENG21	English – II	30	70	100	
DTEL21/	Telugu-II /				
DSAN21/	Sanskrit-II /				
DHIN21	Hindi-II	30	70	100	
DBES21	Environmental Studies	30	70	100	

Acharya Nagarjuna University 114		Centre t	for Distance E	ducation	
Part – II					
DSIM21	Internet and Multimedia	30	70	100	50
DSDMS21	Data Base Management System	30	70	100	50
DSOS21	Operating Systems	30	70	100	
DSMIS21	Management of information systems	30	70	100	
III Year :					
DSSE31	Software Engineering	30	70	100	
DSCCN31	Computer Communications & Networks	30	70	100	50
DSBC31	Basics of e-Commerce	30	70	100	
DSDW31	Data Warehousing	30	70	100	
DSVP31	Visual Programming	30	70	100	50
	Project		100	100	
* Internal Assesment by way of Assignments : Refer to Annexure -IV					

e. Examination Rules: Refer Annexure - III

f. Study Centres: Refer Annexure - Ig. Fee Structure: Refer Annexure - II

# 3.12.8 B.Sc. (Costume Design and Fashion Technology) (Course Code:61)

#### Note:

- 1. If adequate number of students are not enrolled, the University reservers the right to withdraw this course.
- 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
- 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
- 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. Eligibility: 10+2 or its equivalent or through Entrance Test

#### c. Duration:

- i. Minimum: Three Academic Years from the year of joining the course
- ii. Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SEVEN academic years from the year of joining the course for securing FIRST Class or SECOND Class.
- iii. Re-registration Facility: Candidates who could not complete the course within the period of SEVEN years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SEVEN years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be

awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

# d. Medium of instruction: English Only

# e. Course Structure:

Paper	Subject Title	*Internal	Year end	Max.	Prac.	
Code		assessment	Exams.	Marks	Marks	
First Year						
Part – I						
DENG1	English – I	30	70	100		
Part – II						
DSCFT02	Textile Science	30	70	100		
DSCFT03	Garment Construction-I	30	70	100		
	Children Apparel				50	
DSCFT05	Apparel finishing & Clothing Care	30	70	100	50	
DSCFT06	Computer Studies	30	70	100	50	
	Fashion design drawing lab				50	
Second Ye	ar					
Part – I						
DEGN21	English – II	30	70	100		
DBES21	Environmental Studies		100	100		
Part - II						
DSCFT21	Fashion designing	30	70	100		
	Fashion illustration				50	
DSCFT23	Textile dyeing and printing	30	70	100	50	
DSCFT24	Garment construction –II	30	70	100		
	Women's Apparel				50	
	Surface enrichment lab				50	
DSCFT27	Management and entrepreneurship	30	70	100		
III Year :						
DSCFT31	Study of Apparel industry	30	70	100		
DSCFT32	Apparel marketing and merchandising	30	70	100		
DSCFT33	Costumes and Apparel design	30	70	100		
DSCFT34	Apparel accessories and					
	surface ornamentation	30	70	100		
DSCFT35	International Trade and Documentation	30	70	100		
	Men's apparel construction				50	
	Computer applications in					
	Fashion designing (CAD / CorelDraw)				50	
	Industrial Pattern making and Grading				50	
	Beauty culture lab				50	
* Internal Assesment by way of Assignments : Refer to Annexure -IV						

e. Examination Rules: Refer Annexure - III
f. Study Centres: Refer Annexure - I
g. Fee Structure: Refer Annexure - II

# 3.13. MBA / MCA Courses

# 3.13.1. M.B.A Programme (3 years - Two Specializations) (Course Code :11)

#### NOTE:

- 1. If adequate number of students are not enrolled, the University reservers the right to withdraw this course.
- 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
- 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
- 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.

**Admission into MBA Programme:** Admissions are governed by the rules and regulations that are issued by Andra Pradesh State Council for Higher Education (APSCHE) form time to time.

# a. Eligibility for Admission into MBA Programme (3 years duration):

Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA & BOL) with Mathematics at 10th or Inter or Degree.

#### **Exemption from Entrance Test:**

- 1. Candidates with Bachelor's Degree and having 10 years of work experience after bachelors degree are exempted from entrance test.
- Candidates possessing M.Com. / MHRM / MFT / MFM / MMM / CA / ICWA / ACS / MBBS / B.L. / B.Tech. / B.Pharmacy / Ag. BSc. with Two years of work experience after obtaining PG / Professional Degree are exempted from entrance test.
- Candidates possessing any Bachelor's Degree (Other than BFA and BOL) with minimum of 2 years of work experience and are qualified in ICET during the last 3 years period or qualified in Management Aptitude test conducted by AIMA and other National bodies or Entrance test conducted by CDE, ANU during the last 3 years are exempted from Entrance Test.

#### Note:-

- i) A pass at (10+2) / Intermediate need not be insisted, if Mathematics is studied at Degree level.
- ii) Candidate who passed directly the qualifying examination with Mathematics, as one of the subjects in the Degree course is eligible for admission and Others who passed the qualifying examination without Mathematics, as one of the subjects in the Degree course, are eligible for admission if they pass 10th class or 10 + 2 examination with Mathematics.
- iii) Candidate who passed SSC with Mathematics and NOS are eligible for admission.

# **Explanation:**

- 1. Inter or + 2 is not required, if Mathematics studied at Degree level
- 2. 10th is also not required if Maths is studied at Degree level.
- 3. In case of B.Com or B.A. Course without Maths, then pass in 10th or Inter with Maths is required.
- b. **Duration of the Programme :** Three Academic years.
- c. Medium of instruction and examination: English only.
- d. **Method of Instruction:** The method of instruction shall be based mainly on printed course material prepared by experts in the field. Weekend / Personal contact programme (PCP) classes and audio and video programmes shall supplement the study material.

#### e. Course Structure and the Scheme of Examination:

The Programme consists of the following 21 Courses (including Project Report and Viva-Voce examination), which are spread over three academic years. The course structure is as follows.

**MBA: Course Structure** 

DBUS34

DBUS35

MDA. Course					
Paper	SUBJECT TITLE	Internal*	Year end	Max.	
Code	6	assessment	Exams.	Marks	
I YEAR: FOUN	DATION COURSES:				
DBUS01(NR)	Perspectives of Management	30	70	100	
DBUS02	Business Environment	30	70	100	
DBUS03	Managerial Economics	30	70	100	
DBUS04	Accounting for Managers	30	70	100	
DBUS05	Quantitative Techniques for Managerial Decisions	s 30	70	100	
DBUS06	Information Management and Computer Applicati	ons 30	70	100	
II YEAR : FUNC	CTIONAL COURSES:				
DBUS21(NR)	Financial Management	30	70	100	
DBUS22	Operations Management	30	70	100	
DBUS23(NR)	Marketing Management	30	70	100	
DBUS24(NR)	Human Resource Management	30	70	100	
DBUS25	Research Methodology for Management decision	ns 30	70	100	
DBUS26	Business Policy and Strategic Management	30	70	100	
DBUS27	Management of Information Systems	30	70	100	
III YEAR: FUNC	CTIONAL SPECIALISATION COURSES:				
Specialisation	Papers: The Candidate Has To Select Any Two Sp	ecialization C	Froups.		
A. FINANCIAL	MANAGEMENT				
DBUS31	Security Analysis and Portfolio Management	30	70	100	
DBUS32	Management of Financial Services	30	70	100	
DBUS33	Project Management	30	70	100	
B. MARKETING MANAGEMENT					

30

30

70

70

100

100

Sales and Advertising Management

Marketing of Services

Acharya Nagarjuna University 118 ————		Centre f	or Distance	Education		
DBUS36	Rural Marketing	30	70	100		
C. HUMAN RESOURCE MANAGEMENT						
DBUS37	Human Resource Planning and Development	30	70	100		
DBUS38	Managing Change in Organisations	30	70	100		
DBUS39	Organisational Dynamics	30	70	100		
D. INTERNAT	IONAL MANAGEMENT					
DBUS40	International Business	30	70	100		
DBUS41	International Financial Management	30	70	100		
DBUS32	International Marketing	30	70	100		
	Project Report	-	-	100		
	Viva-Voce Examination	-	-	100		

<sup>\*</sup> Every student must submit two Assignments for each paper (Questions given in the immediately preceding examination question paper) for the purpose of Internal Assessment which carry 30 Marks.

f. Fee Structure: Refer Annexure - II

g. List of Study centres: Refer Annexure - I
h. Project Proposal Format: See page No. 125
l. Project Report Format: See page No. 127

# 3.13.2 MBA Programme (2 Years Duration)

Course Code	Course Name
101	MBA (Marketing)
102	MBA (Finance)
103	MBA (Human Resource Management)
104	MBA (Retail Management)
105	MBA (Banking and Insurance Management)
137	MBA (Hospital Administration)

#### NOTE:

- 1. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
- 2. Students are advised to consult the study centre before applying for any course regarding the availability of the course at that study centre.
- 3. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.

**Admission into MBA Programme:** Admissions are governed by the rules and regulations that are issued by Andra Pradesh State Council for Higher Education (APSCHE) from time to time.

# a. Eligibility for Admission into MBA Programme (2 years duration):

Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA & BOL) with Mathematics at 10th or Inter or Degree.

# **Exemption from Entrance Test:**

- 1. Candidates with Bachelor's Degree and having 10 years of work experience after bachelors degree are exempted from entrance test.
- Candidates possessing M.Com. / MHRM / MFT / MFM / MMM / CA / ICWA / ACS / MBBS / B.L. / B.Tech. / B.Pharmacy / Ag. BSc. with Two years of work experience after obtaining PG / Professional Degree are exempted from entrance test.
- 3. Candidates possessing any Bachelor's Degree (Other than BFA and BOL) with minimum of 2 years of work experience and are qualified in ICET during the last 3 years period or qualified in Management Aptitude test conducted by AIMA and other National bodies or Entrance test conducted by CDE, ANU during the last 3 years are exempted from Entrance Test.

#### Note:-

- i) A pass at (10+2) / Intermediate need not be insisted, if Mathematics is studied at Degree level.
- ii) Candidate who passed directly the qualifying examination with Mathematics, as one of the subjects in the Degree course is eligible for admission and
  - Others who passed the qualifying examination without Mathematics, as one of the subjects in the Degree course, are eligible for admission if they pass 10th class or 10 + 2 examination with Mathematics.
- iii) Candidate who passed SSC with Mathematics and NOS are eligible for admission.

#### **Explanation:**

- 1. Inter or + 2 is not required, if Mathematics studied at Degree level
- 2. 10th is also not required if Maths is studied at Degree level.
- 3. In case of B.Com or B.A. Course without Maths, then pass in 10th or Inter with Maths is required.
- b. **Duration of the Programme :** Two Academic years.
- c. **Medium of instruction and examination:** English only.
- d. **Method of Instruction:** The method of instruction shall be based mainly on printed course material prepared by experts in the field. Weekend / Personal contact programme (PCP) classes and audio and video programmes shall supplement the study material.
- e. Course Structure and the Scheme of Examination: The Programme consists of the following 20 Papers (consisting of 13 core / common papers, 5 specialisation papers, Project Report and Viva-Voce examination), which are spread over two academic years. First Year consists of 10 Papers common for all specializations and in the II Year another 10 Papers out of which 5 are specializations and the course structure is as follows.

# **MBA: Course Structure**

Paper Code	SUBJECT TITLE	Internal*	Year end Exams.	Max. Marks			
IYEAR:-	YEAR:- Common for Marketing (101), Finance (102), HRM (103), Retail Management (104), Banking & Insurance management (105) Specializations						
DEMB1	Perspectives of Management	30	70	100			
DEMB2	Business Environment	30	70	100			
DEMB3	Managerial Economics	30	70	100			
DEMB4	Accounting for Managers	30	70	100			
DEMB5	Quantitative Techniques for						
	Managerial Decisions	30	70	100			
DEMB6	Information Management and						
	Computer Applications	30	70	100			
DEMB7	Financial Management	30	70	100			
DEMB8	Operations Management	30	70	100			
DEMB9	Marketing Management	30	70	100			
DEMB10	Human Resource Management	30	70	100			

# II YEAR: MBA (Marketing) Course code: 101

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks	
DEMB11	Business Policy & Strategic management	30	70	100	
DEMB12	International Business	30	70	100	
DEMB13	Management information systems	30	70	100	
DEMBA1	Sales & Advertising Management	30	70	100	
DEMBA2	Services Marketing & CRM	30	70	100	
DEMBA3	Rural and Retail Marketing	30	70	100	
DEMBA4	Consumer Behaviour and Marketing Resea	rch 30	70	100	
DEMBA5	Global Marketing	30	70	100	
	Project Work		100	100	
	Viva-Voce		100	100	

# II YEAR: MBA (Financial Management) Course code: 102

Paper	SUBJECT TITLE	Internal*	Year end	Max.	
Code		assessment	Exams.	Marks	
DEMB11	Business Policy & Strategic management	30	70	100	
DEMB12	International Business	30	70	100	
DEMB13	Management information systems	30	70	100	
DEMBB1	Security Analysis & Portfolio Management	30	70	100	
DEMBB2	Prinancial Markets & Derivatives	30	70	100	
DEMBB3	International Financial Management	30	70	100	

Acharya Nagarjuna University	121 —	Centr	e for Distance Education
DEMBB4 Management of Financial Services	30	70	100
DEMBB5 Project Management	30	70	100
Project Work		100	100
Viva-Voce		100	100

# II YEAR: MBA (Human Resource Management) Course code: 103

Paper	SUBJECT TITLE	Internal*	Year end	Max.	
Code		assessment	Exams.	Marks	
DEMB11	Business Policy & Strategic management	30	70	100	
DEMB12	International Business	30	70	100	
DEMB13	Management information systems	30	70	100	
DEMBC1	Human Resource Planning & Development	t 30	70	100	
DEMBC2 Organisational Dynamics &					
	Change Management	30	70	100	
DEMBC3	3 Labour Legislation & IR	30	70	100	
DEMBC <sub>4</sub>	4 Organisational Behaviour	30	70	100	
DEMBC5	Employee Compensation Management	30	70	100	
	Project Work		100	100	
	Viva-Voce		100	100	

# II YEAR: MBA (Retail Management) Course code: 104

Paper	SUBJECT TITLE	Internal*	Year end	Max.	
Code		assessment	Exams.	Marks	
DEMB11	Business Policy & Strategic management	30	70	100	
DEMB12	International Business	30	70	100	
DEMB13	Management information systems	30	70	100	
DEMBD1	Strategic Retail Management	30	70	100	
DEMBD2	Strategic Retail Marketing	30	70	100	
DEMBD3	Retailing Environment	30	70	100	
DEMBD4	Retail Customers, Customer Service & CF	RM 30	70	100	
DEMBD5	Retail Buying & Merchandise Managment	30	70	100	
	Project Work		100	100	
	Viva-Voce		100	100	

<sup>\*</sup> Every student must submit two Assignments for each paper (Questions given in the immediately preceding examination question paper) for the purpose of Internal Assessment which carry 30 Marks.

# II YEAR: MBA (Banking and Insurance Management) Course code: 105

Paper	SUBJECT TITLE	Internal*	Year end	Max.	
Code		assessment	Exams.	Marks	
DEMB11	Business Policy & Strategic management	30	70	100	
DEMB12	International Business	30	70	100	

Acharya Nagarjuna University	122 —	- Centre	for Distance Education
DEMB13 Management information systems	30	70	100
DEMBE1 Theory & Practice of Banking in India	30	70	100
DEMBE2 Management of Financial Services	30	70	100
DEMBE3 Insurance and Risk Management 30		70	100
DEMBE4 Principles & Practice of Life & General Insurance30		70	100
DEMBE5 Insurance Law 3		70	100
Project Work		100	100
Viva-Voce		100	100

<sup>\*</sup> Every student must submit two Assignments for each paper (Questions given in the immediately preceding examination question paper) for the purpose of Internal Assessment which carry 30 Marks.

# MBA (Hospital Administration) Course code: 137

Paper	SUBJECT TITLE	Internal*	Year end	Max.
Code		assessment	Exams.	Marks
IYEAR:				
DHAM01	Management Process & Organizational Behaviour	30	70	100
DHAM02	Marketing Management & Marketing of Services	30	70	100
DHAM03	Introduction to Computers and MIS	30	70	100
DHAM04	Health Care and Operations Management	30	70	100
DHAM05	Hospital Planning and Engineering	30	70	100
DHAM06	Hospital Economics and Financial Management	30	70	100
DHAM07	Medical Terminology & Records	30	70	100
DHAM08	Managing Hospitals - I	30	70	100

#### II Year

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks	
DHAM21	Strategic Management	30	70	100	
DHAM22	HRM & Quality Management	30	70	100	
DHAM23	Counselling skills for managers	30	70	100	
DHAM24	Research Methods in Hospitals	30	70	100	
DHAM25	Patient Care and Behaviour	30	70	100	
DHAM26	Managing Hospitals - II	30	70	100	
DHAM27	Legal and Ethical issues	30	70	100	
DHAM28	Hospital Cost and Financial Accounting	30	70	100	
	Project Work	-	100	100	
	Viva-Voce examination	-	100	100	

<sup>\*</sup> Every student must submit two Assignments for each paper (Questions given in the immediately preceding examination question paper) for the purpose of Internal Assessment which carry 30 Marks.

f. Fee Structure: Seperate sheet is enclosed. Refer Annexure - II

g. List of Study centres: Refer Annexure - I

- h. Project Proposal Format : See page No. 125
- I. Project Report Format : See page No. 127
- j. **Examinations: Pattern of Examiniation**: The pattern of examination of MBA Programme shall be based on four components as follows:

123 •

- a. Continuous Evaluation through Assignments for the purpose of Internal Assessment.
- b. Year end Examination
- c. Project Report
- d. Comprehensive Viva-Voce Examination
- 4. If pass marks are not obtained in any assignment, it should be resubmitted. Once the pass marks are obtained, the assignment cannot be resubmitted for improvement of marks / class.
- **(B) Year-end Examination**: The candidate shall be required to take an examination at the end of the each academic year as detailed in the scheme of examination. If any student misses any year end examination, he/she may appear for any paper / papers in the subsequent year end examination. Each paper of the examination shall, unless otherwise prescribed, be of three hours duration and carry 70 marks.

The following component will comprise the year-end examinations:

- i) Analytical and conceptual comprehension through short answer and essay type questions.
- ii) Cases or Problem-solving exercises
- **(C) Project Report**: During Final Year, all candidates shall undergo practical training in any organisation for a minimum period of **eight weeks** and submit a report thereon along with a practical training certificate obtained from the organisation.

Sudents of **MBA** (Hospital Administration) must undergo practical training in reputed Government General Hospitals / Corporate Hospitals with all specialities and facilities. In case of in-service candidates, the project report should relate to the candidates' organisation. Any deviation from the above should be approved by the CDE, Acharya Nagarjuna University, Nagarjuna Nagar.

The project report carries a maximum of 100 marks. The Project Report shall be guided and certified by a recognised guide approved by CDE. The completed project report should be submitted to the CDE, at least 15 days before the scheduled time for Comprehensive Viva-voce examination or before the due date as communicated by the Office.

# Project Work (for MBA - 2 Years & 3 Years Courses):

Students of MBA Programme will have to take up project work in the Final year.

- 1. The purpose of the project work is primarily to demonstrate the application of knowledge and skills acquired during the Programme, by studying and analysing the selected programme in the work situation in a systematic manner while suggesting solutions to the management skills acquired during the Programme, by studying and analysing the selected programme in the work situation in a systematic manner while suggesting solutions to the management.
- 2. The topic for project may be taken from any one of the following sources:
  - i) Comprehensive case study, covering single organisation with multifunctional area problem formulation, analysis and recommendations.
  - ii) Inter organisational comparison of performances in different functional areas including management practices.

iii) Field study / Empirical study.

#### Project Proposal (for MBA - 2 Years & 3 Years Courses) :

- The proposal of project (synopsis) should be prepared in consultation with the guide and sent to the Coordinator (Exams). The proposal should clearly state the significance, objectives, methodology, statistical techniques to be used, limitations if any and future directions for further research, etc.
- 2. Eligible project guide may be taken from any one of the following:
  - Faculty of department of commerce and business administration of Acharya Nagarjuna University campus and Academic counsellors of Commerce and Management Programme of CDE Acharya Nagarjuna University.
  - ii) Ph.D holders working in PG departments of commerce and management of affiliated colleges.
  - iii) Teaching faculties of departments of commerce and management studies of any other university recognised by Acharya Nagarjuna University.
  - iv) Senior executives holding master's degree in management or allied disciplines with a minimum of 10 years of experience.

Students are advised to send their projects synopsis and bio data of guide (in case of ii, iii, & iv above), which must be duly signed by the guide, to the Coordinator (Exams). If the proposed guide is not acceptable, the student shall be advised accordingly and in all such cases, the student should change the guide before the proposal is considered for approval. Similarly, if a student wants to change his / her guide after some time, he / she would be required to submit the project proposal along with the signature of the new guide on a new project proposal proforma.

- 3. The project proposal shall be sent in the proforma (format is given at the end of this note) along with one copy of synopsis and bio-data of the guide to the Coordinator (Exams) for approval. Proposals incomplete in any respect will straight away be rejected. Students are advised to retain a copy of the synopsis.
- 4. The Certificate issued by the Organization/Hospital where the candidate worked for his project work must also be included in the report.
- 5. The candidate has to prepare THREE Copies of the project report and must submit one copy to the Coordinator (Examinations) CDE, ANU, and another copy to the Viva Voce Examination centre for evaluation at the time of Viva Voce Examination. The Third copy is to be retained by the candidate.

# ACHARYA NAGARJUNA UNIVERSITY CENTRE FOR DISTANCE EDUCATION

#### MASTER OF BUSINESS ADMINISTRATION

#### PROFORMA FOR PROJECT PROPOSAL

Regd.No Name	of the Study Centre:
Name and Address of Student	
Phone No.:e-mail ID :	
Title of the Project	
	etail Managment / Banking and Insurance Manage-
Name, Designation and Official Address of the P	roject Guide
	counseling and since when
Signature of the student	Signature of the Guide with Seal
Date:	Date:
(For Office	e use only)
Title / Synopsis	Guide
Approved	Approved
Not Approved	Not Approved
Comments / Suggestions for reformulation of the	ne project.
Date:	Signature of the Evaluator with Seal

- ★ Communication of approval / non-approval of the project proposal will be sent to the candidate within one month of the receipt of the proposal.
- ★ Communication of non-approval of the proposal will be accompanied by comments / suggestions for reformulating the project. The revised project proposal should be submitted in the new proforma. A copy of rejected synopsis and project proposal proforma wherein the comments or suggestions of the evaluator are given should also be submitted.
- ★ Students are advised to select their guides who are either teachers or active professionals in the relevant area of the selected topic.

Note: Enclose the synopsis of the project and bio-data of the guide along with project proposal format and sent it to the address of the Co-ordinator (Exams), Centre for Distance Education, Acharya Nagarjuna University, Nagarjuna Nagar, Guntur, AP - 522 510.

#### Note:-

# **Preparation of Project Report:**

- (i) The report should consist of (a) significance of the study, (b) objectives, (c) sampling and methodology, (d) statistical techniques used, (e) limitations, if any, and (f) guidelines for future research.
- (ii) The length of the report shall be in between 60 and 80 double spaced typed A4 size pages (excluding appendix and exhibits). The report is to be submitted in a bound volume.
- (iii) The project report should also contain:
  - (a) Project approval by the University
  - (b) The **Certificate issued by the Organization / Hospital** where the candidate worked for his project work must also be included in the report.
  - (c) Certificate from the Guide as to the originality of work.
  - (d) A statement from the candidate mentioning that the work is a original one and has not been submitted earlier, either to this university or to any other institution for fulfillment of the requirement of a course of study.

The candidate has to prepare Three copies of the report. One typed copy of the project report is to be submitted to the Coordinator (Exams) at least 15 days before the scheduled time for comprehensive Viva-Voce examination or before the due date as communicated by the office and another copy is to be submitted to the Viva-Voce examination centre for evaluation at the time of Viva-Voce Examination. One copy of the report is to be retained with the student. The copy sent to the CDE will not be returned. The candidate must bring his/her copy while attending for Viva-Voce examination.

D) Comprehensive Viva-Voce Examination: Candidate should contact his study centre regarding the Viva-Voce examination, which will be held after the completion of theory examination. Candidates who have successfully passed all the papers of both first year and second year, and appeared for the third year end examination of all papers and underwent practical training shall be eligible to appear for comprehensive Viva-Voce examination which carries a maximum of 100 marks. TITLE & FIRST PAGE :: MODEL FORMAT

# FUNDS FLOW ANALYSIS WITH SPECIAL REFERENCE TO XYZ Co. Ltd, GUNTUR

A Project report submitted to
ACHARYA NAGARJUNA UNIVERSITY
In partial fulfillment for the award of the degree of
MASTER OF BUSINESS ADMINISTRATION

Submitted By
D.SWAROOPA
Regd.No.: C15EM100050



# Under the Guidance of Dr. N.SRIHARI

M.B.A, M.F.M, M.Com, SLET, M.Phil, Ph.D Academic Counsellor Faculty of Commerce and Management Centre for Distance Education Acharya Nagarjuna University Nagarjuna Nagar, Guntur-522510

# Centre for Distance Education Acharya Nagarjuna University

Nagarjuna Nagar, Guntur-522510, AP, India. DEC 2016 SECOND Page :: Model Format

# **Declaration**

I, D.Swaroopa, declare that this project work entitled "Funds Flow Analysis with Special Reference to XYZ Co. Ltd, GUNTUR" has been prepared by me to be submitted to Centre for Distance Education, Acharya Nagarjuna University on partial fulfillment for the award of the degree in Master of Business Administration. I also declare that the project report is the result of my own effort and that it has not formed the basis for any degree.

Place : Guntur Signature of the Student Date : (D.Swaroopa)

THIRD PAGE :: MODEL FORMAT

# Certificate

This is to certify that the project work entitled "Funds Flow Analysis with Special Reference to XYZ Co. Ltd, GUNTUR" submitted as a part of MBA course is a record of bonafide Project work done by D.Swaroopa, with Regd. No: C15EM100050 during the Year 2016 under my guidance.

Signature of the Guide (Dr. N.SRIHARI)

# 3.13.3 M.C.A Programme (3 Years Duration) Course Code :24 :

#### Note:

- If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered and students must opt three Centres according to their order of choice. Students must be in touch with Study Centre to know their admission status and commencement of classes, commencement of Theory and Practical examinations.
- 2. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
- 3. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.

Admissions are governed by the rules and regulations that are issued by Andra Pradesh State Council for Higher Education (APSCHE) form time to time.

# a. Eligibility for Admission into MCA Course:

Pass in Entrance Test and Pass in any Bachelors Degree with 50% aggregate (45% for SC & ST) (other than BFA &BOL) with Mathematics at Inter or Degree.

# **Exemption from Entrance Test:**

- Candidates with a rank in ICET during the last three years period are exempted from Entrane Test.
- 2) Candidates who have already qualified in Entrance Tests conducted by CDE, ANU during the last three years period are exempted from Entrance Test.
- a) A pass at 10th need not be insisted.
- b) i) Candidate who passed directly qualifying examination with Mathematics, as one of the subjects in the Degree course is eligible for admission.
  - ii) Others who passed the qualifying examination without Mathematics, as one of the subjects in the Degree Course, are eligible for admission if they pass 10 + 2 Examination with Mathematics.

# **Explanation:**

- 1. 10th not required.
- 2. Inter or + 2 is also not required, if passed the Degree with Maths.
- If Maths is not studied at Degree level, Maths at Inter level is required.Ex: B.Com Students with Inter MEC Group are eligible.
- b. **Duration of the Programme :** Three years.
- c. **Medium of instruction and examination:** English only.

# d. Course Structure and the Scheme of Examination:

The Programme consists of the following 31 Papers (including Practicals, Project Report and seminar), which are spread over three academic years. The course structure is as follows.

#### MCA: Course Structure

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks	
First Year					
DMCA101	Information Technology	30	70	100	
DMCA102	Programming with C++	30	70	100	
DMCA103	Computer Organization	30	70	100	
DMCA104	Data Structures	30	70	100	
DMCA105	Operating Systems	30	70	100	
DMCA106	Data Base Management Systems	30	70	100	
DMCA107	Accounts & Finance	30	70	100	
DMCA108	Discrete Mathematics	30	70	100	
DMCA121	PC Software Lab	-	100	100	

Acharya Nag	arjuna University	130	Centre for Dis	stance Education
DMCA122	C++ & Data Structures Lab	-	100	100
DMCA123	DBMS Lab	-	100	100
Second Year	•			
DMCA201	Software Engineering	30	70	100
DMCA202	Programming with Java	30	70	100
DMCA203	Computer Net working	30	70	100
DMCA204	Computer Algorithms	30	70	100
DMCA205	Distributed Operating Systems	30	70	100
DMCA206	Computer Graphics	30	70	100
DMCA207	e-Commerce	30	70	100
DMCA208	Probability & Statistics	30	70	100
DMCA221	Unix Shell Lab	-	100	100
DMCA222	Java Lab	-	100	100
DMCA223	Algorithms Lab	-	100	100
Third Year				
DMCA301	Artificial Intelligence	30	70	100
DMCA302	Cryptography & Network Security	30	70	100
DMCA303	Embedded Systems	30	70	100
DMCA304	Data Mining Techniques	30	70	100
DMCA305	Systems Auditing	30	70	100
DMCA321	VC++/VB Lab	-	100	100
DMCA322	Web Programming Lab	-	100	100
DMCA323	Seminar/Soft skills	-	100	100
Project	Project Work	-	300	300

<sup>\*</sup> Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 30 Marks.

# (C) Project work: The approved rules and regulations for project work are shown below:

The student has to prepare TWO Copies of the project report and must submit one copy to the Coordinator (Examinations) CDE for evaluation. The Second copy is to be retained by the student.

The Principals of the Study centres offering MCA course are authorized to utilize the services of the regular MCA faculty members for giving guidance to the students for the selection of the topic, for undertaking the project work and also to supervise the preparation of the project report/dissertation.

e. Fee Structure: Seperate sheet is enclosed. Refer Annexure - II

f. List of Study centres: Refer Annexure - I

g. **Examinations**: Refer Annexure - III

# 4. ADMISSION PROCEDURE, FEE PARTICULARS AND MODE OF PAYMENT:

4.1 Admission Procedure: Eligible candidates will be given provisional admission based on the attested Xerox copies of the certificates enclosed with the application. Admission of candidates who were awarded bachelors degrees from University other than A.P. Universities are subject to the verification of Genuinity by the concerned University and such candidates have to pay verification fee, if required by the concerned Universities. All candidates must produce their original certificates for verification within TWO months from the date of provisional admission either personally at the CDE Office, ANU or through their Study Centres. Provisional Certificate will not be issued for those who could not produce their original certificates for verification.

CDE will give Provisional admission based on Provisional certificate but for receiveing original PG Degree, after the completion of PG course candidate must produce the relavent bachelors degree for verification.

4.2 Fee Particulars: Refer Annexure - II

# 4.3 MODE OF PAYMENT

- 1) Online payments through any branch of SBI or Andhra Bank: Students can directly pay all types of fee to CDE to its account in State Bank of India namely "CDE Fee Collection SBI Account No.30036214420 or to Andhra Bank Account No.150810011050058" through any branch of SBI or Andhra Bank, without any additional charge or commission. The model form for making payments through SBI is given at the end of this book. Students can take Xerox Copies and use it. After receiving the fee, the Bank will generate a unique number called 'J Number'. This number should be mentioned in the application form in place of D.D.No. The counter foil issued by the bank should be attached to the application form. Candidates are advised to keep a Xerox copy of the counter foil issued by the bank for future purpose.
- 2) Online payment through SBI "I-Collect ": SBI "I-Collect" facility is provided to ANUCDE students to pay all types of fee payable using SBI internet banking. You may go through www.anucde.info to know the procedure for the payment through I-Collect.
- 3) All remittances to the CDE can also be made through a Crossed Demand Draft drawn in favour of "The Director, Centre for Distance Education, Acharya Nagarjuna University, Nagarjuna Nagar" payable at State Bank of India or Andhra Bank at Nagarjuna Nagar or Guntur.

Postal orders / M Os / Challans / or any other mode of payment will not be accepted. The Centre will not be held responsible for such payments.

- 4) On the back of the Demand Draft, the following particulars shall be written by the candidate:
  - a) Name
  - b) Fathers Name
  - c) Name of the Course/Subject.
  - d) Enrolment Number (If new admission is sought, please mention "Application Number")
  - e) Purpose of payment (Admission fee/Exam fee etc.)
  - f) Phone Number & emailid

Most of the students are not writing the above particulars on the backside and the students are advised to mention the above to avoid misuse of D.Ds.

- 5) Fee once paid by the candidate will neither be refunded nor adjusted to other students or other courses or other batches.
- 6) There are no fee concessions to any category of students.

#### 5. METHOD OF INSTRUCTION:

- **5.1 STUDY MATERIAL:** Study material will be supplied in the following three ways:
  - Material will be issued on the spot at CDE office for those who submit applications in person at the CDE office.
  - 2. Material will be sent by post for those who send applications by post. CDE is not responsible for delay or non-delivery of material sent to the address given by the candidate. Hence, candidates are advised to give clear address with Door No and area Pin Code.
  - Material will be issued through Study Centres for those who submit applications through the Study Centres. It is the responsibility of the student to collect the material from the study centre.

The course material is designed in such a manner that it will provide the students a general understanding of the subject matter and also gives guidance for further reading of the subject. The material covers about 80 to 100 percent of the syllabus. Hence, the students are also advised to refer the suggested readings for elaborate understanding of the subject. The course material includes the model question papers and some suggested readings for the benefit of the student. This material is normally supplied to the students in two or three installments. If the studymaterial is lost by the student, CDE can provide another copy on payment of prescribed fee.

5.2 WEEKEND / CONTACT PROGRAMME: Weekend classes will be arranged on Saturdays, Sundays and other Public Holidays depending on the enrollment and as per the schedule given in the academic calendar appended at the end of this book. Students should be in touch with the study centre for knowing the Time table and other details. Separate intimation will not be sent regarding the commencement of contact classes.

#### NOTE:

- 1. If adequate number of students are not enrolled, the University reservers the right to withdraw this course.
- 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
- 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
- 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.

The Weekend / Personal Contact Programme (PCP) has been so designed to help the learners to attain some sort of orientation and guidance regarding the method of learning and provides condensed class room counseling to cover the important and difficult topics of the course. The

students shall bear in mind that **PCP** is not meant for covering the entire syllabi of the course and only the major topics shall be covered. These programmes are also intended to provide adequate provision for discussing the student's difficulties relating to their subjects with the respective counselors.

The services of the experienced faculty members of the university and the affiliated colleges are utilized to impart the theoretical foundations and practical knowledge related to the respective courses. Since it is a self learning process the learners are advised to come prepared to these classes with some basic understanding of the concerned topic so that the guidance given by the Counselor would enrich their subject knowledge and also enable them to go for further intensive reading.

The Centre will make no hostel/boarding arrangements and the students have to make their own arrangement for attending these classes.

#### 6. EXAMINATIONS:

- (a) Students appearing I, II & III year regular examinations need not fill the examination application form, since the examination fee is collected at the time of admission/beginning of II / IIIyear along with tution fee. Hall tickets will be sent to the study centre or can be downloaded from www.anucde.info. Only those who wish to write supplementary or betterment examinations must pay the specified fee and must submit the filled in examination application form. After completion of the minimum course duration CDE will not take the responsibility of informing the enrolled students about the payment of fees, commencement examinations etc. It is the responsibility of the students themselves to know about these details.
- (b) Examination application forms must be collected from either study centres or can be downloaded from the CDE website: www.anucde.info or www.anucde.com.

# (c) 'Tatkal scheme' for the Issue of Hall-tickets for the May / December year-end theory examinations:

- 1. Under this scheme, hall tickets will be issued by the CDE office for those who have not applied as per the schedule and wish to write the examination on payment of specified fee, in addition to the examination fee prescribed for each course.
- 2. CDE office may issue hall ticket, after verifying the availability of question paper in that examination centre
- 3. Period for issue of hall ticket under 'Tatkal scheme'
  - (1) May Examinations : One week after the closure of the last date for the submission of examination application forms at CDE, ANU only.
  - (2) December Examinations: One week after the closure of the last date for the submission of examination application forms at CDE, ANU only.
- 4. Fee for tatkal scheme: Rs.500/- as tatkal fee + Examination fee as per course.

#### **6.1 Examination Centres:**

i. University reserves the right to conduct examinations at selected places, based on the review of the past experience and can add new centres or delete some of the existing

- centres. Allotment of examination centres is the prerogative of the University and the decision of the University is final in alloting examination centre to the students.
- ii University will not conduct examinations in the Study Centre and **depending on the number of students enrolled,** the University will make arrangements for the conduct of examinations in the same town or near by places but in some other college. In places like Guntur, Vijayawada, and Hyderabad examinations centres will be allotted in the nearby areas also, because of the large number of students enrolement.
- iii. If the Examination Centre is located in the place where the Study Centre is located, then Students must write the Examinations in the same town. They will not be permitted to write Examination at other places. If the examination centre is not available in the place where the study centre is located, University has right to allot another Examination Centre near to the candidate's address without prior information to the student.
- iv. Change of examination centre will not be permitted under normal circumstances. Only in exceptional cases the University may consider the written representations accompanied by a fee of Rs.1000/- subject to the following conditions:
  - 1. The concerned Question Paper must be available in that Examination Centre. That means, the course must be offered in the study centre located in that area.
  - 2. Such requisitions must be received in CDE office well in advance and atleast 30 days before the Commencement of examinations with required evidence.
- v. The decision of the University is final in alloting examination centre to the students.

#### 6.2 RULES OF EXAMINATIONS:

- Students who joined in the Academic year batches are expected to appear for the year end examinations (Regular examination) commencing from 20th May and students of Calendar year batches must write their regular examinations commencing from 20th December every year. However, students of Calendar year batches are given an opportunity to write supplementary/betterment during May examinations and Academic batch students are permitted for supplementary/betterment during December examinations, subject to the following conditions:
  - a) The Scheduled examinations will commence as per the predetermined dates, without waiting for the publication of the results of preceding examination, receipt of marks certificates by the students and publication of revaluation results.
  - b) Revaluation is only a facility given to the students and there is no link between publication of revaluation results and commencement of immediately succeeding examinations.
  - c) Since the University has to conduct examinations twice a year, it is not possible to announce the results of revaluation and to give another chance to the students to appear for immediately succeeding examinations. However, efforts will be made to hasten the process of revaluation and publication of results, subject to the factors beyond the control of the CDE.
  - d) Students who wish to appear for supplementary examinations may download their marks from www.anucde.com or www.anucde.ac.in. and should not wait for the receiving of the marks certificate from the CDE/Post Office.

- There will be a university examination at the end of each Calendar/Academic Year. Examination
  fee for writing regular exmainations must be paid along with admission / II / III year tutition fee
  and Hallticket will be sent directly to the study centre or can download from www.anucde.info.
- 3. Candidates appearing for Supplementary / Betterment examinations, only, must pay the prescribed fee and have to fill their examination form in their own handwriting.
- 4 Examination application forms will not be sent to those who wish to write backlog papers / betterment examinations. They have to obtain the application form from the CDE Office / from the study centres / can be downloaded from the CDE Website: www.anucde.com
- 5. Students appearing for Supplementary / Betterment examinations must fill the examination application form as per the instructions and send the same either in person or by post to the office of the Centre for Distance Education before the specified date. Students appearing for the 1st & IInd yearend examination (Regular) need not submit the application form and they need not pay the examination fee, since the examination fee is to be paid at the time of admission. In case of Supplementary /Betterment Examinations they have to send the application form along with the DD for prescribed fee. The CDE will not be responsible for any kind of postal delay in submission of examination application by the student.
- 6. Students are advised to pay the fee as per the schedule. If any one fails to pay the II/III year fee as per the schedule they are allowed only after making their admission regularised by paying "Break of study fee."
- 7. Examination Hall Tickets will be sent directly to study centres or can download from www.anucde.info. The names of the examination centres will be printed on the Hall Ticket.
- 8. Those who have not collecte Hall Ticket from study centre, may download the Hall Ticket from CDE Website: www.anucde.info and shall have to approach the concerned chief superintendent of the examination centre with two passport size photographs for obtaining duplicate Hall Ticket.
- 6.3. PROCEDURE TO BE FOLLOWED FOR OBTAINING THE CERTIFICATES: Candidates who have completed the course will be issued the following certificates, on Payment of the specified fee along with Final year tution fee and examination fee and they need not apply to the University separately.

Final Year UG/PG students are required to pay the following fee along with Tution Fee, Examination Fee, at the time of Final year for receiving the following certificates directly, without any further application.

- 1. Transfer Certificate, Study Certificate and Migration Certificate Rs. 400/-
- 2. Consolidated Marks list Rs.470/- for PG Courses (2 Year Duration) Rs.705 for UG Courses (3 Year Duration) Rs.940/- for B.Tech.
- 3. Original Degree Rs.415/-

Since the Final Year Examination Fee includes Fee for the issue of T.C., M.C., Consolidated Marks Memo and Original Degree Certificate. CDE will send the Final Year marks list, Provisional Certificate, Transfer Certificate, Migration Certificate and Consolidated marks list to those who have completed the course and cleared all their fee dues and verified their certificates. Original Degree will be sent to the candidate within 30 days, subject to the verfication of lower degree.

PROCEDURE FOR OBTAINING ORIGINAL DEGREE AFTER COMPLETION OF THE COURSE: Candidate must produce lower degree for verification along with a prescribed form and Xerox copy of lower degree either at the time of admission or before completion of the course and students must remember that without the relavent lower degree, PG Degree will not be issued under any circumstance. Along with the Final Year tution fee and examination fee, students must pay Rs.415 for obtaining PG Original degree and the Original Degree will be sent directly to the address of the candidate.

#### 7. ENROLLMENT NUMBER AND IDENTITY CARD:

- 7.1 Every candidate who is admitted into the Centre for Distance Education will be allotted an Enrollment Number, which will hold good during the entire period of the course. In all communications, the student must invariably mention this enrollment number in full. Correspondence without enrollment number is not possible. The enrollment number will be used in the examinations as Hall Ticket Number.
- 7.2 Every candidate admitted at the Centre will also be supplied with an Identity Card by the Centre with the enrolment number within one month after the commencement of weekend classes and students must collect the ID Cards from study centre or may download the ID Cards from www.anucde.info. Without ID card, students will not be permitted to write the Examinations. This card must be produced whenever required by the authorities for receiving the hall tickets, for entry into University Examination Halls. If the Original Card is lost, a duplicate card will be issued on remittance of Rs.50/- through a Demand Draft in favour of the Director, Centre for Distance Education, Nagarjuna University, on SBI / Andhra Bank. At the time of taking degree Certificate ID Card has to be submitted to the CDE. Most of the students are not collecting their ID Cards from their study centres. At the time of examination, without ID Card, Students will not be allowed to write the examinations. Hence, students are advised to collect their ID cards from the study centres or contact CDE Office for duplicate ID Card, at least 30 days before the year end examinations.

# 8. INSTRUCTIONS FOR FILLING THE APPLICATION FORM:

The students are required to go through the prospectus carefully before filling the application form in his / her own writing.

- 8.1 The Application form should be handled carefully. It should be not be mutilated or folded. Mutilated or folded forms will not be accepted.
- 8.2 It should be filled properly within the box and legibly by the candidate in his / her own handwriting with ball pen BLUE or BLACK in CAPITAL LETTERS only.
- 8.3 Please do not overwrite on the application form.
- 8.4 Only good quality recent passport size photograph should be pasted on the Entrance Application. Please do not staple or pin the photograph. Please do not sign on the photograph pasted. Attestation should not be done on the photograph.
- 8.5 The name, date of birth and name of the father/mother/ husband / guardian should correspond with those recorded in his / her SSC / Matriculation certificate or that of equivalent examination.

- 8.6 Incomplete and improperly filled-in applications not accompanied by the required documents or applications of ineligible candidates will be rejected without entertaining any correspondence.
- 8.7 The applications duly filled- in together with the prescribed enclosures should reach the office of the Director, Centre for Distance Education, Acharya Nagarjuna University, Nagarjuna Nagar 522 510 AP by registered post or by submission in person at the receiving counter of the CDE, or at the selected study centres on or before the date specified.
- 8.8 The CDE will issue provisional admission based on the attested Xerox copies enclosed. Candidates must produce their original certificates for verification within TWO MONTHS from the date of provisional admission. Candidates will not be allowed for year end examinations without verification of original certificates.
- 8.9 Selection / Allotment of study Centres: Before selecting a Study Centre students are advised to contact the Study Centre about the availability of a particular course in that centre. Weekend classes on Sundays and other Public Holidays will be held at Study Centres, subject to the enrollment of minimum number of students in a particular Centre. Therefore, students have to carefully select and mention the names of three study centres in the order of priority from the list of centres given. If adequate number of students are not enrolled in a particular centre, the CDE will allot the nearest Study Centre to the students. CDE will not entertain any change in the Study Centre subsequently under normal circumstances. If change of Study Centre is required due to unavoidble reasons then the student must apply in writing to the CDE with fee of Rs.500/- within 15 days after the completion of the last date for admission with fine. After commencement of classes and finalisation of admission register, any request for change of course or centre or optional or II language will not be considered. In case of change of study centre the following conditions must be fullfilled:
  - a) Change of Study Centre from one college to another, within the same area will not be entertained.
  - b) The particular course must be available in the new study centre.
  - c) The representation must be forwarded by the Principal of the original study centre.
  - d) Request for change of study centre will not be entertained after the commencement of week-end classes.
- 8.10 Fee once paid for admission into a particular course cannot be refunded nor adjusted to other Course or for other students or for other batches. Students are advised to contact the study centre about the availability of a particular course in that centre. However, in exceptional cases students may apply for change of course or optional group or Second Language subject on payment of Rs.500/- for each such change, within 15 days after completion of last date for admissions with late fee.
- 8.11 The Application must be accompanied by a DD for the specified amount drawn in favour of "The Director, Centre for Distance Education, Acharya Nagarjuna University", payable at SBI or Andhra Bank, Nagarjuna Nagar 522 510 or any Nationalized or Schedule Bank payable at Guntur.
  - Attested xerox copies of the following certificates must be attached to the application form in the following order. Any lapse in this regard may result in delay in finalization of the admission or rejection of the application:

- a) Application Form.
- b) Attested xerox copy of Date of birth evidence or SSC certificate.
- c) Attested xerox copy of OD / PC of the qualifying examination (for PG Courses)
- d) Memorandum of Marks certificates of the qualifying examination (Attested xerox copies only).
- e) Candidates belonging to reserved categories must produce attested Xerox copies of caste certificate / PH / NCC / Sports.
- f) Identification Card.

#### 9. IMPORTANT INSTRUCTIONS:

- Candidates are advised to preserve this handbook, identity card and fee receipts at least till they
  complete the course and to keep themselves abreast with the rules and regulations so as to
  clear any doubt they get at any time.
- 2. Centre for Distance Education has to send marks memos, intimations and other important communications throughout the period of the study of a candidate. Hence, students must write their own address for correspondence in the application form and under any circumstance, they should not write the address of the study centre in the application form.
- 3. The Signature of the student signed in the application form, will be scanned and used for all examination purposes, ID card etc., and hence students must sign the application form personally and Centre for Distance Education will not entertain any deviations in the signature, found at later stage. The signature on the ID Card will be considered as signature of the candidate during the Examinations.
- 4. Attendance of students for Theory and Practical classes is compulsory for Science, Technical and Professional Courses.
- 5. Change of course or optional group subject or II Language or Study Centre: In exceptional and unavoidable cases, candidates may apply for change of course or optional group or II language or Study centre on payment of Rs.500 for each such change, within 15 days after the completion of last date for admission with fine. After commencement of classes and finalisation of admission register, any request for change of course or centre or optional or II language will not be considered. In case of change of study centre the following conditions must be fullfilled:
  - a) Change of Study Centre from one college to another, within the same area will not be entertained.
  - b) The particular course must be available in the new study centre.
  - c) The representation must be forwarded by the Principal of the original study centre.
  - d) Request for change of study centre will not be entertained after the commencement of week-end classes.
- 6. **Change of Examination Centre:** Change of examination centre will not be permitted under normal circumstances. Only in exceptional cases the University may consider the written representations accompanied by a fee of Rs.1000/- subject to the following conditions:
  - The concerned Question Paper must be available in that Examination Centre. That means, the course must be offered in the study centre located in that area.

- 2. Such requisitions must be received in CDE office well in advance and atleast 30 days before the Commencement of examinations.
- 7. **Change of Address:** It is the responsibility of the applicant to inform the change of address in writing for correspondence and for sending certificates with a D.D. for Rs.50/- drawn in favour of "Director, Centre for Distance Education, Acharya Nagarjuna University"
- 8. **Request for Duplicate ID Card:** Duplicate ID card will be issued on payment of Rs.50/- with a written representation.
- 9. Hall Tickets, Time tables, Results, Marks, Model Papers syllabi can be downloaded from the CDE Website: www.anucde.ac.in. or www.anucde.com
- 10. CDE will send all communications to the address mentioned by the student in his admission application form and CDE does not hold any responsibility for non-delivery of letters / communications / parcels sent to the address given by the students. It is the responsibility of the students to apply for change of address by paying the prescribed fee of Rs.50/- whenever there is a change in the address for correspondance. Minimum 10 days are required for effecting the change of address.
- 11. All the student should keep in touch with the CDE and acquaint themselves with the academic schedules, examinations, results, etc. They should inform the CDE promptly about their change of address to receive communications.
- 12. Candidates will be given provisional admission into the CDE courses on the assumption that the information given by them in the admission Application Form are correct and the student has to fulfill all the requirements as mentioned in the Application Form.
- 13. Candidates are advised to be very clear in the choice of their course at the time of admission. Choice of course of study once made, will be final and change of course will be entertained on payment of Rs.500/- with written requisition.
- 14. Fee once paid for a particular course will not be refunded, not adjusted to other course or to other students.
- 15. The students of the CDE are **not** eligible for bus pass facility as in the case of regular students.
- 16. Candidates who have studied a part of their studies through the Centre will NOT be permitted to seek admission on transfer to the regular college under the jurisdiction of the Acharya Nagarjuna University.
- 17. Students are advised to receive a printed receipt for all payments made by them.
- 18. While obtaining the bank drafts, it must be checked whether the bank authorities have signed the draft, whether the branch name, date, and address is indicated clearly on the draft. The bank drafts taken should be valid for six months.
- 19. On the back side of the Demand Draft (D.D.) the following particulars should be written for its safe accounting:
  - i) Name of the student:
  - ii) Enrollment number:(if new admission is sought, please mention "Application No.")

- iii) Name of the course/subject:
- iv) Purpose of payment: (tuition fee / examination fee, etc.)
- v) Phone Number
- 20. It is necessary that every student of the centre for distance education (C.D.E.), should quote the enrollment number or fee receipt number or application number and name of the course and subject in all the correspondence without which no action can be taken, and a self addressed stamped envelope should be enclosed for prompt reply.
- 21. All fee dues, if any, should be paid before the schedule of examinations.
- 22. Office timings: 10-30 AM to 5-00 PM on all working days. The first Saturday is a holiday for the office. The CDE also observes the University holidays.
- 23. If the last day of any transaction falls on a holiday students are allowed to transact the same on the following working day only and not beyond.
- 24. Every candidate once admitted shall have to pay the fee for the whole year. If the candidate desires to discontinue the course and obtain the transfer certificate in the middle of the Academic Year or in subsequent years, he/she has to pay the fee for the whole year.
- 25. Annual examinations normally will be held during May for the Academic Year Batch and during December for Calendar Year Batch. The candidates are advised to schedule their studies accordingly.
- 26. The rules and regulations of Acharya Nagarjuna University will be applicable for other matters that are not covered in the prospectus. Further, the rules and regulations stated above are subject to change whenever there is a change in the University regulations.
- 27. The candidates should write to The Director, CDE, Acharya Nagarjuna University, individually for Prospectus cum Application Forms for admission.
- 28. For all legal matters, the jurisdiction is restricted to **Guntur Town only.**
- 29. All enquiries and correspondence relating to the distance education courses must be addressed to:

The Director
Centre for Distance Education
Acharya Nagarjuna University
Nagarjunanagar - 522 510
GUNTUR District, A.P.

**ANNEXURE - I** 

# CENTRE FOR DISTANCE EDUCATION ACHARYA NAGARJUNA UNIVERSITY

# **STUDY CENTRES - COURSES OFFERED**

# Selection / Allotment of study Centres:

Rama Devi,9290056020 Ph:-7660843007, 9290056020

Before selecting a Study Centre students are advised to contact the Study Centre about the availability of a particular course in that centre. Weekend classes on Sundays and other Public Holidays will be held at Study Centres, subject to the enrollment of minimum number of students in a particular Centre. Therefore, students have to carefully select and mention the names of three study centres in the order of priority from the list of centres given. If adequate number of students are not enrolled in a particular centre, the CDE will allot the students to the nearest Study Centre CDE will not entertain any change in the Study Centre subsequently.

Code	Centre Name and Address	Courses
ADILA	BAD (Dt.)	
098	NALANDA DEGREE COLLEGE (A) ADILABAD, ADILABAD (Dt) Sri Shailendar Babu, 9393309595 Sri D. Ananta Kumar, 08732-236358, 9490093730 Ph:-9347027906, 08732-232175, 224790, 232305, 9393309595	BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ECO_A, ECO_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MBA-2Years(FINANCE, HRM, MARKETING), MBA-3Years, MCom(ACC, BAN MLISC, MSc(BOT, CHE, IT, MAT, MICO, BAN), PHY, PSY, ZOO),
267	Vivekananda Degree College Echoda,ADILABAD (Dt) K Hanumanulu,9542062191 Rajeswer Reddy,9963417728 Ph:-9963417728, 9542062191, 9505028928	BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE), MA(ECO_A, ECO_B, ENG, HIN, HIS, POL, SOC, TEL), MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY, ZOO),
BHAD	RADRI KOTHAGUDEM (Dt).	
032	SRI VIDYA DEGREE COLLEGE MANUGURU, BHADRADRI KOTHAGUDEM (Dt) Sri B. Bala Krishna,9948426660 Ph:-9948426660, 9948326660	BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(GEN), BSc(MSCS), MA(ENG, HIN, SOC, SWK, TEL), MCom(ACC, BAN), MSc(MAT),
114	K.L.R. DEGREE COLLEGE PALONCHA, BHADRADRI KOTHAGUDEM (Dt) A Naren,7660843007	BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL,

ENGPOLPUB, HISPOLSOC, MATENGHIS,

MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL,

TELHISSOC), BBA, BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, CDFT, IT, MATPHYCHE, MPCS), LLM(CONADM, CORSEC, LABLAS, TORCRI), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MBA-2Years(BIM, FINANCE, HOSPADM, HRM, MARKETING), MBA-3Years, MCA,MCom(ACC, BAN), MHRM, MLISC, MSc(BOT, CHE, IT, MAT, MICO, PHY, PSY, ZOO), PG Diploma(BFM, BI, BM, BT, FM, HHM, HRM, IB, IM, MM, TTM),

BA(ECOHISPOL, ECOPUBPOL, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ECO\_A, ECO\_B, ENG, HIS, POL, SWK, TEL), MCom(ACC, BAN), MSc(BOT, MAT, PHY), BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL. ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC. BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, POL, SOC, SWK, TEL), MCom(ACC, BAN), MLISC, MSc(BOT, CHE, MAT, PHY, PSY, ZOO),

LLM(CONADM, CORSEC, LABLAS, TORCRI),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BHM, BLISC, BSc(BOTZOOCHE, MATPHYCHE, MECS, MPCS, MPE, MSCS), CCOURSE(HIVAIDS), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MBA-2Years(FINANCE, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MSc(BOT, CHE, COMP, IT, MAT, MICO, PHY, PSY, ZOO), PG Diploma(BFM, BI, BM, BT, CA, FM, HHM, HM, HRM, IB, IM, IT, JMC, MM, TTM), LLM(CONADM, CORSEC, LABLAS, TORCRI),

222 BHADRADRI DEGREE COLLEGE CHERLA, BHADRADRI KOTHAGUDEM (Dt) M Naresh,9666682233 N Rama Krishna Raju,8790742104 Ph:-8790742104

254 VIVEKAVARDHINI DEGREE COLLEGE
YELLENDU, , BHADRADRI KOTHAGUDEM (Dt)
MEETU NAIK,9490519191
M SURESH,8008172143
Ph:-9490519191, 8008172143

#### CHITTOOR (Dt)

037 SRI VENKATESWARA COLLEGE OF LAW TIRUPATHI, CHITTOOR (Dt) Ph:-0877-2238485, 9440352155, 9441063042

047 GATE DEGREE COLLEGE TIRUPATHI, CHITTOOR (Dt) Sri T. Venkateswarlu, 9989294144 Smt. P. Vijaya, 0877-2286423, 9866215447 Ph:-0877 2286423, 9989294144, 9866215447

176 ANANTHA COLLEGE OF LAW TIRUPATHI, CHITTOOR (Dt) Dr. R.D. Vijaya Sekhar, 9704232223 Sri L. Srinivasula Reddy, 9949000304 Ph:-0877-2237111, 9949000304, 9704232223 215 KKC GROUP OF INSTITUTIONS
PUTTUR, CHITTOOR (Dt)
TVS Madhusudhan Rao,7799723311
C. Sekhar Babu,7799723322
Ph:-7799723303,7799723311,7799723322

243 KRISHNA TEJA DEGREE COLLEGE TIRUPATI, CHITTOR Dt N Vijayasinha, 9866628905 ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISSOC), BBA, BCom(CA, GEN), BLISC, BSc(MATPHYCHE, MSCS), CCOURSE(HHHK, HIVAIDS), LLM(CONADM, CORSEC, LABLAS, TORCRI), MA(ENG, HIN, JMC, SOC, SWK, TEL), MBA-2Years(BIM, FINANCE, HOSPADM, HRM, MARKETING), MBA-3Years, MCA, MCOm(ACC, BAN), MSc(CHE, MAT, PHY, PSY), PG Diploma(CA, HHM, IT, JMC).

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC,

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BHM, BLISC, BSC(BOTZOOCHE, MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, TEL), MCom(ACC, BAN), MLISC, MSC(CHE, MAT, PHY),

# EAST GODAVARI (Dt)

049 RAJIV GANDHI INSTITUTE OF LAW KAKINADA,EAST GODAVARI (Dt) Sri P.V. Trinadh,9440976303 S. Padma,0884-2378922 Ph:-0884 2378922, 9440976303

051 ADITYA DEGREE COLLEGE (KKD)
KAKINADA,EAST GODAVARI (Dt)
Sri B.E.V.L. Naidu,0884-2376665
Sri Y. Bhagavat Singh,9346176663
Ph:-0884-2376662, 2376665, Fax:0884-2376664, 9866076663,9866076665

LLM(CONADM, CORSEC, LABLAS, TORCRI),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATTENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA), BHM, BLISC, BSc(BOTZOOCHE, CDFT, MATPHYCHE, MECS, MPE), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MBA-2Years(BIM, FINANCE, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MHRM, MLISC, MSc(CHE, COMP, FNS, IT, MAT, MICO, PHY, PSY, STAT), PG Diploma(BFM, BM, FM, HHM, HRM, IB, IM, MM, TTM),

BA(MSCA), BHM, BSc(MATPHYCHE), MA(ENG), MBA-2Years(BIM, FINANCE, HRM, MARKETING), MBA-3Years, MCA, MSc(BOT, CHE, COMP, IT, MAT, MICO, PHY, ZOO), PG Diploma(HM),

052 ADITYA DEGREE COLLEGE (RJY)
RAJAHMUNDRY,EAST GODAVARI (Dt)
P Naga Srinivas,9963342591
Ph:-0883-2400456/457, Fax:0883-2400458

- 069 Smt. & Sri G.K.R.V.DEGREE COLLEGE RAJAHMUNDRY,EAST GODAVARI (Dt) Smt. V. Sharada Rao,0883-2461570 Sri G. Srinivas,0883-2445417, 9441644531 Ph:-0883 2461570, 2445417
- J.C. DEGREE COLLEGE
   MANDAPETA, EAST GODAVARI (Dt)
   Sri T. Jaya Chandra Prasad, 9348968805
   K. Sri Laxmi, 08855-233746
   Ph:-08855-233746, 232571(R), 9346968805
- 087 Ln.G.V.RAO MODERN DEGREE COLLEGE RAMACHANDRAPURAM,EAST GODAVARI (Dt) Ch Bodeyya,9848783737 P Satyanarayana,9293164798 Ph:-08857-242489, 246989
- 117 A.S.N. DEGREE COLLEGE FOR WOMEN AMALAPURAM,EAST GODAVARI (Dt) Sri G.D. Srinivas,8096051970 D.S.K. Rao,9849538235 Ph:-08856-232125(O),9849538235
- 145 PRAGATI DEGREE COLLEGE
  KAKINADA,EAST GODAVARI (Dt)
  Gousia Sulthana,9346078025
  Sri R.D. Srinivasa Rao,9346078014
  Ph:-0884-2300351
- 214 GAYATRI DEGREE COLLEGE KADIYAM,EAST GODAVARI (Dt) P Phani Bhaskar,9397918318 G Sridhar,0883-3207080 Ph:-0883-2447080
- 218 PALIVELA PG COLLEGE
  PALIVELA, EAST GODAVARI (Dt)
  K. Naga Bhushana Rao, 9704711997
  G.S. Vyaghri, 08855-244774
  Ph:-08855-244774, 9490704214, 9866733642,

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), LLM(CONADM, CORSEC, LABLAS, TORCRI), MA(ENG, SOC), MBA-3Years,

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BCom(GEN), MA(ECO\_A, ECO\_B, ENG, POL, SOC, TEL), MCom(ACC, BAN), MSc(MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BBA, BCom(CA, GEN), BSc(BOTZOOCHE, IT, MATPHYCHE, MPCS, MSCS), MA(ENG, POL, SOC, TEL), MBA-3Years, MCA, MCom(ACC, BAN), MSc(CHE, COMP, IT, MAT, PHY),

MA(ECO\_A, ECO\_B, ENG, HIS, POL, TEL), MCom(ACC, BAN), MSc(MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BHM, BSc(CDFT, MATPHYCHE, MECS, MPCS), MA(ENG, SWK, TEL),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BSc(BOTZOOCHE, CDFT, IT, MATPHYCHE, MECS, MPCS, MPE, MSCS), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MCom(ACC, BAN), MSc(BOT, CHE, COMP, MAT, PHY, STAT, ZOO),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MCom(ACC, BAN), MSc(MAT), PG Diploma(BM, FM, HRM, MM),

145

242 DEEPTHI DEGREE COLLEGE

Mamidikuduru,EAST GODAVARI (Dt)

K Srinu Babu,9949284781

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, POL, TEL), MCom(ACC, BAN), MSc(MAT),

250 VVS DEGREE COLLEGE
U KOTHAPALLI,EAST GODAVARI (Dt)
A KRISHNA REDDY,7842407895

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE), MA(ENG, SOC, TEL), MSc(MAT),

257 ANOOP DEGREE COLLEGE ADDAHEEGALA, EAST GODAVARI (Dt) Secretary & Correspondent: 7382431697 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ENG, TEL), MSc(BOT, CHE, ZOO),

283 RAJEEV GANDHI DEGREE COLLEGE RAJAHMUNDRY, EAST GODAVARI (Dt) R.J.W. Kennedy: 9246655955 M. Lakshmi: 9297351477 D. Swapna: 9052373977

B.Sc. (CD & FT)

# **GUNTUR (Dt)**

HINDU COLLEGE
 GUNTUR,GUNTUR (Dt)
 Dr. B. Rama Chandra Murthy,9849822967
 M. Veeraiah,0863-2220134, 9948696099
 Ph:-0863-2227649, 0863-2220134

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), MA(ECO\_A, ECO\_B, ENG, HIS, POL, SOC, TEL), MBA-2Years(BIM, FINANCE, HRM, MARKETING), MBA-3Years, MCom(ACC, BAN), MSc(MAT),

 MAHATMA GANDHI DEGREE COLLEGE GUNTUR,GUNTUR (Dt)
 D. Swapna,9441213655
 P. Kanaka Durga,0863-2230927, 9985506206
 Ph:-0863-2230927, 9985506206, Fax:2237923 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BHM, BLISC, BSc(BOTZOOCHE, CDFT, IT, MATPHYCHE, MECS, MPCS, MPE, MSCS), CCOURSE(HIVAIDS), Diploma(FP), LLM(CONADM, CORSEC, LABLAS, TORCRI), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MBA-2Years(BIM, FINANCE, HOSPADM, HRM, MARKETING), MBA-3Years,

004 A.S.N. DEGREE COLLEGE TENALI,GUNTUR (Dt) Sri M. Durga Prasad,9440164336 Ph:-08644-228821, 9440164336

005 VIDYAKENDRAM DEGREE COLLEGE SATTENAPALLI,GUNTUR (Dt) Sri. Chittibabu,9177473535 Ph:-08641-233955, 233999, 9397610999

T.R.R.&.S. DEGREE COLLEGE
 PIDUGURALLA,GUNTUR (Dt)
 Sri V. Venkateswara Reddy,9949933963
 Smt. K. M. Jyothi,9000024240
 Ph:-08649-252938, 9849452231, 9848111349

008 MODERN DEGREE COLLEGE CHILAKALURIPET,GUNTUR (Dt) Sri J. M. Subhani,9666398772 Sri Ch. Srinivasa Rao,8977170503 Ph:-08647-255247

070 RADHA DEGREE COLLEGE (NRTK)
 VINUKONDA,GUNTUR (Dt)
 Sri Radha Krishna Murthy,9440163917
 Ph:-08646 272185, 272575(R), 9440163917, 9440766909

126 SRI SUBBARAYA & NARAYANA COLLEGE NARASARAOPET, GUNTUR (Dt)
M. Anil Kumar, 9848512244
J. Sudarshan, 7799324246
Ph:-08647-222011, 222211, 9848189517

MCA, MCom(ACC, BAN), MHRM, MLISC, MSc(BOT, CHE, COMP, FNS, IT, MAT, MICO, PHY, PSY, STAT, ZOO), PG Diploma(BFM, BI, BM, BT, CA, FM, HHM, HM, HRM, IB, IM, IT, JMC, MM, TTM),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(GEN), MBA-3Years, MCom(ACC, BAN), MSc(CHE).

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BCom(CA, GEN), BLISC, BSc(MATPHYCHE, MPCS, MSCS), MCom(ACC, BAN), MSc(MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BCom(CA, GEN), BSc(MATPHYCHE, MPCS), MA(ENG), MCom(ACC, BAN), MSc(CHE, MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE, MECS, MPCS, MPE, MSCS), MA(ENG), MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY, ZOO), PG Diploma(BFM, BM, FM, HHM, HRM, IB, IM, MM, TTM),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE, MECS, MPCS, MPE, MSCS), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MCom(ACC, BAN), MSC(BOT, CHE, IT, MAT, PHY, PSY, STAT), PG Diploma(BFM, BM, FM, HHM, HRM, IB, IM, MM, TTM),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, IT, MATPHYCHE, MSCS), MA(ENG, TEL), MBA-2Years(BIM, FINANCE, HRM, MARKETING), MBA-3Years, MCA, MSc(CHE, MAT, PHY),

141 CHAKRADHAR DEGREE COLLEGE
 MACHERLA,GUNTUR (Dt)
 Sri B. Ramana Reddy,9440644015
 M. Maheswar Reddy,9949204720, 08642-222999
 Ph:-08642-222999, 9949204720, 9440644015

P.N.C. & K.R. COLLEGE OF PG COURSES
 NARASARAOPET, GUNTUR (Dt)
 Dr. S.V.N. Srinivasu, 9849866902
 Mr. G. Siva Reddy, 08647-225513
 Ph:-08647-225513, 9849866902, 9885220205

199 VASAVI DEGREE COLLEGE
NARASARAOPET,GUNTUR (Dt)
S.M. Subhani,9966045479
M. Vara Lakshmi,9490450482
Ph:-08647-222833, 9490605382, 9966045479

251 GVR & S INSTITUTE FOR PROFESSIONAL GUNTUR,GUNTUR DT K Rajya Lakshmi,9248029011

#### HYDERABAD (Dt.)

025 PRAGATHI WOMEN'S DEGREE COLLEGE Kukatpally, HYDERABAD, Raveender Rao,9849500392 Hari Priya,9703338876 Ph:-040-23065702, 9849500392 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSC(BOTZOOCHE, IT, MATPHYCHE, MPCS, MSCS), MA(ECO\_A, ECO\_B, ENG, HIS, POL, SOC, SWK, TEL), MCom(ACC, BAN), MSC(BOT, CHE, FNS, MAT, PHY, PSY, STAT, ZOO), PG Diploma(CA, IT, JMC), RA(ECOLUSPOL, ECOLUSPOR, ECOPOLSOC,

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(MATPHYCHE, MSCS), MA(ENG), MBA-2Years(BIM, FINANCE, HOSPADM, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MLISC, MSc(CHE, MAT, PHY, STAT), PG Diploma(BFM, BM, FM, HHM, HRM, IB, IM, MM, TTM), BCom(CA, GEN), BLISC, BSc(MATPHYCHE),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGHISTT, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BHM, BLISC, BSC(BOTZOOCHE, CDFT, IT, MATPHYCHE, MECS, MPCS, MPE, MSCS), MA(ENG, HIS, POL, SOC, TEL), MCom(ACC, BAN), MHRM, MLISC, MSC(BOT, CHE, COMP, IT, MAT, PHY, STAT),

MA(ENG),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, MES, MSCA, PUBPOLHIS, PUBPOLSOC), BBA, BCom(CA, GEN), BHM, BLISC, BSc(BOTZOOCHE, IT, MATPHYCHE, MECS, MPCS, MPE, MSCS), MA(ECO\_A, ECO\_B, ENG, HIS, JMC, POL, SOC, SWK, TEL), MBA-2Years(FINANCE, HRM, MARKETING), MBA-3Years, MCom(ACC, BAN), MHRM, MLISC, MSc(BOT, CHE, IT, MAT, MICO, PHY, PSY, ZOO),

148

033 MAHATMA GANDHI LAW COLLEGE Kothapet, Lakshmi Nagar, HYDERABAD Sri M S V Srinivas,9247857365 Ph:-040-24033335, 65166256,9247857365, 9849025605, Fax:040-24033334

035 NATIONAL DEGREE COLLEGE SECUNDERABAD, Near Sikha Guru Dwara Secundrabad Coodrinator: 9849734428

053 SIDDHARDHA DEGREE&PG COLLEGE FOR WOMEN
Dilsukhnagar, HYDERABAD
Y Madhavi,9032565569
Mrs. K. Saraswathi,9396258843
Ph:-9032565569, 040-24064179, 9396258843
Fax:24162658

SRI NAGARJUNA DEGREE COLLEGE
 S.R. Nagar, HYDERABAD,
 B. Sudhakar,9985546111,
 Dilip Reddy,9985550088
 Ph:-040-66630323,9985546111, 9985550088

132 PIONEER INSTITUTE OF HOTEL MANAGEMENT VST Ramnagar, HYDERABAD,
Sri T Chandra mohan, 9849849360
Latha, 9701227270, Ph:-040-65916227

140 GREENFIELDS COLLEGE OF C.T. & HOTEL MANAGEMENT
Srinagar Colony, Panjagutta, Hyderabad
G Ramcahnder,996389144
Ph:-040-23731251, 23750645

LLM(CONADM, CORSEC, LABLAS, TORCRI),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BCom(CA, GEN), MBA-2Years(FINANCE, HRM, MARKETING), MBA-3Years, MSc(BOT, CHE, MICO), BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BHM, BLISC, BSc(BOTZOOCHE, CDFT, IT, MATPHYCHE, MECS, MPCS, MPE, MSCS), Diploma(FP), MA(ECO A, ECO B, ENG, HIN. JMC, POL, SOC, SWK, TEL), MBA-2Years(BIM, FINANCE, HOSPADM, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MHRM, MLISC, MSc(BOT, CHE, COMP, FNS, IT, MAT, MICO, PHY, PSY, ZOO), PG Diploma(BFM, BI, BM, BT, CA, FM, HHM, HM, HRM, IB, IM, IT, JMC, MM, TTM),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BHM, BLISC, BSC(BOTZOOCHE, CDFT, IT, MATPHYCHE, MECS, MPCS, MPE, MSCS), CCOURSE(HIVAIDS), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MBA-2Years(BIM, FINANCE, HOSPADM, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MHRM, MLISC, MSc(BOT, CHE, COMP, FNS, IT, MAT, MICO, PHY, PSY, STAT, ZOO), PG Diploma(BFM, BI, BM, BT, CA, FM, HHM, HRM, IB, IM, IT, JMC, MM, TTM),

BBA, BHM,

BHM.

150 JAGRUTI DEGREE & PG COLLEGE Naryanaguda, HYDERABAD, T Jaipal Reddy,9849144925 Muthamnagar,9959974064 Ph:-9849144925, 9959974064

168 SRI SAI VIGNAN BHARATHI DEGREE COLLEGE FOR WOMEN Padmarao Nagar, SECUNDERABAD, Poornachanra Rao: 9246901622

180 BLOOMS COLLEGE OF HOTEL
MANAGEMENT&CATERING TECHNOLOGY
Om Nagar, Langar House, HYDERABAD,
Aravind Babu U,9949900581
Ph:-040-3511948, 9493868599, 9966742488

181 GLOBAL INSTITUTE OF HOTEL MANAGEMENT BARKATPURA,HYDERABAD C. PRABHAKER REDDY,8008548181 G. Preethi,040-66686423, 66656423 Ph:-040-66686423, 66656423, 8008548181

186 SAROJINI NAIDU DEGREE & PG COLLEGE FOR WOMEN
CHIKKKADAPALLY,HYDERABAD
T. Prem Kumar,9989425359
K. Rajesh,9502952839
Ph:-9502952839, 9989425359, 9032984194

190 SINDHU DEGREE COLLEGE
MEHIDIPATNAM, HYDERABAD
J. Venkata Chalapathi,9849170019
Smt. G. Jyothi,9491634518, 9491634519
Ph:-9866583279, 9849170019,9491634518, 9491634519

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BHM, BLISC, BSc(BOTZOOCHE, CDFT, IT, MATPHYCHE, MECS, MPCS, MPE, MSCS), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MCom(ACC, BAN), MHRM, MLISC, MSc(CHE, COMP, IT, MAT, MICO, PHY, PSY), PG Diploma(BFM, BI, BM, BT, CA, FM, HHM, HM, HRM, IB, IM, IT, JMC, MM, TTM),

BBA, BCom(CA, GEN), BSc(IT, MSCS), M.Sc. (Chemistry, Microbiology, Botany, Zoology, Physics, IT, Psychology Maths, Food & Nutrition) M.A. (English, Telugu, Hindi, Sociology, Economics, History, MSW, Political Science), Diploma in Food Production B.Sc. (MPC, MEC, BZC, MPE) BHM,

BBA, BHM,

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(IT, MPCS, MSCS), MA(ECO\_A, ECO\_B, ENG, HIS, SOC, SWK, TEL), MCom(ACC, BAN), MSc(IT, MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BLISC, BSC(BOTZOOCHE, IT, MATPHYCHE, MECS, MPCS, MPE, MSCS), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, POL, SOC, SWK, TEL), MCom(ACC, BAN), MSc(BOT, CHE, COMP, IT, MAT, MICO, PHY, PSY, STAT, ZOO), PG Diploma(BFM, BM, FM, HHM, HRM, IB, IM, MM, TTM),

150

BHM,

BHM.

Diploma(HM),

200 PINNACLE COLLEGE OF HOTEL MANAGEMENT K.P.H.B COLONY, HYDERABAD, HYDERABAD (Dt)

BHM, CCOURSE(HHHK), Diploma(FP), MSc(FNS), PG Diploma(HM, TTM),

Y.Sridevi,9246578830

G Ramchander, 9963389144 Ph:-040-40215858, 040400036371

211 WESTIN COLLEGE OF HOTEL MANAGEMENT

BANDLAGUDA, HYDERABAD Abraham Lincoiln,9347586639 Neha Rao,040-30284041

Ph:-9393955955, 937586639, 040-30284041

226 ARYAN COLLEGE OF HOTEL MANAGEMENT

DILSUKHNAGAR,HYDERABAD B.V. Narayana Reddy,9390776888 P. Nandu,9966576329

Ph:-9985565836, 9390776888,9966576329

252 BHAVITHA DEGREE COLLEGE VANASTHALIPURAM, HYDERABAD,

Ph:-800889003, 903002660, 9000401409

261 SARADA COLLEGE OF HOTEL MANAGEMENT

E.C.I.L., HYDERABAD (Dt) Srividya,9000779186

Abdul Rehaman,040-65443919 Ph:-9000779186

262 JOHN BAUER COLLEGE OF HOTEL

MANAGEMENT & CATERING TECHNOLOGY TARNAKA, SECUNDERABAD,

P Lakshmi Anand, 9885662791 Rajesh B, 9989989977

284 SPOORTHY WOMEN'S DEGREE COLLEGE,

Ramanthapur, Hyderabad R. Manjula, Principal: 9000436059 V. Jyothi, Coordinator: 9133553009

Office Asst: 040-27159969

9989989977

B.Sc.(MSCs, MPC, MPCs, MECs, IT), B.A. (All), B.Com (All), B.B.A., B.L.I.Sc., M.L.I.Sc., M.Com., M.A. (English, Telugu, Economics, Political Science, Hindi), M.S.W., M.H.R.M,

BHM, Diploma(FP), PG Diploma(HHM, HM),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC,

ECOPUBPOL, ECOPUBSOC, ENGECOPOL,

ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(MSCS), BHM, CCOURSE(HHHK), Diploma(FP), PG

M.Sc. (Physics, Chemistry, Maths, Statistics, Psychology)

JANGAON (Dt)

274 SRI RAJA RAJESHWARI (SSR) DEGREE COLLEGE

JANGAON, JANGAON (Dt) R Parameshwar, 9908921525 G. Bhaskar, 9948164918

Ph:-9948164918, 9908921525, 9701662212

273 SRI KAKATIYA DEGREE COLLEGE

JANGAON, JANGAON (DT) V Laxman Goud,9948989909 M Srinivas.9989600559

Ph:-9989600559, 9948989909, 8978510634

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS,

MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, MA(ENG, SWK, TEL),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES,

MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC) BBA, BCom(CA, GEN), BSc(IT, MSCS), MA(ECO\_A, ECO\_B, ENG, POL, TEL), MCom(ACC, BAN), MSc(MAT, STAT), PG Diploma(CA, JMC),

### JAGTIAL (Dt)

191 N.S.V. DEGREE COLLEGE JAGTIAL, JAGTIAL (Dt) Sri V. Prabhakar, 9014399252 Vanitha, 81855801313 Ph:-08724-230022

#### JAYASANKAR BHUPALPALLY (Dt.)

266 S R DEGREE AND PG COLLEGE
KOYYUR, JAYASANKAR BHUPALPALLY (Dt)
Raja Babu Burra,99494101010
K Srinivas,9010585866
Ph:-99494101010, 9010585866

227 SRRVRKRM DEGREE COLLEGE VENKATAPURAM, JAYASANKAR BHUPALPALLY (Dt) M A Nizamuddin,9490373878 K Suresh,9966003398, Ph:-9490373878

238 SIDDARTHA DEGREE COLLEGE BHUPALAPALLY, JAYASANKAR BHUPALPALLY (Dt) A.Heeralal,9848935524, 9390124455 H. Thilak,9848992904 Ph:-9963203793, 9848935524, 9390124455, 9848992904

# MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MCom(ACC, BAN), MLISC, MSc(BOT,

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC,

ECOPUBPOL, ECOPUBSOC, ENGECOPOL.

ENGECOPUB, ENGHISPOL, ENGHISTEL,

ENGPOLPUB, HISPOLSOC, MATENGHIS,

CHE, COMP, MAT, PHY, PSY, STAT, ZOO),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLSOC, TELHISPOL, PUBPOLHIS, TELHISSOC), BCom(CA, GEN), BLISC, MA(ECO\_A, ECO\_B, ENG, JMC, POL, SOC, SWK, TEL), PG Diploma(TTM),

BA(ENGHISPOL), BCom(GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, HIS, POL, SOC, SWK, TEL), MCom(ACC, BAN), MLISC, MSc(BOT, CHE, IT, MAT, PHY),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATTENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ECO\_A, ECO\_B, ENG, HIN, JMC, POL, SOC, SWK, TEL), MCom(ACC, BAN), MLISC, MSc(BOT, CHE, MAT, PHY, ZOO),

#### KADAPA (Dt)

064 SADHANA DEGREE COLLEGE PRODDATUR, KADAPA (Dt) Sri P. Gowri Sankar, 9346664210 Sri K.V. Ramana, 08564-240104, 9247826280 Ph:-08564 240104, 247944(R), 9441549358, 9346664210, 9885938197, 9247826280, Fax: 247944 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BHM, BLISC, BSC(BOTZOOCHE, IT, MATPHYCHE, MECS, MPCS, MPE, MSCS), CCOURSE(HIVAIDS), MA(ECO\_A, ECO\_B, ENG, HIS, JMC, POL, SOC,

SWK, TEL), MBA-2Years(BIM, FINANCE, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MHRM, MSc(BOT, CHE, IT, MAT, MICO, PHY, PSY, ZOO), PG Diploma(BFM, BM, CA, FM, HHM, HM, HRM, IB, IM, IT, JMC, MM, TTM),

BA(ECOHISPOL, ECOHISSOC, HISPOLSOC, TELHISPOL), BCom(CA, GEN), BLISC, BSc(MPCS, MSCS), MA(ECO\_A, ECO\_B, ENG, POL, SOC, SWK, TEL), MCom(ACC, BAN), MSc(CHE, MAT, PSY),

BLISC, MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MBA-2Years(BIM, FINANCE, HRM, MARKETING), MBA-3Years, MCom(ACC, BAN), MLISC, MSc(BOT, CHE, IT, MAT, MICO, PHY, PSY, ZOO),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC, TELHISTT), BCom(CA, GEN), BLISC, MA(ENG, HIN, HIS, POL, SOC, SWK, TEL), MBA-2Years(BIM, FINANCE, HRM,MARKETING), MBA-3Years, MCom(ACC, BAN), MHRM, MSC(BOT, CHE, MAT, MICO, PHY, ZOO), PG Diploma(BFM, BM, FM, HHM, HRM, IB, IM, MM, TTM),

MA(ENG, POL, TEL), MCom(ACC, BAN), MSc(BOT, CHE, MAT, ZOO),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MCom(ACC, BAN), MLISC, MSc(MAT), PG Diploma(CA),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ECO\_A, ECO\_B, ENG, POL, TEL), MSc(BOT, CHE, MAT, ZOO),

221 SREE VEDAVYASA DEGREE COLLEGE PRODDATUR,KADAPA (Dt) G. Sudarsana Reddy,9705796063 O. Viswanatha Reddy,9885383954 Ph:-9885938197.9705796063.9885383954

# KAREEMNAGAR (Dt)

056 KIMS DEGREE COLLEGE
KAREEMNAGAR, KAREEMNAGAR (Dt)
M Konda Reddy,9396384303
Kiran,0878-2249449
Ph:-0878-2249449, 0878-2230246

#### KHAMMAM (Dt)

027 Geetam's Degree & PG College( Old SANTHINIKETAN DEGREE & PG COLLEGE) SATHUPALLY,KHAMMAM (Dt) Sri Ch. Venkataswamy,9989809810 Sri Ch. Alochana Rao,9848743328 Ph:-9989809810

148 NAVABHARATH DEGREE COLLEGE SATHUPALLY,KHAMMAM (Dt) Ph:-08761-283168, 9440953606,9866997536

217 ORUGALLU DEGREE COLLEGE ENKOOR,KHAMMAM (Dt) B Ramakrishna Reddy,9959312292, Y Ramu,9550155250, 9948633008 Ph:-08744-277277

224 SUSHEELA MEMORIAL DEGREE & P.G. COLLEGE MADHIRA, KHAMMAM (Dt)
B Vinay Kumar, 9963274349
E Rama Rao, 9666201091
Ph:-9963274349,

# KRISHNA (Dt)

013 RUTHVIKS DEGREE COLLEGE
 Chittinagar, VIJAYAWADA,
 Sri N.V. Rao,9293001262
 M. Malleswari,0866-2515196
 Ph:-0866-2515196, 2518482, 9849185651

014 PRABHAS DEGREE COLLEGE
Kedareswarpet, VIJAYAWADA,
Sri D. Rama Rao,9440157676
SK. Mohammed,0866-2532525, 9963472819
Ph:-0866- 2532525, 2533567,9963472819,
9441802525,Fax: 2536949

NALANDA DEGREE COLLEGE

 Labbipet, VIJAYAWADA,
 M. Venu Gopal,9441216666
 Sri P. Durga Rao,0866-3250223, 3250224
 Ph:-0866 3250223, 3250224, 9346266377

017 ANDHRA JATEEYA KALASALA MACHILIPATNAM,KRISHNA (Dt) T J Sudhir Dutt,9848078883 M. Vanaja,9948454226 Ph:-08672-223371, 9052760828

018 K.T.R. WOMEN'S COLLEGE GUDIVADA, KRISHNA (Dt) Smt. N. Dhaneswari, 08674-244378, 242433 Sri V. Satyanarayana, 08674-248545, 9441715102, Ph:-08674 244378, Fax: 245298, 9949411592, 9441715102 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BCom(CA, GEN), BSc(MATPHYCHE, MSCS), MA(ECO\_A, ECO\_B, ENG, POL, SOC, TEL), MBA-2Years(BIM, FINANCE, HRM, MARKETING), MBA-3Years, MCom(ACC, BAN),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BHM, BLISC, BSc(BOTZOOCHE, CDFT, IT, MATPHYCHE, MECS, MPCS, MPE, MSCS), CCOURSE(HIVAIDS), Diploma(FP), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MBA-2Years(BIM, FINANCE, HOSPADM, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MHRM, MLISC, MSc(BOT, CHE, COMP, FNS, IT, MAT, MICO, PHY, PSY, STAT, ZOO), PG Diploma(BFM, BI, BM, BT, CA, FM, HHM, HM, HRM, IB, IM, IT, JMC, MM, TTM) BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS. MATENGSTT, MATPOLECO, MATTELHIS, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BSc(MATPHYCHE, MECS, MPCS, MSCS), MA(ECO\_A, ECO\_B, ENG, SOC, SWK, TEL), MBA-2Years(FINANCE, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MHRM, MSc(CHE, IT, MAT, PSY),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(GEN), MA(ECO\_A, ECO\_B, ENG, POL, TEL), MCom(ACC, BAN),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(GEN), BSc(MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, POL, TEL), MCom(ACC, BAN), MSc(CHE, MAT, ZOO),

154

019 S.V. DEGREE COLLEGE GANNAVARAM,KRISHNA (Dt) Sri V. Tirupati Reddy,08676-252601, 320422 Sri G. Rama Chandra Reddy, 9885088623 Ph:-08676-254401, 252601

042 D.A.R. COLLEGE NUZVIDU,KRISHNA (Dt) Sri S. Chandrasekhar,08656-233312, Ph:-08656 232559, 233312, 9399980511, 9440368921

083 A.V.R. DEGREE COLLEGE AVANIGADDA,KRISHNA (Dt) Sri A. Gopala Krishna,08671-273501 Sri A. Hima Giri Prasad,08671-272042 Ph:-08671-273145, 9347820681

104 S.L.R.P. MODEL DEGREE COLLEGE TIRUVURU,KRISHNA (Dt) Sri Y. Narasimha Rao,9885192639 Sri A. Nagaraju,08673-253434 Ph:-08673-253060, 9885192639, 9440831345

115 WESTIN COLLEGE OF HOTEL MANAGEMENT Bharathinagar, VIJAYAWADA, J Jagadesh,9885701571 Praveen,9052803934 Ph:-0866-2546765, Fax: 0866-2542533

125 SRI BALAJI DEGREE COLLEGE Labbipet, VIJAYAWADA Sri B. Vinaya Kumar,8106625007 Ph:-0866-2475146, 8106625007

127 VIKAS DEGREE COLLEGE LOKUMUDIGARUVU,KRISHNA (Dt) T V Venkateswara Rao,9885731149 P Padma Raju,8985063834 Ph:-08677-225759

134 AKKINENI NAGESWARA RAO COLLEGE GUDIVADA,KRISHNA (Dt) PJS Kumar,9440535959 K Srinivasa Rao,9848153255 Ph:-08674-245737, 242145

155 TRIVENI MAHILA DEGREE COLLEGE Patamata, VIJAYAWADA,
A Ajay Kumar,9396486699
Ch M L Raju,9959142952
Ph:-0866-2486699

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BCom(GEN), MA(ENG, POL, SWK, TEL), MCom(ACC, BAN), MSc(MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BCom(GEN), BSc(MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, POL, TEL), MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPOL, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BCom(GEN), BSc(MSCS), MA(ECO\_A, ECO\_B, ENG, HIS, POL, TEL), MCom(ACC, BAN), MSc(MAT),

MA(ENG, TEL),

BBA, BHM, CCOURSE(HHHK), Diploma(FP), PG Diploma(HM),

BCom(GEN),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BCom(GEN), MA(ENG),

MA(SOC), MSc(PHY, PSY),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(MSCS), MA(ECO\_A, ECO\_B, ENG, POL, SOC), MCom(ACC, BAN),

179 SMR & SGR DEGREE COLLEGE PENUGANCHIPROLU,KRISHNA (Dt) V. DURGA PRASAD,9848125369 N. Visali,08678-283274 Ph:-08678-283274,9848125369

183 A.A.R & B.M.R. DEGREE COLLEGE NUNNA,KRISHNA (Dt) V Sambi Reddy,9885325772 Ch M L Raju,9959142952 Ph:-0866-2852210

187 GOWTHAM DEGREE COLLEGE
 Benz Circle, VIJAYAWADA,
 B.S.N. REDDY,9849619935
 K. Koteswara Rao,9849435030
 Ph:-0866-2541833, 9849435030, 9849619935

D.V.R. DEGREE COLLEGE
NANDIGAMA, KRISHNA (Dt)
K. Srinivasa Rao, 9491274962
B. Gopi, 8520044107
Ph:-08678-276290, 9848682349, 9491274962, 9848734234

234 NARAYANA MEMORIAL DEGREE & PG COLLEGE KANCHIKACHERLA, KRISHNA (Dt)
K. Venata Rao, 9848409354
S. Ventateswara Rao, 8978747531
Ph:-9848409354, 8978747531

237 VAGDEVI DEGREE COLLEGE FOR WOMEN JAGGAYYAPET,KRISHNA (Dt)
K.Saritha,7396319088
P. Avinash,7842392347, Ph:-9848837557,

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), MA(ENG), MCom(ACC, BAN),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(MSCS), MA(ENG), MCom(ACC, BAN),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BSc(MECS, MSCS), MA(ENG, HIS, POL, SOC, TEL), MCA, MCom(ACC, BAN), MSc(CHE, MAT, PHY),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE), MA(ENG, TEL), MSc(MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, CDFT, IT, MATPHYCHE, MECS, MPCS, MPE, MSCS), MA(ECO\_A, ECO\_B, ENG, SWK, TEL), MBA-2Years(BIM, FINANCE, HRM, MARKETING), MBA-3Years, MCom(ACC, BAN), MLISC, MSc(BOT, COMP, IT, MAT, PHY), PG Diploma(CA, JMC, TTM),

BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(TEL), MLISC, MSc(CHE, COMP, MAT),

156

244 SAMANA INSTITUTE FOR DESIGN STUDIES M.G., Road, VIJAYAWADA, Samana Moosavi,9703158786

248 SAV & NVJR DEGREE COLLEGE JAGGAIAHPET,KRISHNA DT P Sudhir Kumar,9346404102 BSc(CDFT),

BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE, MPCS),

#### KURNOOL (Dt)

043 SRI VIJAYA DURGA DEGREE COLLEGE KURNOOL,KURNOOL (Dt) Y.L.Pratap Reddy,9640553890 Sunitha,960553890 Ph:-08518 274230, Fax:08518-272071, 9393728410 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BHM, BSc(BOTZOOCHE, MATPHYCHE, MECS, MPCS, MPE, MSCS), CCOURSE(HIVAIDS), MA(ENG, HIN, JMC, SWK, TEL), MBA-2Years(FINANCE, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MSc(BOT, CHE, COMP, IT, MAT, PHY, ZOO), PG Diploma(BFM, BM, CA, FM, HHM, HM, HRM, IB, IM, IT, JMC, MM, TTM),

107 SRI PRASUNNA COLLEGE OF LAW KURNOOL, KURNOOL (Dt)
Sri N. Narayana Reddy, 9849621810
Sri S.K.A. Nasser, 08518225245, 9908750069
Ph:-08518-225245, 9440549379, 222142 ®

LLM(CONADM, CORSEC, LABLAS, TORCRI),

# KAMAREDDY (Dt)

040 MANJEERA DEGREE COLLEGE
KAMAREDDY, KAMAREDDY (Dt)
Sri M.Swamy Goud,9059489778
Ramyadevi,08468-221660, 9154069793

265 S S L DEGREE COLLEGE BANSWADA, KAMAREDDY (Dt) K Mohan Kumar,9491314714 M Narender,8466091337 Ph:-9491314714, 8466091337 MA(ECO\_A, ECO\_B, ENG, HIN, HIS, POL, SOC, SWK, TEL), MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY, PSY, ZOO)

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, POL, SOC, SWK, TEL), MCom(ACC, BAN), MLISC, MSc(BOT, CHE, COMP, MAT, PHY, PSY, ZOO),

### MAHABUBNAGAR (Dt)

093 SWAMI VIVEKANANDA DEGREE COLLEGE MAHABUBNAGAR,MAHABUBNAGAR (Dt) Ph:-08542-251851, 251333, 256413, 9391022328, 9440321909 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, HIN, POL, SOC, TEL), MBA-2Years(FINANCE, HRM, MARKETING), MBA-3Years, MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY, ZOO),

# MANCHERIAL (Dt.)

143 CHAITANYA DEGREE COLLEGE FOR WOMEN MANCHERIAL, MANCHERIAL (Dt)
Sri Ch. Bal Reddy,9299992151
Sri R. Mahendar,9299992152
Ph:-Ph:08736-254553, 9849635299

277 VIKAS DEGREE COLLEGE
JANNARAM, MANCHERIAL (Dt)
K Sathish Kumar,9492600116
K Madhu Sudhan Rao,9640404988
Ph:-9949349568, 9492600116, 9640404988

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, HIN, JMC, POL, SOC, SWK, TEL), MBA-3Years, MCA, MCom(ACC, BAN), MSc(BOT, CHE, COMP, IT, MAT, PHY, PSY, ZOO),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ENG, TEL), MBA-2Years(BIM, FINANCE, HOSPADM, HRM, MARKETING), MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY, ZOO), PG Diploma(CA),

## MEDAK (Dt)

197 ROYAL DEGREE COLLEGE

 PILLIKOTIAL, MEDAK (Dt)
 S. Sushma, 9618014111
 I. Archana, 9989307111
 Ph:-08452-223882, 9989307111, 9618014111

MA(ECO\_A, ECO\_B, ENG, HIS, POL, TEL), MCom(ACC, BAN), MSc(BOT, CHE, MAT, ZOO),

# MAHABUBABAD (Dt)

219 VASAVI DEGREE COLLEGE
MAHABUBABAD, MAHABUBABAD (Dt)
E Sarveshwar,9014250210
S Rammohan Reddy,7386751690
Ph:-9440153058

259 MAHARSHI DEGREE COLLEGE AMEENAPURAM, MAHABUBABAD (Dt) Ph:-9848799796, 7396768574 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATTENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BLISC, BSC(BOTZOOCHE, MATPHYCHE), MA(ENG, HIN, JMC, POL, SOC, SWK, TEL), MCom(ACC, BAN), MLISC, MSC(BOT, CHE, MAT, PHY, PSY, ZOO),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPOL, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSC(BOTZOOCHE, MATPHYCHE, MECS, MPCS), MA(ECO\_A, ECO\_B, ENG, HIN, JMC, POL, SOC, TEL), MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY),

#### NIRMAL (Dt.)

030 VASHISTA DEGREE COLLEGE NIRMAL, NIRMAL (Dt.) Sri Akhilesh Kumar Singh,9440038869 Sri B.Veeranjaneya,8341649503, 9441861633 Ph:-08734-241002, 944038869, 8341649503, 9441861633

N.B.R DEGREE COLLEGE
 NIRMAL, NIRMAL (Dt)
 K. Rathnakar Reddy,9985740621
 K. Poorna Chandra,9396672121
 Ph:-9030347639, 9949123213, 9985740621

258 DEEKSHA DEGREE COLLEGE NIRMAL, NIRMAL (Dt) B.Manoj Kumar, 9908377719 Ph:-9848643999 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE, MPCS), CCOURSE(HIVAIDS), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MBA-2Years(FINANCE, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MHRM, MLISC, MSc(BOT, CHE, COMP, FNS, IT, MAT, MICO, PHY, PSY, STAT, ZOO), PG Diploma(CA, HM, IT, JMC),

BA(ECOHISPOL), BCom(CA, GEN), MA(ECO\_A, ECO\_B, ENG, HIS, POL, TEL), MCom(ACC, BAN), MSc(MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, IT, MATPHYCHE, MPCS, MSCS), Diploma(FP), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MCom(ACC, BAN), MHRM, MLISC, MSc(BOT, CHE, FNS, FNS\_A, FNS\_B, MAT, MICO, PHY, PSY, STAT), PG Diploma(CA),

# NAGAR KURNOOL (Dt)

092 PRAGATHI ARTS & SCIENCE COLLEGE ACHAMPET,NAGAR KURNOOL (Dt) G Ashok Babu,9032272440 Ramyadevi,9000630443 Ph:-08541-272010

229 SRI SAI DEGREE COLLEGE
KALWAKURTHI, NAGAR KURNOOL (Dt)
K Jagadeeshwar Reddy,8142571535, 9490463089
D Venkat,9642126508
Ph:-08549-272043

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, POL, SOC, SWK, TEL), MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY, PSY, ZOO),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSC(MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, POL, SWK, TEL), MCom(ACC, BAN), MSc(MAT),

# NALGONDA (Dt)

063 VIJETHA DEGREE COLLEGE
MIRYALAGUDA,NALGONDA (Dt)
T Dhanunjay,9246738001
Sri A. Sambaiah,9912051155

198 CHANAKYA DEGREE COLLEGE CHOUTUPPAL,NALGONDA (Dt) B. Madhusudhan Reddy,9391973585 K. Hariprasad,9346406106, 08694-273210

230 SRI SAI BHARATHI DEGREE COLLEGE NALGONDA,NALGONDA (Dt) D Janardhan,9948977771 K Uma,8096061555 Ph:-9948977771, 8096061555

231 SRI VENKATESWARA DEGREE COLLEGE KONDAMALLEPALLY,NALGONDA (Dt) A. Narsimha,9505222320 I Venkata Reddy,8096324984 Ph:-9959854502, 9676909900,9505222320, 8096324984

246 SRI VENKATESWARA DEGREE COLLEGE Mall,NALGONDA DT A Jaipal Reddy,9951624798

247 SRI MALLIKARJUNA DEGREE COLLEGE NAKREKAL,NALGONDA DT B Ram Reddy,9492820501 V Krishna Murthy,9704140149 MA(ENG, SWK, TEL), MCom(ACC, BAN), MSc(BOT, CHE, MAT, MICO, PHY, ZOO),

BSc(BOTZOOCHE, MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, HIS, POL, TEL), MSc(CHE),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE), MA(ENG, HIN, JMC, POL, SWK, TEL), MLISC, MSc(MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(HIS, JMC, POL, SOC, SWK, TEL), MLISC, MSc(MAT, PSY),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSC(BOTZOOCHE, MATPHYCHE, MPCS), MA(ENG, POL, TEL), MCom(ACC, BAN), MSc(MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSC(BOTZOOCHE, MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, POL, SWK, TEL), MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY, ZOO),

# **NIZAMABAD (Dt)**

123 SRI SAI RAGHAVENDRA DEGREE COLLEGE NIZAMABAD, NIZAMABAD (Dt) Sri B. Bhoomaiah, 9247591074 Sri K. Venkat Ram Reddy, 08462-220751, 99363860529 Ph:-08462-253614, 220751, 9247591074, 9490120571

264 SUCCESS DEGREE COLLEGE OF COMMERCE & SCIENCE
ARMOOR,NIZAMABAD (Dt)
D Naresh,8979310297
M Bajanne,8331099100
Ph:-8978310297, 8331099100

272 USHODAYA DEGREE COLLEGE BODHAN,NIZAMABAD DT V Satish,9493591843 M Umakanth,9492654864 Ph:-9492654864, 9493591843, 9505767777 BLISC, MA(ECO\_A, ECO\_B, ENG, HIS, POL, TEL), MBA-2Years(FINANCE, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MSc(BOT, CHE, IT, MAT, MICO, PHY, PSY, ZOO), PG Diploma(BFM, BM, CA, FM, HHM, HM, HRM, IB, IM, IT, MM, TTM),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSC(BOTZOOCHE, MATPHYCHE, MPCS), MA(ECO\_A, ECO\_B, SWK, TEL), MCom(ACC, BAN), MLISC, MSc(BOT, CHE, MAT, PHY,

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, MA(ECO\_A, ECO\_B, ENG, HIS, POL, SOC, TEL), MCom(ACC, BAN), MHRM, MSc(BOT, MAT, PHY, ZOO),

#### PEDDAPALLI (Dt)

281 SHANTHINIKETHAN DEGREE COLLEGE GODAVARIKHANI,PEDDAPALLI (Dt) T Thirupathi,7386703222, 8985142423 G Govardhan,9441583545 Ph:-9441583545, 7386703222, 8985142423, 9397696850, 9704336833 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), MA(ECO\_A, ECO\_B, ENG, SOC, TEL), MCom(ACC, BAN),

# PRAKASAM (Dt)

 011 IDEAL & S.K. CH. MEMORIAL COLLEGE MARKAPURAM,PRAKASAM (Dt)
 Sri G.V. Subrahmanyam,9246489244
 Sri O. Srinivasa Reddy,9985525177
 Ph:-08596 224889, 9440768102, 94408-37187

086 V.R.S&Y.R.N. DEGREE COLLEGE CHIRALA,PRAKASAM (Dt) Sri Mannepalli Brahmaiah,9849991373 Sri Yarlagadda Srinivasa Rao,08594-232601 Ph:-08594-232334

090 G.R.R. & T.P.R. DEGREE COLLEGE CUMBUM,PRAKASAM (Dt) Ph:-08406-232996, 233167®, 9866359877, 9397092713 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE), MA(ENG, POL, TEL), MCom(ACC, BAN), MSc(MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BCom(GEN),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BCom(GEN), BSc(BOTZOOCHE, MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, TEL), MCom(ACC, BAN), MSc(MAT),  103 GEETHAM DEGREE COLLEGE ONGOLE, PRAKASAM (Dt)
 Sri M. Narasimha Rao, 9849124970
 Smt. P. Chandrika, 08592-284776
 Ph:-08592-284776, 9849124970

116 N.N.S. VIDYA DEGREE COLLEGE CHIRALA,PRAKASAM (Dt) Sri K. Ramesh Babu,08594-232024, 9440676712 Sri D. Benhar,08594-202010

122 St. PAUL'S COLLEGE OF EDUCATION GIDDALUR,PRAKASAM (Dt) Sri T.P.E. Moses,9866271837 Sri O. Christopher,9291364809 Ph:-08405-242298, 242577, 9849006481

SRI GOWTHAMI DEGREE COLLEGE

 DARSI,PRAKASAM (Dt)
 Sri Kanumarla Gunda Reddy,08407-253777, 254777,
 Sri A. Nagendra Babu,08407-254777,
 9866848371
 Ph:-9885306573, 9885306572

212 GRK DEGREE COLLEGE
MADDIPADU,PRAKASAM (Dt)
B. Kondaiah,9246462447
N. Srinivasa Rao,9246462446
Ph:-9848246222,9246462447, 9246462446

GEETHANJALI DEGREE & P.G. COLLEGE DARSI,PRAKASAM (Dt)
 D. V. Ramakrishna Reddy,9346282801
 D. Ravichandra Reddy,9390097062
 Ph:-9346282801, 9390097062, 9390097062

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BLISC, BSC(BOTZOOCHE, IT, MATPHYCHE, MECS, MPCS, MPE, MSCS), LLM(CONADM, CORSEC, LABLAS, TORCRI), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, POL, SOC, SWK, TEL), MBA-2Years(BIM, FINANCE, HRM, MARKETING), MBA-3Years, MCom(ACC, BAN), MHRM, MSC(BOT, CHE, COMP, IT, MAT, PHY, PSY, STAT, ZOO),

MA(ENG, TEL), MBA-2Years(BIM, FINANCE, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MSc(CHE, COMP, IT, MAT),

MSc(PSY),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE, MPCS, MSCS), MA(ECO\_A, ECO\_B, ENG, HIN, POL, SOC, SWK, TEL), MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY, PSY),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA), BSC(MATPHYCHE, MPCS), MA(ENG, TEL),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE, MPCS, MSCS), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MCom(ACC, BAN), MLISC, MSc(MAT, PSY), PG Diploma(CA, FM, IT),

# **RAJANNA SIRISILLA (Dt.)**

255 AYYAPPA DEGREE COLLEGE SIRISILLA, RAJANNA SIRISILLA (Dt.) P Praveen Redy,9989792441 Ph:-9989792441

256 SRI MITHRA DEGREE COLLEGE MUSTABAD, RAJANNA SIRISILLA (Dt.) Ph:-9502202103, 9502933677

278 DHARMIKA DEGREE COLLEGE
 VEMULAWADA,RAJANNA SIRISILLA (Dt)
 K Shekar,9441538867
 V Kiran Kumar,929044868
 Ph:-9440242264, 9441538867, 929044868

# RANGA REDDY (Dt)

034 NEW SCHOLARS DEGREE COLLEGE CHANDANAGAR, HYDERABAD, RANGA REDDY (Dt) Dr. G. Sri Ranga Rao,9247403544 Sri B.Surya Prakash,040-23033083, 9393220660 Ph:-9247403544, 040-23033083

113 NEW SILVER JUBILEE DEGREE COLLEGE E.C.I.L., HYDERABAD L Chenna Kesava Reddy,9550975288, 9248679098, 7036033888 A. Santhosh,9154365032, 9849289780 Ph:-9550975288, 9248679098, 7036033888 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BLISC, BSC(BOTZOOCHE, MATPHYCHE, MPCS, MSCS), MA(ECO\_A, ECO\_B, ENG, HIS, TEL), MCom(ACC, BAN), MSC(BOT, CHE, COMP, MAT, PHY, ZOO),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATTENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSC(BOTZOOCHE, MATPHYCHE, MPCS), MA(ECO\_A, ECO\_B, ENG, HIS, POL, SOC, SWK, TEL), MCom(ACC, BAN), MSc(MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BLISC, MA(ECO\_A, ECO\_B, ENG, POL, SOC, TEL), MCom(ACC, BAN),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BLISC, BSC(IT, MATPHYCHE, MECS, MPCS, MSCS), MA(ENG, JMC, SWK), MBA-2Years(FINANCE, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MSc(BOT, CHE, IT, MAT, MICO, PHY, ZOO),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BBA, BCom(CA, GEN), BHM, BLISC, BSc(BOTZOOCHE, CDFT, IT, MATPHYCHE, MECS, MPCS, MSCS), MA(ECO\_A, ECO\_B, ENG, HIS, JMC, POL, SWK, TEL), MBA-2Years(FINANCE, HRM,

MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MHRM, MLISC, MSc(BOT, CHE, COMP, IT, MAT, MICO, PSY, ZOO), PG Diploma(BFM, BM, FM, HHM, HRM, IB, IM, MM, TTM),

147 Dr. NARAYANA DEGREE COLLEGE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY OD ALWAL SECUNDERABAD, Sri S. Ramanjineyulu,9848333365 G Satyanarayana,9291219691 Ph:-040-65453510

BBA, BHM,

169 PRATHIBHA DEGREE COLLEGE
IBRAHIMPATNAM, HYDERABAD, RANGA REDDY (Dt)
SRI M. RAMESH,9912852504
SRI M. SEKHAR,9908880606
Ph:-08414-223913, 9908880606, 9912852504

MA(ECO\_A, ECO\_B, ENG, HIS, POL, SWK, TEL), MCom(ACC, BAN), MSc(CHE, MAT, PHY, PSY),

239 HOLY MARY DEGREE COLLEGE K.P.H.B. COLONY HYDERABAD G Srinivas, 9246582901 BBA, BCom(CA, GEN), BSc(MSCS),

245 KATRIYA INSITUTTE OF EXCELLENCE IN HOTEL MANAGEMENT PANJAGUTTA, HYDERABAD, B R Ravi Kumar,9949489731

BBA, BHM, CCOURSE(HHHK), Diploma(FP), PG Diploma(HM, TTM),

249 TRINITY COLLEGE OF HOTEL MANAGEMENT TARNAKA, HYDERABAD Aravind,7799465756 Swapna,7799465756 Ph:-9160825158, 7799465756, 7799465753

CCOURSE(HHHK), Diploma(FP), PG Diploma(HM),

276 CAPITAL DEGREE COLLEGE
SHAPUR NAGAR, QUTHBULLAPUR
HYDERABAD, RANGAREDDY (Dt)
E Suresh Kumar,8801488397
Durgesh,8886459786
Ph:-8886459786, 8801488397, 9491547862

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, LLM(CONADM, CORSEC, LABLAS, TORCRI), MA(JMC), MBA-2Years(BIM, FINANCE, HOSPADM, HRM, MARKETING), MCom(ACC, BAN), MLISC,

223 LEO ACADEMY OF HOSPITALITY & TOURIM

MANAGEMENT

Bommaraspet, Hyderabad -500078

Mr. Uday Jumde,8885500044

G. Raju,9032589242, 040-66403777, 66403770, 8885500888,

BHM, CCOURSE(HHHK), Diploma(FP), PG Diploma(HM, TTM),

282 GYAAN DEGREE COLLEGE AMEERPET HYDERABAD,

Ganta Srinivasa Murthy, Secretary & Correspondent, PH: 9502246822

K.G.K. Gokhale, Principal & Coordiantor PH: 9700306364

K. Bhargavi, Office Assistant, PH: 9248723472

B.B.A., B.Com. (All), B.L.I.Sc., M.A. (English, Journalism & Mass Communication)

164

236 VAHINI DEGREE COLLEGE
KUKATPALLY, HYDERABAD,
M. L. Prasunamba,9603853958
SD. M. Hashmi,9848681483
Ph:-9666863039, 9603853958, 9848681483

269 GALAXY DEGREE COLLEGE
MOGHALPURA,HYDERABAD (Dt)
Sd Muneer Jahan,8977688219
Sd Samud Hussain,9948870975
Ph:-9948870975, 8977688219, 7207752099

271 LAKHOTIA INSTITUTE OF DESIGN
Abids, Hyderabad Dt
Ayesha Azhar Mujahid,9885391914
Ayesha,9581744846
Ph:-9581744846, 9885391914, 8886899799

BCom (CA, GEN), BSc(MSCS), MA(ENG, JMC, SOC, SWK, TEL), MCom(ACC, BAN), MSc(MAT), PG Diploma(CA),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(MPCS, MSCS), CCOURSE(HHHK, HIVAIDS), MA(ECO\_A, ECO\_B, ENG, POL, SOC), MCom(ACC, BAN), MSc(COMP, MAT), PG Diploma(HHM, HRM, IT, JMC),

BBA, BHM, BSc(CDFT),

#### **SANGAREDDY (DT.)**

263 MANJEERA DEGREE COLLEGE
PATANCHERUVU, SANGAREDDY (Dt)
B Govardhan,9010040794
D Shyam Mohan Rao,9849811387
Ph:-9010040794, 9849811387

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ENG, TEL), MCom(ACC, BAN), MLISC, MSc(BOT, CHE, MAT, PHY, ZOO),

# SIDDIPET (Dt)

028 B.M.R. DEGREE COLLEGE SIDDIPET, SIDDIPET (Dt) Sri V. Devandar Reddy,9866319582, Sri B. Yadgiri,08457-231227 Ph:-08457-231227, 9866319581, 9849621840

253 SVV DEGREE & PG COLLEGE DUBBAK, SIDDIPET (Dt) E Yellam,8885998065 D Srinivas,9866622164 Ph:-8885998065, 9866622164 BLISC, MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, TEL), MCom(ACC, BAN), MLISC, MSc(BOT, CHE, IT, MAT, PHY, ZOO),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, POL, SOC, SWK, TEL), MCom(ACC, BAN), MLISC, MSc(BOT, CHE, COMP, MAT, MICO, PHY, PSY, ZOO),

280 NETHAJI DEGREE COLLEGE CHERIAL, SIDDIPET (Dt) T Sathish, 9949976371 Md Nazeer, 9949976371 BLISC, MA(ECO\_A, ECO\_B, ENG, HIS, JMC, POL, SOC, SWK, TEL), MCom(ACC, BAN), MLISC, MSc(BOT, CHE, MAT, PHY, PSY, ZOO),

#### SURYAPET (Dt.)

 E.V.R. MEMORIAL DEGREE COLLEGE KODAD, SURYAPET (Dt)
 B. Udaya Bhaskar,9849506495
 N. Renuka,9949295077
 Ph:-08683-253185, 9112644734

149 SHALIVAHANA DEGREE COLLEGE SURYAPET, SURYAPET (Dt) Sri. G. Vinay,9000914920 Sri R. Ramesh,9390993188 Ph:-7386835745, 9000914920, 9390993188, 08684-223353

241 PRAGATHI ARTS & SCIENCE DEGREE COLLEGE THIRUMALAGIRI, SURYAPET (Dt) R Narasaiah,9553209232, 9989219373

279 SRI VIVEK DEGREE COLLEGE
NUTHANKAL,SURYAPET (Dt)
G Nagaraju,9949774185
K Venkateswarlu,9553551095
Ph:-9502503262, 9949774185, 9553551095

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, IT, MATPHYCHE, MPCS), MA(ECO\_A, ECO\_B, ENG, HIS, JMC, POL, SOC, SWK, TEL), MBA-3Years, MCom(ACC, BAN), MHRM, MLISC, MSc(BOT, CHE, IT, MAT, PHY, PSY, ZOO),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATTENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, POL, SOC, SWK, TEL), MCom(ACC, BAN), MLISC, MSc(BOT, CHE, MAT, PHY, PSY, ZOO),

BLISC, BSc(BOTZOOCHE, MATPHYCHE), MA(ENG, SWK, TEL), MLISC, MSc(BOT, CHE, MAT, PHY, PSY, ZOO),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ECO\_A, ECO\_B, ENG, HIS, POL, TEL), MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY, ZOO),

# SRIKAKULAM (Dt)

062 CHAITANYA E S DEGREE COLLEGE SRIKAKULAM, SRIKAKULAM (Dt) Sri B. Govinda Rao, 9440286879 Sri P. Venkataramana, 08942-228845 Ph:-08942 228845, 223346(R), 9440510608, 9246631283, Fax:08942-225075 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, MES, MSCA, PUBPOLHIS, PUBPOLSOC), BBA, BCom(CA, GEN), BHM, BSc(MECS, MPCS, MPE), CCOURSE(HIVAIDS), MA(ENG, JMC, SWK, TEL), MBA-3Years, MCom(ACC, BAN), MHRM, MSc(BOT, CHE, IT, MAT, PHY, ZOO), PG Diploma(CA, HM, IT, JMC),

M.P.R. LAW COLLEGE
 SRIKAKULAM, SRIKAKULAM (Dt)
 Sri M. Venkata Reddy, 9440677247
 Sri D. Ramesh Kumar, 9440193228, 08942-225747

260 M L R NAIDU COLLEGE NARASANNAPETA, SRIKAKULAM (Dt) Dr V Shantha Rao, 9849383564 R Dalayya, 9949575059 Ph: -08942-277345, 9440346278, 9966695649 LLM(CONADM, CORSEC, LABLAS, TORCRI), PG Diploma(BFM, BM, FM, HHM, HRM, IB, IM, MM, TTM),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ECO\_A, ECO\_B, ENG, HIS, POL, SWK, TEL), MCom(ACC, BAN), MSc(CHE, COMP, MAT, PHY, ZOO), PG Diploma(CA),

# VIKARABAD (Dt)

275 Sri Saraswathi Vidyalaya Degree College Vikarabad,VIKARABAD (Dt) K H V Rama Sarma,9440009280 T Kanaka Durga,8897467746 Ph:-8897467746, 9440009280

270 SRI SAI DEGREE COLLEGE TANDUR VIKARABAD (DT.) P Bhupathi Reddy,9440232249 Ph:-9440232249, 9440628828 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE, MSCS), MA(ENG, SWK, TEL), MHRM, MLISC, MSc(BOT, CHE, MAT, PHY, ZOO), PG Diploma(BFM, BM, FM, HHM, HRM, IB, IM,

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSC(BOTZOOCHE, MATPHYCHE, MECS, MPCS, MSCS), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, POL, SOC, SWK), MCom(ACC, BAN), MSc(BOT, CHE, MAT, MICO, PSY, ZOO),

#### **VISAKHAPATNAM (Dt)**

023 M.S.R.S. SIDDARTHA DEGREE COLLEGE SRIPURAM JUNCTION, VISAKHAPATNAM (Dt) Sri B. Tirupathi Raju, 9849120130, 9246621130 Sri B. Rama Raju, 9848065402 Ph:-0891-2755380, 6528874, Fax: 2762177, 9848065402, 9246621130, 9849120130 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BHM, BLISC, BSc(BOTZOOCHE, MATPHYCHE, MECS, MPCS, MPE, MSCS), CCOURSE(HIVAIDS), MA(ECO\_A, ECO\_B, ENG, HIN, HIS, JMC, SWK, TEL), MBA-2Years(BIM, FINANCE, HOSPADM, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MHRM, MLISC, MSc(BOT, CHE, COMP, IT, MAT, MICO, PHY, PSY, ZOO), PG Diploma(BI, BT, CA, HM, IT,

024 SAMYUKTA DEGREE COLLEGE ANAKAPALLI, VISAKHAPATNAM (Dt) Sri D. Mahesh, 9849607668 Sri Ch. Appa Rao, 9291253455 Ph:-08924-292158, 9849607668

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(GEN), BSc(MATPHYCHE), MA(ENG, TEL), MBA-2Years(BIM, FINANCE, HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY, PSY, ZOO),

N.B.M. LAW COLLEGE
 MAHARANIPET, VISAKHAPATNAM (Dt)
 Sri D.V. Ramana, 9347952044
 Sri S.M. Mohana Rao, 9949657736
 Ph:-0891-2535613, 9393265572

LLM(CONADM, CORSEC, LABLAS, TORCRI), MCA.

159 SRI GOWRI DEGREE & PG COLLEGE KANCHERLAPALEM, VISAKHAPATNAM, SRI M. SRINIVASA RAO,9848828690 SRI A. NOOKAAPPA RAO,0891-2556195 Ph:-0891-2556195, 9848828690

MA(ENG, SWK, TEL), MBA-2Years(BIM, FINANCE, HRM, MARKETING), MBA-3Years, MCom(ACC, BAN), MSc(CHE),

232 SUN INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

DWARAKANAGAR, VISAKHAPATNAM

B. Siva Kiran kumar,9848018787

B. Jyothi,9848318787 Ph:-9848318787, 091-2588669

BBA, BHM, CCOURSE(HHHK), Diploma(FP), PG Diploma(HM),

233 ALLIANCE COLLEGE OF HOTEL MANAGEMENT MADHURANAGAR, VISAKHAPATNAM (Dt)
Amitroy, 8885066508
J.K.V.Siva Kumar, 9703516143, Ph:-8885066502

BBA, BHM,

240 VIDYARDHI DEGREE COLLEGE CHODAVARAM, VISAKHAPATNAM (Dt) A Soma Raju,9912706335

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ECO\_A, ECO\_B, ENG, HIS, SOC, SWK, TEL), MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY, ZOO),

#### **VIZIANAGARAM (Dt)**

074 SRI CHAITANYA DEGREE COLLEGE VIZIANAGARAM, VIZIANAGARAM (Dt) Sri U. Seeta Rama Raju, 08922-230809,652669, Sri KVSL Narayana Rao, 9989207235 Ph:-08922 230809, 552669, 9440018734, 9441467180

MA(ENG, TEL), MSc(BOT, CHE, MAT, PSY, ZOO),

194 VAGDEVI DEGREE COLLEGE KOTHAVALSA,VIZIANAGARAM (Dt) Kuppa Appa Rao,9441160348 Yedla Arjuna,08966-273170 Ph:-08966-273170, 9441160348 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ECO\_A, ECO\_B, ENG, HIS, POL, SWK, TEL), MSc(CHE, MAT, PHY),

# WARANGAL (Dt)

059 ADITYA DEGREE COLLEGE (HMK)

 HANAMAKONDA, WARANGAL (Dt)
 V Ramadevi, 9985550087
 K Sandeep, 9985545222
 Ph:-0870 2552186, 9985550087, 9985545222

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BBA, BCom(CA, GEN), BHM, BLISC, BSc(BOTZOOCHE, IT, MATPHYCHE, MECS, MPCS, MPE, MSCS), CCOURSE(HIVAIDS), MA(ECO\_A, ECO\_B, ENG, HIS, JMC, POL, SOC, SWK, TEL), MBA-Years(BIM, FINANCE, HOSPADM, 2HRM, MARKETING), MBA-3Years, MCA, MCom(ACC, BAN), MHRM, MLISC, MSc(BOT, CHE, COMP, FNS, IT, MAT, MICO, PHY, PSY, STAT, ZOO), PG Diploma(BFM, BM, CA, FM, HHM, HM, HRM, IB, IM, IT, JMC, MM, TTM),

060 SHAARVANI DEGREE COLLEGE HANAMAKONDA, WARANGAL (Dt) Sri K. Narayan Reddy, 9849119222 Sri V. Bhaskar Reddy, 0870-2540789 Ph:-0870 2540789, 9849985844 MA(ECO\_A, ECO\_B, ENG, HIS, POL, SOC, TEL), MCom(ACC, BAN), MSc(BOT, CHE, MAT, PHY, ZOO),

225 S.S. DEGREE COLLEGE WARANGAL, WARANGAL (Dt) A. Sanjay Kiran, 9346137764 V. Vinod Kumar, 9059889966 Ph:-9000707171, 0870-6564440

# BHM,

# WEST GODAVARI (Dt)

021 S.V.R.K. DEGREE COLLEGE ELURU,WEST GODAVARI (Dt) Dr A S V S Samkrutyayan,7382309246 M.Nagarjuna,9063936443 Ph:-08812- 222266 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(GEN), BSc(BOTZOOCHE, MATPHYCHE), MA(ENG, POL), MCom(ACC, BAN), MSc(MAT),

031 SRI VASAVI SARADA JUNIOR COLLEGE AKIVIDU, WEST GODAVARI (Dt) Sri S. Ram Kumar, 9391669569 S.B.T. Sundari, 9154075509 Ph:-08816-252972, 255112, 9391669569 BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(GEN), MA(ENG, TEL), MCom(ACC, BAN), MSc(MAT), 061 DR GOENKA WOMEN'S DEGREE COLLEGE TADEPALLIGUDEM, WEST GODAVARI (Dt) J V Jayanti Kumari, 9885249964 K Chinnari, 8185029068 Ph:-9848012815, 9885249964, 9492660556, 8185029068, 08818-222067, 08818-225559

096 D.N.R. COLLEGE OF LAW
BHIMAVARAM, WEST GODAVARI (Dt)
Ph:-08816 - 223583, 225467

V. S. K. DEGREE COLLEGE
 BHIMAVARAM, WEST GODAVARI (Dt)
 Sri K. Rajesh, 9700554335
 B. Satyavathi, 9849936497
 Ph:-08816-233998, 9849936497, 9700554335

118 B.G.B.S. WOMEN'S COLLEGE NARSAPUR, WEST GODAVARI (Dt) Sri G Sagar, 9885381645 V Srinivas, 966696687 Ph:-08814-273231, 9848872344

130 SRI CHALAPATI DEGREE COLLEGE ELURU,WEST GODAVARI (Dt) Ph:-08812-659938, 9441491184, 9490629301

153 SIDDHARTH DEGREE COLLEGE
PYDIPARRU, TANUKU, WEST GODAVARI (Dt)
Sri I.L. Narasimham, 9440394430
D Varalakshmi, 97017409922
Ph:-08819-222991, 9440394430

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BHM, BLISC, BSC(BOTZOOCHE, MATPHYCHE, MECS, MPE), MA(ECO\_A, ECO\_B, ENG, HIS, JMC, POL, SOC, SWK, TEL), MBA-2Years(FINANCE, HRM, MARKETING), MBA-3Years, MCom(ACC, BAN), MHRM, MLISC, MSC(BOT, CHE, COMP, IT, MAT, PHY, PSY, ZOO), PG Diploma(BFM, BM, FM, HHM, HRM, IB, IM, MM, TTM),

LLM(CONADM, CORSEC, LABLAS, TORCRI), MA(SWK), MBA-3Years,

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES. MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(MATPHYCHE, MECS, MPCS, MPE), MA(ENG, SWK, TEL), MBA-2Years(BIM, FINANCE, HRM, MARKETING), MBA-3Years, MCA, MSc(CHE, MAT, PHY), BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, HISPOLSOC, PUBPOLHIS, PUBPOLSOC), BCom(GEN), MA(ECO\_A, ECO\_B, ENG, HIS, POL, SOC, SWK, TEL), MCom(ACC, BAN), MSc(MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(BOTZOOCHE, MATPHYCHE, MPCS), MA(ENG, POL, SWK, TEL), MCom(ACC, BAN), MSc(MAT),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, HIN, POL, TEL), MCom(ACC, BAN), MSc(CHE, MAT, PHY),

173 ABHYUDAYA DEGREE COLLEGE
KAMAVARAPUKOTA,WEST GODAVARI (Dt)
PRAVEEN KUMAR SANKA,9346978797
Sri Guduri Lakshmi,08823-256706
Ph:-08823-256706, 9346978797

216 Dr. MADDI GOPALA KRISHNA REDDY DEGREE COLLEGE
JANGAREDDY GUDEM,WEST GODAVARI (Dt)
R. Peddi Raju,9440372688
K. Rajesh,9848408580
Ph:-08821-227434,9440372688, 9848408580

# YADADRI (Dt.)

268 Sai Ram Degree College
Mothkur, YADADRI (Dt)
V Krishna Swamy, 9010785746
P Venugopal, 9014428624
Ph:-9014428624, 9010785746, 9705994884

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSC(BOTZOOCHE, MATPHYCHE), MA(ECO\_A, ECO\_B, ENG, POL, SWK, TEL), MCom(ACC, BAN), MSc(BOT, MAT, ZOO),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BSc(MATPHYCHE),

BA(ECOHISPOL, ECOHISSOC, ECOPOLSOC, ECOPUBPOL, ECOPUBSOC, ENGECOPOL, ENGECOPUB, ENGHISPOL, ENGHISTEL, ENGPOLPUB, HISPOLSOC, MATENGHIS, MATENGSTT, MATPOLECO, MATTELHIS, MES, MSCA, PUBPOLHIS, PUBPOLSOC, TELHISPOL, TELHISSOC), BCom(CA, GEN), BLISC, BSc(BOTZOOCHE, MATPHYCHE), MA(ENG, SWK, TEL), MCom(ACC, BAN), MSc(CHE, MAT, PHY, ZOO)

#### **ANNEXURE-III**

#### **EXAMINATION RULES**

APPENDIX - IV

#### IV. Pass Rules for MHRM, MSC(IT), MSC(CS), MSC(PSY), M.Sc. (Big Data Analysis), MA(SOCIAL WORK)

SI.	Course Code	Name of the Course
01	23	MHRM
02	28	M.Sc. (Information Technology)
03	109	M.Sc. (Computers)
04	140	M.Sc. (Psychology)
05	21	M.A. (Social Work) (MSW)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 26 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **12** marks out of **30** marks prescribed for assignments in each paper. If pass marks are not obtained in any assignment, it should be re-submitted for the subsequent examinations. Once the pass marks are obtained, the assignment cannot be re-submitted for improvement of marks/ class.

#### 2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned courses (previous and final examinations) if he/ she secures not less than **40%** of total marks on aggregate in each year and also not less than **35%** of marks in each paper consisting of not less than **12** marks for internal assessment by way of assignments and not less than **23** marks for year-end theory examinations.

In case of subsequent appearances, he/she has to secure **40%** of marks in each paper consisting of minimum **28** marks in year-end theory examinations and **12** marks for internal assessment component of present or previous marks.

Minimum marks for Project Work/ Practicals : A candidate has to secure 40% marks in each practical paper/ Project work.

#### 3. Classification of Successful Candidates for the award of class:

Candidates, who have passed the previous and final examinations within the maximum duration of **FIVE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the previous and final examinations put together.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks III Class: Those securing 40% and above but less than 50% marks

**Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **FIVE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

**Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

Note: i) Award of Class: Up to 5 years only

- ii) Maximum time for the completion of the course: With re-registration: Up to 7 years
- **4. Betterment Rules**: Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **FIVE** years from the year of joining the course. After the maximum period of **FIVE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

#### (a) Within the Maximum Duration of FIVE years:

- A candidate who wishes to write the betterment examination of paper(s) of the particular years(s) must have already passed all the papers of that year(s) and secured less than 60% of the aggregate marks of the concerned year(s).
- 2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
- 3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **FIVE** years from the year of joining the course.
- 6. A candidate appearing for the betterment examination(s) after **FIVE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
- 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- 8. A candidate shall be eligible for first class or second class only if he/she passes the course within **FIVE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **FIVE** years period.

#### (b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **FIVE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

**APPENDIX-V** 

# V. Pass rules for PGDHHM, PGDBM, PGDMM, PGDHRM, PGDFM, PGDBFM, PGDIB, PGDTTM, PGDIM Pass Rules are applicable for the following courses

SI.	Course Code	Name of the Course
01	83	PGDHHM (PG Diploma in Hospital and Health Care Management)
02	84	PGDBM (PG Diploma in Business Management)
03	85	PGDMM (PG Diploma in Marketing Management)
04	86	PGDHRM (PG Diploma in Human Resource Management)
05	87	PGDFM (PG Diploma in Financial Management)
06	88	PGDBFM (PG Diploma in Banking and Financial Management)
07	89	PGDIB (PG Diploma in International Business)
80	90	PGDTTM (PG Diploma in Travel and Tourism Management)
09	91	PGDIM (PG Diploma in Insurance Management)

# 1. Internal Assessment Pass Rules:

Internal Assessment Component of 30% of marks for each theory paper of 26 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two will be counted for the purpose of final result.

The candidate has to secure 12 marks out of 30 marks prescribed for assignments in each paper. If pass marks are not obtained in any assignment, it should be re-submitted. Once the pass marks are obtained, the assignment cannot be re-submitted for improvement of marks/ class.

#### 2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned course if he/she secures not less than 40% of total marks on aggregate and also not less than 35% of marks in each paper consisting of 12 marks for internal assessment by way of assignments and 23 marks for year-end theory examinations.

In case of subsequent appearances, the candidate should secure not less than 40% of marks in each paper consisting of minimum 28 marks in year-end theory examinations and 12 marks for internal assessment component of present or previous marks.

Internal assessment of 30% of marks by way of evaluation of assignment is prescribed only for theory papers.

#### 3. Classification of Successful Candidates for the award of class:

Candidates, who have passed all the papers of the course within the maximum duration of **THREE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured in the year- end examinations.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks III Class: Those securing 40% and above but less than 50% marks

**Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

**Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

Note: i) Award of Class: Up to 3 years only

- ii) Maximum time for the completion of the course: With re-registration : Up to 5 years
- **4. Betterment Rules**: Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **THREE** years from the year of joining the course. After the maximum period of **THREE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

#### (a) Within the Maximum Duration of THREE years:

- 1. A candidate who wishes to write the betterment examination of paper(s), must have already passed all the papers prescribed for the course and secured less than 60% of the aggregate marks.
- 2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
- 3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **THREE** years from the year of joining the course.
- 6. A candidate appearing for the betterment examination(s) after **THREE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
- 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- 8. A candidate shall be eligible for first class or second class only if he/she passes the course within **THREE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **THREE** years period.

#### (b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **THREE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

**APPENDIX-VI** 

#### VI. Pass Rules for PGDCA, PGDIT, PGDHM, B.L.I.Sc.

#### Pass Rules are applicable for the following courses

SI.	Course Code	Name of the Course
01	95	PGDCA (PG Diploma in Computer Applications)
02	96	PGDIT (PG Diploma in Information Technology)
03	92	PGDHM (PG Diploma in Hotel Management)
04	80	B.L.I.Sc. (Bachelor of Library Information Science)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 26 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two will be counted for the purpose of final result.

The candidate has to secure **12** marks out of **30** marks prescribed for assignments in each paper. If pass marks are not obtained in any assignment, it should be re-submitted for the subsequent examinations. Once the pass marks are obtained, the assignment cannot be re-submitted for improvement of marks/ class.

#### 2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned course if he/she secures not less than 40% of total marks on aggregate and also not less than 35% of marks in each paper consisting of 12 marks for internal assessment by way of assignments and 23 marks for year-end theory examinations.

In case of subsequent appearances, the candidate should secure not less than 40% of marks in each paper consisting of minimum 28 marks in year-end theory examinations and 12 marks for internal assessment component of present or previous marks.

Internal assessment of 30% of marks by way of evaluation of assignment is prescribed only for theory papers.

A candidate has to secure 40% marks in each practical paper.

#### 3. Classification of Successful Candidate for the award of class:

Candidates, who have passed all the papers of the course within the maximum duration of **THREE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured in the year end examinations.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks III Class: Those securing 40% and above but less than 50% marks

**Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

**Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

Note: i) Award of Class: Up to 3 years only

ii) Maximum time for the completion of the course: With re-registration: Up to 5 years

**4. Betterment Rules**: Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **THREE** years from the year of joining the course. After the maximum period of **THREE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

#### (a) Within the Maximum Duration of THREE years:

- 1. A candidate who wishes to write the betterment examination of paper(s) must have already passed all the papers prescribed for the course and secured less than 60% of the aggregate marks.
- 2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
- 3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **THREE** years from the year of joining the course.
- 6. A candidate appearing for the betterment examination(s) after **THREE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
- 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- 8. A candidate shall be eligible for first class or second class only if he/she passes the course within **THREE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **THREE** years period.

#### (b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **THREE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

APPENDIX-VII

VII. M.Sc. (Botany, Chemistry, Maths, Microbiology, Physics, Zoology, Statistics, Food & Nutrition)

SI.No	Course Code	Name of the Course
01	1	M.Sc. (Botany)
02	2	M.Sc. (Zoology)
03	3	M.Sc. (Physics)
04	4	M.Sc. (Chemistry)
05	5	M.Sc. (Microbiology)
06	6	M.Sc. (Mathematics)
07	138	M.Sc. (Statistics)
80	139	M.Sc. (Food & Nutrition)
09	140	M.Sc. (Psychology)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure 12 marks out of 30 marks prescribed for assignments in each paper. If pass marks

are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

**30%** internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2015 and onwards and to the students of Calendar Year 2015 appearing for I year-end examinations in December 2015 and onwards.

#### 2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned courses (Previous and Final examination) if he/ she secures not less than 40% of total marks on aggregate in each year and also not less than 35% of marks in each paper consisting of not less than 12 marks for internal assessment by way of assignments and not less than 23 marks for year-end theory examinations.

Internal assessment of 30% of marks by way of evaluation of assignment is prescribed only for theory papers.

A candidate has to secure 40% marks in each practical paper.

In case of subsequent appearances, he/she has to secure 40% of marks in each paper consisting of minimum 28 marks in year-end theory examinations and 12 marks in internal assessment component of present or previous marks

#### 3. Classification of Successful Candidates for the award of class:

Candidates who have passed the previous and final examinations within the maximum duration of **FIVE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the previous and final examinations put together.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks III Class: Those securing 40% and above but less than 50% marks

**Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **FIVE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

Re-registration Facility: Candidates who could not complete the course within the period of FIVE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of FIVE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the FIVE years period permitted for the course.

Note: i) Award of Class: Up to 5 years only

- ii) Maximum time for the completion of the course: With re-registration: Up to 7 years
- **4. Betterment Rules**: Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **FIVE** years from the year of joining the course. After the maximum period of **FIVE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

#### (a) Within the Maximum Duration of FIVE years:

- A candidate who wishes to write the betterment examination of paper(s) of the particular years(s) must have already passed all the papers of that year(s) and secured less than 60% of the aggregate marks of the concerned year(s).
- 2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
- 3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **FIVE** years from the year of joining the course.

- 6. A candidate appearing for the betterment examination(s) after **FIVE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
- 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- 8. A candidate shall be eligible for first class or second class only if he/she passes the course within **FIVE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **FIVE** years period.

#### (b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **FIVE** years, on payment stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

APPENDIX-VIII

# VIII. Pass rules for M.A. (English, Telugu, Hindi, Economics, History, Sociology, Political Science, Journalism and Mass Communication)

#### Pass Rules are applicable for the following courses

SI. No	Course Code	Name of the Course
01	14	MA (English)
02	15	MA (Telugu)
03	16	MA (Economics with option of Economics of Industry)
04	17	MA (History)
05	18	MA (Political Science)
06	19	MA (Sociology)
07	20	MA (Economics with option of Agricultural Economics and Rural Development)
08	29	MA (Journalism and Mass Communication)
09	110	MA (Hindi)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30**% of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure 12 marks out of 30 marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

**30%** internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2015 and onwards and to the students of Calendar Year 2015 appearing for I year-end examinations in December 2015 and onwards.

#### 2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned courses (Previous and Final examination) if he/she secures not less than 40% of total marks on aggregate in each year and also not less than 30% of marks in each paper consisting of not less than 12 marks for internal assessment by way of assignments and not less than 18 marks for year-end theory examinations.

In case of subsequent appearances, the candidate should secure not less than **40%** of marks in each paper consisting of minimum **28** marks in year-end theory examinations and **12** marks for internal assessment component of present or previous marks.

Internal assessment of 30% of marks by way of evaluation of assignment is prescribed only for theory papers

#### 3. Classification of Successful Candidates for the award of class:

Candidates, who have passed the previous and final examinations within the maximum duration of **FIVE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the previous and final examinations put together.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks
III Class: Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within FIVE academic years from the year of joining the course for securing FIRST Class or SECOND Class.

**Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

Note: i) Award of Class: Up to 5 years only

- ii) Maximum time for the completion of the course: With re-registration: Up to 7 years
- **4. Betterment Rules**: Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **FIVE** years from the year of joining the course. After the maximum period of **FIVE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

#### (a) Within the Maximum Duration of FIVE years:

- 1. A candidate who wishes to write the betterment examination of paper(s) of the particular years(s) must have already passed all the papers of that year(s) and secured less than 60% of the aggregate marks of the concerned year(s).
- 2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
- 3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **FIVE** years from the year of joining the course.
- 6. A candidate appearing for the betterment examination(s) after **FIVE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
- 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- 8. A candidate shall be eligible for first class or second class only if he/she passes the course within **FIVE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **FIVE** years period.

#### (b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **FIVE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

APPENDIX-IX

#### IX. Pass rules for L.L.M.

#### Pass Rules are applicable for the following courses

SI.No	Course Code	Name of the Course
01	7	LLM (Labour Laws)
02	8	LLM (Constitutional Law and Administrative Law)
03	9	LLM (Torts and Crimes)
04	10	LLM (Corporate and Securities Law)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **15** marks out of **30** marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

**30%** internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2015 and onwards and to the students of Calendar Year 2015 appearing for I year-end examinations in December 2015 and onwards.

#### 2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned course, if he/she secures not less than **50%** of total marks on aggregate and also not less than **40%** of marks in each paper consisting of not less than **12** marks in internal assessment by way of assignments and not less than **28** marks for the year end examinations in I year.

In case of II year, the candidate has to secure **50%** of marks on aggregate in theory papers excluding dissertation marks and also not less than **40%** of marks in each paper consisting of not less than **15** marks in internal assessment by way of assignments and not less than **25** marks for the year end examinations in the II year.

In case of subsequent appearances, the candidate should secure not less than **50%** of marks in each paper consisting of not less than **15** marks in internal assessment component of present or previous marks and not less than **35** marks in year-end theory examinations.

Minimum marks for Dissertation: A candidate has to secure not less than 50% marks in Dissertation.

<u>Clarification of 50% Aggregate Rule</u>: In case any candidate fails to secure **50%** aggregate in theory papers of I year and or in II year separately, but secured **40%** of minimum marks in any paper(s) shall have to write any paper(s) of his choice to get **50%** of aggregate of marks in that year theory paper(s).

#### 3. Classification of Successful Candidates for the award of class:

Candidates who have passed the I and II year examinations within the maximum duration of **FIVE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the I and II year examinations put together.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks

#### Maximum Duration for the completion of the course:

The Candidate shall have to complete the course within **Five** academic years from the year of joining the course for securing FIRST class.

**Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like second class to first class. Such candidates will be awarded class as per the classification of successful candidates for the award of class as shown above in point 3, based on the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

Note: i) Award of First Class: Up to 5 years only

- ii) Maximum time for the completion of the course With re-registration: Up to 7 years
- **4. Betterment Rules**: Those candidates who secured second class, can apply for higher class by applying for betterment examination upto the maximum period of **FIVE** years from the year of joining the course. After the maximum

period of **FIVE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

#### (a) Within the Maximum Duration of FIVE years:

- 1. A candidate who wishes to write the betterment examination of paper(s) of the particular years(s) must have already passed all the papers of that year(s) and secured less than 60% of the aggregate marks of the concerned year(s).
- A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
- 3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification of FIRST class through betterment examination(s) will be given only to such candidates who improve their marks within **FIVE** years from the year of joining the course.
- 6. A candidate appearing for the betterment examination(s) after **FIVE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
- 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- 8. A candidate shall be eligible for first class only if he/she passes the course within **FIVE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **FIVE** years period.

#### (b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **FIVE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

**APPENDIX-X** 

#### X. Pass rules for M.Com

#### Pass Rules are applicable for the following courses

SI.	Course Code	Name of the Course
01	12	M.Com. (Accountancy)
02	13	M.Com. (Banking)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure 12 marks out of 30 marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

**30%** internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2015 and onwards and to the students of Calendar Year 2015 appearing for I year-end examinations in December 2015 and onwards.

#### 2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned courses (previous and final examinations) if he/ she secures not less than **40%** of total marks on aggregate in each year and also not less than **35%** of marks in each paper consisting of not less than **12** marks for internal assessment by way of assignments and not less than **23** marks for year-end theory examinations.

In case of subsequent appearances, he/she has to secure 40% of marks in each paper consisting of minimum 28 marks in year-end theory examinations and 12 marks for internal assessment component of present or previous marks.

#### 3. Classification of Successful Candidates for the award of class:

Candidates who have passed the previous and final examinations within the maximum duration of **FIVE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the previous and final examinations put together.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks III Class: Those securing 40% and above but less than 50% marks

**Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **FIVE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

**Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

Note: i) Award of Class: Up to 5 years only

- ii) Maximum time for the completion of the course: With re-registration: Up to 7 years
- **4. Betterment Rules**: Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **FIVE** years from the year of joining the course. After the maximum period of **FIVE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

#### (a) Within the Maximum Duration of FIVE years:

- 1. A candidate who wishes to write the betterment examination of paper(s) of the particular years(s) must have already passed all the papers of that year(s) and secured less than 60% of the aggregate marks of the concerned year(s).
- 2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
- 3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **FIVE** years from the year of joining the course.
- 6. A candidate appearing for the betterment examination(s) after **FIVE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
- 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- 8. A candidate shall be eligible for first class or second class only if he/she passes the course within FIVE years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of FIVE years period.

#### (b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **FIVE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

**APPENDIX-XI** 

#### XI. Pass Rules for PGDBT, PGDBI

#### Pass Rules are applicable for the following courses

SI.	Course Code	Name of the Course
01	81	PGDBI (PG Diploma in Bio-Informatics)
02	82	PGDBT (PG Diploma in Bio-Technology)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure 12 marks out of 30 marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

**30%** internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2015 and onwards and to the students of Calendar Year 2015 appearing for I year-end examinations in December 2015 and onwards.

#### 2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned courses if he/she secures not less than 40% of total marks on aggregate and also not less than 35% of marks in each paper consisting of 12 marks in internal assessment by way of assignments and 23 marks for year-end theory examinations.

In case of subsequent appearances, he/she has to secure 40% of marks in each paper consisting of minimum 28 marks in year-end theory examinations and 12 marks for internal assessment component of present or previous marks.

A candidate has to secure 40% marks in each practical paper and also in project.

#### 3. Classification of Successful Candidates for the award of class:

Candidates, who have passed all the papers of the course within the maximum duration of **THREE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured in the year end examinations.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks III Class: Those securing 40% and above but less than 50% marks

**Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.

Note: i) Award of Class: Up to 3 years only

- ii) Maximum time for the completion of the course: With re-registration: Up to 5 years
- **4. Betterment Rules**: Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **THREE** years from the year of joining the course. After the maximum period of **THREE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

#### (a) Within the Maximum Duration of THREE years:

- 1. A candidate who wishes to write the betterment examination of paper(s) must have already passed all the papers prescribed for the course and secured less than 60% of the aggregate marks.
- 2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
- 3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **THREE** years from the year of joining the course.
- 6. A candidate appearing for the betterment examination(s) after **THREE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
- 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- 8. A candidate shall be eligible for first class or second class only if he/she passes the course within **THREE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **THREE** years period.

#### (b) Beyond Maximum Duration with Re-registration:

Re-registration facility of TWO more years is given to the students after the completion of the maximum period of **THREE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly w.e.f. the CDE Examination of December 2012 and onwards

APPENDIX-XII

#### XII. Pass Rules for PGDJMC (Course Code: 94)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30**% of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure 12 marks out of 30 marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

**30%** internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2015 and onwards and to the students of Calendar Year 2015 appearing for I year-end examinations in December 2015 and onwards.

#### 2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned courses if he/she secures not less than 40% of total marks on aggregate and also not less than 35% of marks in each paper consisting of 12 marks in internal assessment by way of assignments and 23 marks for year-end theory examinations.

In case of subsequent appearances, he/she has to secure 40% of marks in each paper consisting of minimum 28 marks in year-end theory examinations and 12 marks for internal assessment component of present or previous marks.

#### 3. Classification of Successful Candidates for the award of class:

Candidates, who have passed all the papers of the course within the maximum duration of **THREE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured in the year end examinations.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks III Class: Those securing 40% and above but less than 50% marks

**Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

Re-registration Facility: Candidates who could not complete the course within the period of THREE years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of THREE years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the THREE years period permitted for the course.

Note: i) Award of Class: Up to 3 years only

- ii) Maximum time for the completion of the course: With re-registration: Up to 5 years
- **4. Betterment Rules**: Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **THREE** years from the year of joining the course. After the maximum period of **THREE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

#### (a) Within the Maximum Duration of THREE years:

- 1. A candidate who wishes to write the betterment examination of paper(s) must have already passed all the papers prescribed for the course and secured less than 60% of the aggregate marks.
- 2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
- 3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **THREE** years from the year of joining the course.
- 6. A candidate appearing for the betterment examination(s) after **THREE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
- 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- 8. A candidate shall be eligible for first class or second class only if he/she passes the course within **THREE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **THREE** years period.

#### (b) Beyond Maximum Duration with Re-registration:

Re-registration facility of TWO more years is given to the students after the completion of the maximum period of **THREE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2013 and onwards and accordingly w.e.f. the CDE Examination of December 2013 and onwards

**APPENDIX-XIII** 

#### XIII. Certificate Course in HIV/AIDS Counseling (Course Code: 77)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure 12 marks out of 30 marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

**30%** internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2015 and onwards and to the students of Calendar Year 2015 appearing for I year-end examinations in December 2015 and onwards.

#### 2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned course if he/she secures not less than 40% of total marks on aggregate and also not less than 35% of marks in each paper consisting of 12 marks for internal assessment by way of assignments and 23 marks for year—end theory examinations.

In case of subsequent appearances, he/she has to secure 40% of marks in each paper consisting of minimum 28 marks in year-end theory examinations and 12 marks for internal assessment component of present or previous marks.

A candidate has to secure 50% marks in case study.

#### 3. Classification of Successful Candidates for the award of class:

Candidates, who have passed all the papers of the course within the maximum duration of **THREE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured in the year end examinations.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks III Class: Those securing 40% and above but less than 50% marks

**Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

**Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

#### Note: i) Award of Class: Up to 3 years only

- ii) Maximum time for the completion of the course: With re-registration: Up to 5 years
- **4. Betterment Rules**: Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **THREE** years from the year of joining the course. After the maximum period of **THREE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

#### (a) Within the Maximum Duration of THREE years:

- 1. A candidate who wishes to write the betterment examination of paper(s) must have already passed all the papers prescribed for the course and secured less than 60% of the aggregate marks.
- 2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
- 3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **THREE** years from the year of joining the course.
- 6. A candidate appearing for the betterment examination(s) after **THREE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
- 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- 8. A candidate shall be eligible for first class or second class only if he/she passes the course within **THREE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only

the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **THREE** years period.

#### (b) Beyond Maximum Duration with Re-registration:

Re-registration facility of TWO more years is given to the students after the completion of the maximum period of **THREE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

APPENDIX-XIV

## XIV. Pass Rules for Diploma in Food Production and Certificate Course in Hotel and Hospital Housekeeping Pass Rules are applicable for the following courses

SI. No.	Course Code	Name of the Course
01	134	Diploma in Food Production
02	133	Certificate Course in Hotel and Hospital Management

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **12** marks out of **30** marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

**30%** internal assessment component will come into force with effect from the batch of admissions commencing from the Calendar Year 2015 and onwards and to the students of Calendar Year 2015 appearing for I year-end examinations in December 2015 and onwards.

#### 2. Qualifying Marks required for a pass:

A candidate will be declare to have passed the above mentioned course if he/she secures not less than 40% of total marks on aggregate and also not less than 35% of marks in each paper consisting of 12 marks for internal assessment by way of assignments and 23 marks for year—end theory examinations.

In case of subsequent appearances, he/she has to secure 40% of marks in each paper consisting of minimum 28 marks in year-end theory examinations and 12 marks for internal assessment component of present or previous marks.

A candidate has to secure 40% marks in each practical paper

A candidate has to secure 50% marks in dissertation and viva-voce.

#### 3. Classification of Successful Candidates for the award of class:

Candidates, who have passed all the papers of the course within the maximum duration of **THREE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured in the year end examinations.

I Class : Those securing 60% and above

II Class : Those securing 50% and above but less than 60% marks III Class : Those securing 40% and above but less than 50% marks

**Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **THREE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

**Re-registration Facility:** Candidates who could not complete the course within the period of **THREE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **THREE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration

period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **THREE** years period permitted for the course.

Note: i) Award of Class: Up to 3 years only

- ii) Maximum time for the completion of the course: With re-registration: Up to 5 years
- **4. Betterment Rules**: Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **THREE** years from the year of joining the course. After the maximum period of **THREE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

#### (a) Within the Maximum Duration of THREE years:

- 1. A candidate, who wishes to write the betterment examination of paper(s), must have already passed all the papers prescribed for the course and secured less than 60% of the aggregate marks.
- 2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
- 3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **THREE** years from the year of joining the course.
- 6. A candidate appearing for the betterment examination(s) after **THREE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
- 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- 8. A candidate shall be eligible for first class or second class only if he/she passes the course within **THREE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **THREE** years period.
- (b) <u>Beyond Maximum Duration with Re-registration</u>: Re-registration facility of TWO more years is given to the students after the completion of the maximum period of **THREE** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

**APPENDIX-XV** 

#### XV. Pass Rules for B.H.M. (Course Code: 065)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 26 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two will be counted for the purpose of final result.

The candidate has to secure **12** marks out of **30** marks prescribed for assignments in each paper. If pass marks are not obtained in any assignment, it should be re-submitted. Once the pass marks are obtained, the assignment cannot be re-submitted for improvement of marks/class.

#### 2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned courses (I Year, II Year and III Year examination) if he/she secures not less than **40%** of total marks on aggregate in each year and also not less than **35%** of marks in each paper consisting of **12** marks for internal assessment by way of assignments and **23** marks for year-end theory examinations.

In case of subsequent appearances, the candidate should secure not less than 40% of marks in each paper consisting of minimum 28 marks in year-end theory examinations and 12 marks for internal assessment component of present or previous marks.

Internal assessment of 30% of marks by way of evaluation of assignment is prescribed only for theory papers.

#### 3. Classification of Successful Candidates:

Candidates who have passed the I Year, II Year & III year examinations within the duration of **SEVEN** years from the year of joining the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the I year, II Year and III Year examinations put together.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks III Class: Those securing 40% and above but less than 50% marks

#### **Maximum Duration for the completion of the course:**

The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

**Re-registration Facility:** Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

Note: (i) Award of Class: Up to 7 years only

(ii) Maximum time for the completion of the course: With re-registration: Up to 9 years

#### Awarding of higher class:

Class for Part-I & Part-II subjects: Higher class (I/II class) in part-I or part-II group subjects will be awarded based on Percentage of marks secured to a candidate of B.H.M course who completed the course having passed all the three years papers within a period of seven years from the date of joining the course, irrespective of number of appearances.

#### 4. Rules for Betterment:

Those candidates who secured third or second class, can apply for higher class through betterment examination up to the maximum period of **SEVEN** years from the year of the joining the course and only after Passing all the Papers prescribed for I, II and III years of the course. After maximum period of **SEVEN** years from the year of joining course, there is no provision for improvement for higher class. Important provisions of betterment are given below:

#### (a) Within the Maximum Duration of SEVEN years:

- 1. A candidate who wishes to write the betterment examination of individual paper(s) of any particular years(s) must have already passed all the papers of I, II and III year and secured less than 60% of the aggregate marks prescribed for the award of higher class.
- 2. A candidate who seeks to improve the aggregate percentage of marks required for higher class are eligible to take betterment examination even in the individual paper(s) and also those papers in which he/she has already secured 60% or above, after having passed all the papers prescribed for three year course.
- 3. A candidate who has already secured **60%** or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **SEVEN** years from the year of joining the course.
- 6. The candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- Candidates who pass the course beyond the period of SEVEN years shall be awarded the class for which he/she
  is eligible as per the percentage of marks secured within the maximum duration of SEVEN years prescribed for
  the course.

#### (b) Beyond Maximum Duration of SEVEN years and with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **SEVEN** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

**APPENDIX-XVI** 

XVI. Pass rules for B.A., B.COM. (Gen.), B.Com.(Comp), B.Sc., B.Sc.(IT) & B.Sc. (CD & FT) COURSES Pass Rules are applicable for the following courses

SI. No	Course Code	Name of the Course			
B.A Cours	B.A Course Codes				
01	40	B.A. (Economics, History, Politics)			
02	41	B.A. (Economics, Public Administration, Politics)			
03	42	B.A. (Economics, Public Administration, Sociology)			
04	43	B.A. (Economics, History, Sociology)			
05	44	B.A. (Economics, Politics, Sociology)			
06	45	B.A. (History, Politics, Sociology)			
07	46	B.A. (Public Administration, Politics, Sociology)			
80	47	B.A. (Public Administration, Politics, History)			
09	48	B.A. (Maths, Politics, Economics)			
10	49	B.A. (Maths, English, History)			
11	50	B.A. (Maths, Telugu, History)			
12	51	B.A. (English, Economics, Public Administration)			
13	52	B.A. (English, Economics, Politics)			
14	53	B.A. (English, History, Politics)			
15	54	B.A. (English, Politics, Public Administration)			
16	55	B.A. (English, History, Telugu)			
17	56	B.A. (Telugu, History, Sociology)			
18	57	B.A. (Telugu, History, Politics)			
19	66	B.A. (Maths, Economics, Statistics)			
20	67	B.A. (Maths, Statistics, Computer Applications)			
21	112	B.A. (Maths, English, Statistics)			
B.Com. Co	ourse Codes				
01	58	B.Com. (General)			
02	68	B.Com. (Computer Applications)			
B.Sc. Cou	rse Codes				
01	59	B.Sc. (Botany, Zoology, Chemistry)			
02	60	B.Sc. (Maths, Physics, Chemistry)			
03	61	B.Sc. (Costume Design & Fashion Technology)			
04	62	B.Sc. (Information Technology)			
05	63	B.Sc. (Maths, Statistics, Computer Science)			
06	71	B.Sc. (Maths, Physics, Electronics)			
07	72	B.Sc. (Maths, Electronics, Computer Science)			
80	73	B.Sc. (Maths, Physics, Computer Science)			

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure **12** marks out of **30** marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted for the subsequent examinations. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

**30%** internal assessment component will come into force with effect from the batch of admission notifications commencing from the Calendar Year 2015 and onwards and to the students of Calendar Year 2015 appearing for I year-end examinations in December 2015 and onwards.

#### 2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned courses (I Year, II Year & III Year examinations) if he/she secures not less than **35**% of total marks in each paper consisting of not less than **12** marks for internal assessment by way of assignments and not less than **23** marks for yearend theory examinations.

Internal assessment of 30% of marks by way of evaluation of assignment is prescribed Only for theory papers.

#### 3. Classification of Successful Candidates:

Candidates, who have passed the I Year, II Year & III Year examinations within the duration of **SEVEN** years, from the year of joining the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the I Year, II Year and III Year examinations put together.

I Class : Those securing 60% and above

**II Class**: Those securing 50% and above but less than 60% marks **III Class**: Those securing 40% and above but less than 50% marks

#### Maximum Duration for the completion of the course:

The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

**Re-registration Facility:** Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

Note: i) Award of Class: Up to 7 years only

ii) Maximum time for the completion of the course: With re-registration :Up to 9 years

#### Awarding of higher class:

Class for Part-I & Part-II subjects: Higher class (I/II class) in part-I or part-II group subjects will be awarded based on Percentage of marks secured to a candidate of B.A., B.Com., B.Sc., courses who completed the course having passed all the three years papers within a period of *seven* years from the date of joining the course, irrespective of number of appearances.

#### 4. Rules for Betterment:

Those candidates who secured third or second class, can apply for higher class through betterment examination up to the maximum period of **SEVEN** years from the year of the joining the course only after Passing all the Papers prescribed for I, II and III years of the course. After maximum period of **SEVEN** years from the year of joining course, there is no provision for improvement of higher class. Important provisions of betterment are given below:

#### (a) Within the Maximum Duration of SEVEN years:

- 1. A candidate who wishes to write the betterment examination of individual paper(s) of any particular years(s) must have already passed all the papers of I, II and III year and secured less than 60% of the aggregate marks prescribed for the award of higher class.
- 2. A candidate who seeks to improve the aggregate percentage of marks required for higher class are eligible to take betterment examination even in the individual paper(s) and also those papers in which he/she has already secured 60% or above, after having passed all the papers prescribed for three year course.
- 3. A candidate who has already secured **60%** or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **SEVEN** years from the year of joining the course.
- 6. The candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.

Candidates who pass the course beyond the period of SEVEN years shall be awarded the class for which he/she
is eligible as per the percentage of marks secured within the maximum duration of SEVEN years prescribed for
the course.

#### (b) Beyond Maximum Duration of SEVEN years and with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **SEVEN** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

**APPENDIX-XVII** 

#### XVII. Pass Rules for B.B.M. / B.B.A. (Course Code: 064 & 164)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 62 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final result.

The candidate has to secure 12 marks out of 30 marks prescribed for assignments in each paper. If pass marks are not secured in any assignment, it should be resubmitted. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks /class.

**30%** internal assessment component will come into force with effect from the batch of admission notifications commencing from the Calendar Year 2015 and onwards and to the students of Calendar Year 2015 appearing for I year-end examinations in December 2015 and so on.

#### 2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned course (I Year ,II Year & III year examinations) if he/she secures not less than 40% of total marks on aggregate in each year and not less than 35% of total marks in each paper consisting of 12 marks for internal assessment by way of internal assignments and 23 marks for yearend theory examinations.

In case of subsequent appearances, the candidate should secure not less than 40% of marks in each paper consisting of minimum 28 marks in year-end theory examinations and 12 marks for internal assessment component of present or previous marks.

Internal assessment of **30%** of marks by way of evaluation of assignment is prescribed only for theory papers. The candidate has to secure **50%** marks in viva voce.

#### 3. Classification of Successful Candidates:

Candidates who have passed the I Year, II Year & III year examinations within the duration of **SEVEN** years from the year of joining the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the I year, II Year and III Year examinations put together.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks III Class: Those securing 40% and above but less than 50% marks

**Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **SEVEN** academic years from the year of joining the course for securing **FIRST** Class or **SECOND** Class.

**Re-registration Facility:** Candidates who could not complete the course within the period of **SEVEN** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SEVEN** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SEVEN** years period permitted for the course.

Note: i) Award of Class: Up to 7 years only

ii) Maximum time for the completion of the course: With re-registration :Up to 9 years

#### Awarding of higher class:-

Class for Part-I & Part-II subjects: Higher class (I/II class) in part-I or part-II group subjects will be awarded based on Percentage of marks secured to a candidate of B.B.M course who completed the course having passed all the three years papers within a period of **SEVEN** years from the date of joining the course, irrespective of number of appearances.

#### 4. Rules for Betterment:

Those candidates who secured third or second class, can apply for higher class through betterment examination up to the maximum period of **SEVEN** years from the year of the joining the course and only after Passing all the Papers prescribed for I, II and III years of the course. After maximum period of **SEVEN** years from the year of joining course, there is no provision for improvement for higher class. Important provisions of betterment are given below:

#### (a) Within the Maximum Duration of SEVEN years:

- A candidate who wishes to write the betterment examination of individual paper(s) of any particular years(s)
  must have already passed all the papers of I, II and III year and secured less than 60% of the aggregate marks
  prescribed for the award of higher class.
- 2. A candidate who seeks to improve the aggregate percentage of marks required for higher class are eligible to take betterment examination even in the individual paper(s) and also those papers in which he/she has already secured 60% or above, after having passed all the papers prescribed for three year course.
- 3. A candidate who has already secured **60%** or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **SEVEN** years from the year of joining the course.
- 6. The candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- Candidates who pass the course beyond the period of SEVEN years shall be awarded the class for which he/she
  is eligible as per the percentage of marks secured within the maximum duration of SEVEN years prescribed for
  the course.

#### (b) Beyond Maximum Duration of SEVEN years and with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **SEVEN** years, on payment of stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

#### **ANNEXURE - III**

#### **EXAMINATION RULES**

APPENDIX - I

#### I. Pass rules for MBA (3 YEAR) (Course Code: 11)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 26 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two will be counted for the purpose of final result.

The candidate has to secure **12** marks out of **30** marks prescribed for assignments in each paper. If pass marks are not obtained in any assignment, it should be re-submitted. Once the pass marks are obtained, the assignment cannot be re-submitted for improvement of marks/ class.

#### 2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned course (I, II and III Year examinations) if he/she secures not less than 40% of total marks on aggregate in each year and also not less than 35% of marks in each paper consisting of 12 marks for internal assessment by way of assignments and 23 marks for year-end theory examinations.

In case of subsequent appearances, the candidate should secure not less than 40% of marks in each paper consisting of minimum 29 marks in year-end theory examinations and 12 marks for internal assessment component of present or previous marks.

Internal assessment of 25% of marks by way of evaluation of assignment is prescribed only for theory papers.

<u>Minimum marks for Project Work and viva-voce examination</u>: A candidate has to secure not less than 40% marks in Project work and in case of comprehensive viva-voce examination not less than 50% of marks.

#### 3. Classification of Successful Candidates for the award of class:

Candidates who have passed the I, II and III year examinations within the maximum duration of **SIX** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the I, II and III year examinations put together.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks III Class: Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SIX academic years from the year of joining the course for securing FIRST Class or SECOND Class.

Re-registration Facility: Candidates who could not complete the course within the period of SIX years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of SIX years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the SIX years period permitted for the course.

#### Note:

- (i) Award of Class: Up to 6 years only
- (ii) Maximum time for the completion of the course: With re-registration: Up to 8years
- **4. Betterment Rules**: Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **SIX** years from the year of joining the course. After the maximum period of **SIX** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:
- (a) Within the Maximum Duration of SIX years:
  - 1. A candidate who wishes to write the betterment examination of paper(s) of the particular years(s) must have already passed all the papers of that year(s) and secured less than 60% of the aggregate marks of the concerned year(s).
  - 2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured **60%** or above.
  - 3. A candidate who has already secured **60%** or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
  - 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
  - 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **SIX** years from the year of joining the course.
  - 6. A candidate appearing for the betterment examination(s) after **SIX** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
  - 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
  - 8. A candidate shall be eligible for first class or second class only if he/she passes the course within **SIX** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **SIX** years period.

#### (b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **SIX** years, on payment stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

APPENDIX - II

#### II. Pass rules for MBA (2 YEAR)

#### Pass Rules are applicable for the following courses

SI.	Course Code	Name of the Course
01	101	MBA (Marketing)
02	102	MBA (Finance)
03	103	MBA (Human Resource Management)
04	104	MBA (Retail Management)
05	105	MBA (Banking & Insurance Management)
06	137	MBA (Hospital Administration)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 26 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two will be counted for the purpose of final result.

The candidate has to secure **12** marks out of **30** marks prescribed for assignments in each paper. If pass marks are not obtained in any assignment, it should be re-submitted. Once the pass marks are obtained, the assignment cannot be re-submitted for improvement of marks/ class.

#### 2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned course (I and II Year examinations) if he/she secures not less than 40% of total marks on aggregate in each year and also not less than 35% of marks in each paper consisting of 12 marks for internal assessment by way of assignments and 23 marks for year- end theory examinations.

In case of subsequent appearances, the candidate should secure not less than 40% of marks in each paper consisting of minimum 28 marks in year-end theory examinations and 12 marks for internal assessment component of present or previous marks.

Internal assessment of 30% of marks by way of evaluation of assignment is prescribed only for theory papers.

<u>Minimum marks for Project Work and viva-voce examination:</u> A candidate has to secure not less than **40%** marks in Project work and in case of comprehensive viva-voce examination not less than **50%** of marks.

#### 3. Classification of Successful Candidates for the award of class:

Candidates who have passed the I and II year examinations within the maximum duration of **FIVE** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the I and II year examinations put together.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks III Class: Those securing 40% and above but less than 50% marks

**Maximum Duration for the completion of the course:** The Candidate shall have to complete the course within **FIVE** academic years from the year of joining the course for securing FIRST Class or SECOND Class.

**Re-registration Facility:** Candidates who could not complete the course within the period of **FIVE** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **FIVE** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period,

such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **FIVE** years period permitted for the course.

#### Note: (i) Award of Class: Up to 5 years only

- (ii) Maximum time for the completion of the course: With re-registration : Up to 7 years
- **4. Betterment Rules:** Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **FIVE** years from the year of joining the course. After the maximum period of **FIVE** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:

#### (a) Within the Maximum Duration of FIVE years:

- 1. A candidate who wishes to write the betterment examination of paper(s) of the particular years(s) must have already passed all the papers of that year(s) and secured less than 60% of the aggregate marks of the concerned year(s).
- 2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
- 3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
- 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
- 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **FIVE** years from the year of joining the course.
- 6. A candidate appearing for the betterment examination(s) after **FIVE** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
- 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
- 8. A candidate shall be eligible for first class or second class only if he/she passes the course within **FIVE** years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of **FIVE** years period.

#### (b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **FIVE** years, on payment stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

#### **Batch of implementation of Pass Rules:**

These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2012 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

APPENDIX - III

#### III. Pass rules for MCA (3 YEAR) (Course Code:24)

#### 1. Internal Assessment Pass Rules:

Internal Assessment Component of **30%** of marks for each theory paper of 26 courses (list of courses enclosed) will be awarded by way of evaluation of two assignments for each paper. The average of the two will be counted for the purpose of final result.

The candidate has to secure **12** marks out of **30** marks prescribed for assignments in each paper. If pass marks are not obtained in any assignment, it should be re-submitted. Once the pass marks are obtained, the assignment cannot be re-submitted for improvement of marks/ class.

#### 2. Qualifying Marks required for a pass:

A candidate will be declared to have passed the above mentioned course (I, II and III Year examinations) if he/she secures not less than 40% of total marks on aggregate in each year and also not less than 35% of marks in each paper consisting of 12 marks for internal assessment by way of assignments and 23 marks for year-end theory examinations.

In case of subsequent appearances, the candidate should secure not less than 40% of marks in each paper consisting of minimum 28 marks in year-end theory examinations and 12 marks for internal assessment component of present or previous marks.

Internal assessment of **30%** of marks by way of evaluation of assignment is prescribed only for theory papers. <u>Minimum marks for Practical examination and Project Work:</u> A candidate has to secure not less than **40%** marks in each practical paper and Project work.

#### 3. Classification of Successful Candidates for the award of class:

Candidates who have passed the I, II and III year examinations within the maximum duration of **SIX** years specified for the course, shall be declared as having passed the course with the class determined as follows on the basis of the marks secured at the I, II and III year examinations put together.

I Class : Those securing 60% and above

II Class: Those securing 50% and above but less than 60% marks III Class: Those securing 40% and above but less than 50% marks

Maximum Duration for the completion of the course: The Candidate shall have to complete the course within SIX academic years from the year of joining the course for securing FIRST Class or SECOND Class.

**Re-registration Facility:** Candidates who could not complete the course within the period of **SIX** years from the year of joining the course are permitted to avail the facility of 'Re-registration' on payment of prescribed fee for two more years, beyond the maximum duration of **SIX** years prescribed above. Such facility is provided only either for completion of the course by appearing for back log papers or for the improvement of percentage only (like those who wish to improve their percentage from 50 to 55 or to 60 percent), but not for the award of higher class like third class to second class or second class to first class. Irrespective of percentage of marks secured during the re-registration period, such candidates will be awarded either second or third class for which he/she is eligible as per the percentage of marks secured within the maximum duration of the **SIX** years period permitted for the course.

- Note: (i) Award of Class: Up to 6 years only
  - (ii) Maximum time for the completion of the course: With re-registration: Up to 8years
- **4. Betterment Rules**: Those candidates who secured third or second class, can apply for higher class by applying for betterment examination upto the maximum period of **SIX** years from the year of joining the course. After the maximum period of **SIX** years from the year of joining the course, there is no provision for improvement for higher class. Important provisions of the betterment are given below:
- (a) Within the Maximum Duration of SIX years:
  - 1. A candidate who wishes to write the betterment examination of paper(s) of the particular years(s) must have already passed all the papers of that year(s) and secured less than 60% of the aggregate marks of the concerned year(s).
  - 2. A candidate who seeks to improve his/her aggregate percentage of marks required for securing higher class are eligible to take betterment examination even in the individual paper(s) and also in those papers in which he/she has already secured 60% or above.
  - 3. A candidate who has already secured 60% or more marks in the aggregate either in the normal course or through betterment examination(s) is not eligible for further betterment examination(s).
  - 4. The higher marks secured by the candidate either in individual paper(s) of earlier examination or betterment examination will be taken up for the purpose of declaration of result.
  - 5. Higher classification through betterment examination(s) will be given only to such candidates who improve their marks within **SIX** years from the year of joining the course.
  - 6. A candidate appearing for the betterment examination(s) after **SIX** years from the year of joining is eligible only for the improvement of marks but not for the award of higher class.
  - 7. A candidate has to pay the prescribed fee towards the betterment examination(s) in addition to the normal examination fee on or before the last date announced for the payment of examination fee.
  - 8. A candidate shall be eligible for first class or second class only if he/she passes the course within SIX years from the year of joining the course. Candidates who pass the course beyond the period shall be awarded only the class for which he/she is eligible as per the percentage of marks secured within the maximum duration of SIX years period.

#### (b) Beyond Maximum Duration with Re-registration:

Re-registration facility of two more years is given to the students after the completion of the maximum period of **SIX** years, on payment stipulated fees. It will be given only either for the completion of course or for the improvement of percentage obtained, without affecting the rules prescribed for award of class.

<u>Batch of implementation of Pass Rules:</u> These rules will come into force and are applicable to those students who joined in CDE courses. w.e.f. the calendar year batch notification of 2015 and onwards and accordingly w.e.f. the CDE Examination of December 2015 and onwards

### List of Courses having Internal Assessment component of 30 marks:

### A. PG COURSES:

SI. No.	Code	Name of the Programme	APPENDIX NUMBER
1	1	M.Sc. (Botany)	VII
2	2	M.Sc. (Zoology)	VII
3	3	M.Sc. (Physics)	VII
4	4	M.Sc. (Chemistry)	VII
5	5	M.Sc. (Microbiology)	VII
6	6	M.Sc. (Mathematics)	VII
7	138	M.Sc. Statistics	VII
8	139	M.Sc. (Food & Nutritional Science)	VII
10	14	M.A. (English)	VIII
11	15	M.A. (Telugu)	VIII
12	16	M.A. (Economics: with option of "Economics of Industry")	VIII
13	17	M.A. (History)	VIII
14	18	M.A. (Political Science)	VIII
15	19	M.A. (Sociology)	VIII
16	20	M.A. (Economics: with the option of	VIII
10	20	"Agricultural Economics and Rural Development")	VIII
17	29	M.A. (Journalism and Mass Communication)	VIII
18	110	M.A. (Hindi)	VIII
19	7		X
		LL.M. (Labour Laws)	
20	8	LL.M. (Constitutional Law and Administrative Law)	X N
21	9	LL.M. (Torts & Crimes)	X N
22	10	LL.M. (Corporate and Securities Law)	X
23	12	M.Com. (Accountancy)	X
24	13	M.Com. (Banking)	X
25	81	PGDBI (PG Diploma in Bio-informatics)	Х
26	82	PGDBT (PG Diploma in Bio-technology)	Х
27	94	PGDJM (PG Diploma in Journalism and Mass Communication)	XII
28	77	Certificate course in HIV/AIDS counseling	XIII
29	133	Certificate Course in Hotel and Hospital House Keeping	XIV
30	134	Diploma in Food Production	XIV
B.UG C	OURSE	S:	
31	40	B.A. (Economics, History, Politics)	XVI
32	41	B.A. (Economics, Public Administration, Politics)	XVI
33	42	B.A. (Economics, Public Administration, Sociology)	XVI
34	43	B.A. (Economics, History, Sociology)	XVI
35	44	B.A. (Economics, Politics, Sociology)	XVI
36	45	B.A. (History, Politics, Sociology)	XVI
37	46	B.A. (Public Administration, Politics, Sociology)	XVI
38	47	B.A. (Public Administration, Politics, History)	XVI
39	48	B.A. (Maths, Politics, Economics)	XVI
40	49	B.A. (Maths, English, History)	XVI
41	50	B.A. (Maths, Telugu, History)	XVI
42	51	B.A. (English, Economics, Public Administration)	XVI
43	52	B.A. (English, Economics, Politics)	XVI
44	53	B.A. (English, History, Politics)	XVI
45	54	B.A. (English, Politics, Public Administration)	XVI
45 46	55	B.A. (English, History, Telugu)	XVI
40 47	56	B.A. (Telugu, History, Sociology)	XVI
47 48	56 57	B.A. (Telugu, History, Politics)	XVI
48 49	57 58	B.Com. (General)	
43	50	D.Com. (General)	XVI

Ach	arya Naga	arjuna University 198 ———————————————————————————————————	Centre for Distance Education
50	59	B.Sc. (Botany, Zoology, Chemistry)	XVI
51	60	B.Sc. (Maths, Physics, Chemistry)	XVI
52	61	B.Sc. (Costume Design & Fashion Technology)	XVI
53	62	B.Sc. (Information Technology)	XVI
57	63	B.Sc. (Maths, Statistics, Computer Science)	XVI
58	66	B.A. (Maths, Economics, Statistics)	XVI
59	67	B.A. (Maths, Statistics, Computer Applications)	XVI
60	68	B.Com. (Computer Applications)	XVI
61	71	B.Sc. (Maths, Physics, Electronics)	XVI
62	72	B.Sc. (Maths, Electronics, Computer Science)	XVI
63	73	B.Sc. (Maths, Physics, Computer Science)	XVI
64	112	B.A. (Maths, English, Statistics)	XVI
65	64/164	B.B.M. / B.B.A.	XVII

## List of Courses for which Internal Assessment Component of 30 marks:

SI. No.	Code	Name of the Programme	APPENDIX NUMBER
1	11	MBA (3 Year)	I
2	101	MBA (Marketing)	II
3	102	MBA (Finance)	II
4	103	MBA (Human Resource Management)	II
5	105	MBA (Banking & Insurance Management)	II
6	137	MBA (Hospital Administration)	II
16	24	M.C.A	III
17	21	M.A. (Social Work)	IV
18	23	M.H.R.M	IV
19	28	M.Sc. (Information Technology)	IV
20	104	MBA (Retail Management)	IV
21	109	M.Sc. (Computers)	IV
22	83	PGDHHM (PG Diploma in Hospital and Health Care Management)	V
23	84	PGDBM (PG Diploma in Business Management)	V
24	85	PGDMM (PG Diploma in Marketing Management)	V
25	86	PGDHRM (PG Diploma in Human Resource Management)	V
26	87	PGDFM (PG Diploma in Financial Management)	V
27	88	PGDBFM (PG Diploma in Banking and Financial Management)	V
28	89	PGDIB (PG Diploma in International Business)	V
29	90	PGDTTM (PG Diploma in Travel and Tourism Management)	V
30	91	PGDIM (PG Diploma in Insurance Management)	V
31	80	B.L.I.Sc. (Bachelor of Library Information Science)	VI
32	92	PGDHM (PG Diploma in Hotel Management)	VI
33	95	PGDCA (PG Diploma in Computer Applications)	VI
34	96	PGDIT (PG Diploma in Information Technology)	VI
36	65	Bachelor of Hotel Management (BHM)	XV
37	140	M.Sc. (Psychology)	
38	141	M.L.I.Sc. (Master of Library Information Science)	
39	174	PGDHSM (PG Diploma in Hospital Management)	VI

**ANNEXURE - IV** 

#### CENTRE FOR DISTANCE EDUCATION

# ACHARYA NAGARJUNA UNIVERSITY::NAGARJUNA NAGAR - 522 510 PROCEDURE FOR ANSWERING ASSIGNMENTS

The University has taken a decision to revise internal assessment component from 20% to 30% for all courses offered by the Centre for Distance Education (CDE). This will come into force with effect from the batch of admission notifications commencing from the Calendar Year 2015 and onwards i.e., to the students of Calendar Year 2015 appearing for First Year end examinations in December 2015 and so on.

Internal Assessment Component of 30% of marks for each theory paper of all courses will be awarded by way of evaluation of two assignments for each paper. The average of the two evaluations will be counted for the purpose of final results.

The candidate has to secure 12 marks out of 30 marks prescribed for assignments in each paper (15 out of 30 marks in case of LL.M). If pass marks are not secured in any assignment, it should be resubmitted. Once the pass marks are secured, the assignment cannot be re-submitted for improvement of marks/class.

#### PROCEDURE FOR ANSWERING ASSIGNMENTS

 Topics for Assignments: The Questions given in the Question papers of May, 2016 examinations of CDE, ANU should be taken as topics for answering the assignments for those students who joined in CDE courses for the Academic Year 2016-17 and are appearing for examinations in May 2017.

These topics are to be answered by those who could not secure minimum marks required for pass or were not submitted the assignments for earlier examinations of CDE like December, 2016 and preceding examinations.

Similarly, those who join in the Calander year 2017 batch shall have to answer the Questions given in Question papers of December, 2016 examinations. Similar procedure is to be followed for successive batches also.

Students are directed to download the topics from www.anucde.info and they can also approach the study centres for obtaining the topics. Separate Communications will not be sent to the students regarding the topics and date of submission of the assignments. Students should follow the Schedule for Examinations in Annexure-II.

All the students must submit their assignments only to the Principal of study centre and obtain a receipt for the same.

Internal Assessment by way of Assignments: Every student will be given assignments. There will be two assignments per each paper. The average of two will be counted for purpose of final result. The student must be in touch with the study centre for receiving the topics for assignments or they can download the topics from www.anucde.info

If pass marks are not obtained in any assignment, it should be resubmitted. Once the pass marks are obtained, the assignment cannot be resubmitted for improvement of marks / class.

- 2. The main purpose of assignment is to test the student's comprehension of the course material sent to him and also to help him/her in getting through the course. The answers should be complete in all respects. Incomplete answers bring poor marks. The assignments are to be submitted to the Principal of the Study Centre before the due date. All the students should retain a copy of all assignment responses which he / she submit.
- 3. **Answering Assignments:** While Answering Assignments:

- i) A student should read the assignment carefully and follow the specific instructions, if any.
- ii) He / She has to study thoroughly the units on which assignments are based.
- iii) He / She should note down relevant points of answers; rearrange those points in a logical order and draw a rough outline of answer. In respect of essay questions, introduction as well as conclusion is to be given. The answer should be logical, cohesive and it should have clear connections between sentences and paragraphs.
  - The answer should cover all the main points of the question. while solving numerical questions, proper format should be used. The working notes is to be given wherever necessary.
- iv) Assignments are to be submitted in A4 size papers providing for clear cut margins and sufficient space in between each answer and should be in the form of separate books for each paper.
- v) The responses should be in candidate's own handwriting. Print or typed answers will not be accepted. Answers copied either from the course material sent by the university or from the response sheets of other students will get zero marks.
- vi) Each assignment is to be answered separately. The question number is to be given with each answer.
- 4. **Submission of Assignments :** While submitting Assignments, Assignment 1 and Assignment 2 for each paper should be bounded as one book and candidate must write the following "Assignment Submission Form" information on the top cover and also on the first page of the response sheet for Assignment -1 and Assignment 2.

#### ASSIGNMENT SUBMISSION FORM

Reference No / Enrolmer	nt No / Hall Ticket No:
Batch.	: Academic Year / Calendar Year
Course Code	:
Course Name	:
Year of the study	: 1 / 11 / 111
Subject Code	:
Subject Title	:
Assignment No.	:
Date of Submission	:
Name of the Student	:
Address	:
Phone No	:
E_mail ld	:
Signature :	

Acharya Nagarjuna University	201 —	Centre for Distance Education
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Please enclose two sets of receipt along with your assignments and collect one signed receipt from the Principal/Coordinator of the study centre.

# **Centre for Distance Education**

Acharya Nagarjuna University Nagarjuna Nagar, Guntur-522510

Study Centre Nam	e :		
Study Centre Add	ress :		
Sl.No:	Receipt	) Date:	
Student Name :			
Name of the Cour	se :	Year of the S	Study: I / II / III
Reference No / En	rolment No / Hall Ticket No:		
Subject Code	Subject Titles	Assignment - 1	Assignment - 2
Total Numl	per of Assignments		
		1	
Name of the Recei	ver :(in CAPITAL LETTERS)		

Signature

### **ANNEXURE - V**

# A) WINNERS OF GOLD MEDALS IN $32^{ND}$ CONVOCATION HELD ON 10-01-2013 ACHARYA NAGARJUNA UNIVERSITY

S.No.	Enrol.No.	Student Name	Total Marks	Rank
I.		aiah and Anasuryamma,Satyanarayana & Jaya Lakshm NMADHAVILATHA	i Gold Medal 524	1
II.	C08PH014011	i Irri Veera Raghavarao Gold Medal ⁄ELESWARAPU GNANASWARUP B RUPA DEVI	750 750	1 1
III.	Professor J.Ananthasw A08CH055084	<b>amy Memorial Gold</b> REVATHI PONNADA	816	1
IV.		Smt. Mythreyi Gold Medal ANJALI BATTULA	801	1
V.		ni Kumar and Professor Nirmala Mary Gold Medal RAMATHULASAIAH KAMBALA	689	1
VI.		ah and Paladugu Hari Krishnaiah Naidu Gold Medal SURYA MAHATHI BUTTE	803	1
VII.	A08ZO064003	<b>as and Smt. Vidya Gold Medal</b> NAGA JYOTHI K	818	1
	A08EG017019	sekhara Rao & Dr. Anasuya Gold Medal (SSPRAVEENA	611	1
IX.	C08EG014021	a Murthy & Smt. Suryakantham Gold Medal KAVITHA VEERAPANENI	600	1
X.		ROHINI PERAVALI	601	1
XI.	C08TL017007	yasree Memorial Gold Medal ROHINI PERAVALI	601	1
XII.	A08HI014022 F	ayana <b>&amp; Satyavathi Devi Gold Medal</b> PANCHUMARTHI SARALA	615	1
		SATHYAANURADHA A V	1292	1
		SUJATHAMODABOYENA	660	1
		Ramakrishnaya & Late Peteti Krishna Rao Gold Medal  AM MADHUBABU	529	1
	C08SW014018	MARRAPU TRIMURTI RAO	684	1
	A08CO055041	pal Reddy and Smt. Vasundara Gold Medal AKSHMI PRADEEP INJEM	697	1
		LAKSHMI PRADEEP INJEM	697	1
		N VARDHANAREDDY JONNALA	1441	1
	C07BC014310 F	amohandas & Smt. Vasantha Gold Medal RICHA SHARMA	1383	1
	A07BB002007	& Smt. Raghavamma Memorial Gold Medal //ISHNUMOLAKALA SUMITRA	1233	1
	A08LM033017 E	Gopal Reddy & Smt. Vijayalakshmi Gold Medal BHARGAVI KORRIPALLI	581	1
		/ISWANATH E N	(325+225=550)	1
XXIV.		<b>&amp; Nagendrudu Goldmedal</b> _AKSHMI JYOTHSNA DEVI P	2578	1

# B) WINNERS OF GOLD MEDALS IN $29^{\text{TH}}$ CONVOCATION OF ACHARYA NAGARJUNA UNIVERSITY

### Calendar year 2006 Batch

S.No	o. Enrol.No.	Student Name	Total Marks	Rank
l.	Professor J. Anantha C05CH470023	swamy Memorial Gold Medal DAMARLA VIJAYA KUMAR	803	1
II.	Smt. Irri Sarojini and C05PH470011	Sri Irri Veera Raghavarao Gold Medal KIPA VENKATESWARA RAO	775	1
	C05PH430006 C05PH040006	MACCHAKANTI YELLANNA MALLAVARAPU PRAMEELA RANI	775 775	1 1
III.	Professor K.B. Redd C05BO140020	y & Smt. Mythreyi Gold Medal SAJIDA PARVEEN	843	1
IV.	Sri Kondru Suvarna I C05BO580012	Mani Kumar and Prof. Nirmala Mary Gold Medal (Plant Bio KONTALA VIJAYALAKSHMI	technology Pape 84	er) 1
V.	Sri Tammineni Krishr C05MB020007	naiah and Paladugu Hari Krishnaiah Naidu Gold Medal SONTI VASUNDHARA	795	1
VI.	Professor Vutchula L C05ZO620064	uther Das and Smt. Vidya Gold Medal ARASAVALLI TEJASRI	868	1
VII.	Professor Vellisetty ( C05EG600009 C05EG6200013	Chandra Sekhar Rao & Smt. Anasuya Gold Medal M Sree Latha K. Radhika	600 600	1 1
VIII.		Kotiah and Anasuryamma, Satyanarayana, Jaya Lakshmi M DHANA LAKSHMI	Gold Medal 558	1

## Academic year 2005-06 Batch

S.No	o. Enrol.No.	Student Name	Total Marks	Rank
I.	Professor J. Anantha A05CH047007	swamy Memorial Gold Medal SHAIK. SULTHAN	978	1
II.	Smt. Irri Sarojini and A05PH098010	Sri Irri Veera Raghavarao Gold Medal PILLI BEULAH MARGARET	808	1
III.	Professor K.B. Redd A05BO051014	y & Smt. Mythreyi Gold Medal PADMAJA K	873	1
IV.	Sri Kondru Suvarna I A05BO051014	Mani Kumar and Prof. Nirmala Mary Gold Medal (Plant Bio K PADMAJA	technology Pape 72	er) 1
V.	Sri Tammineni Krishr A05MB055023	aiah and Paladugu Hari Krishnaiah Naidu Gold Medal SHAHZAD KHAN	781	1
VI.	Professor Vutchula L A05ZO03414	uther Das and Smt. Vidya Gold Medal A BABY HILDA	830	1
VII.	Sri. Bhavanri Ramak A05MA098005	otaiah and Anasuryamma, Satyanarayana & Jaya Lakshr SWETHA GALIPELLY	ni Gold Medal 567	1
VIII.	Smt. Kollimarla Jays A05TL098020	ree Memorial Gold Medal S. VENKATA ARUNA KUMARI	673	1
IX.	Smt. Dr. Vemu Anie U A05TL098020	Jdyasree Memorial Gold Medal S. VENKATA ARUNA KUMARI	673	1

Ac	charya Nagarjuna Univ	ersity 20	4 ——(	Centre for Distance E	ducation
X.	Polimetla Satyanara A05HI051008	vana & Satyavathi Devi Gold N INDIRA PRIYADARSHINI B	Medal	538	1
XI.	Dr. R. Santhi Sree G A05EC009026 A05EC014033	KRISHNEVENI PADIGALA		605 605	1 1
XII.	Prof. Velisetty Chance A05EG110005	lrasekhara Rao & Dr. Anasuya B.S.N. KALYANI	a Gold Medal	630	1
XIII.	Sri Chellapilla Sita R A05EG047013	ama Murthy & Smt. Suryakan KANDAPAREDDIGARI RAJ		603	1
XIV.	Sri Polimetla Gopi Cl A05SY002022	nand S/o Satyanarayana Golo PASAM VAYUNANDINI	d Medal	729	1
XV.	Prof. Yakasiri Raja H A05LM072038	ara Gopal Reddy & Smt. Vija DEVARAKONDA LAKSHMI	•	617	1
XVI.	Late Sri. Nagam Bika A04BU020050	ashalu Memorial Gold Medal GANDHAM V RAMAIAH		1414	1
XVII.	Late Sri. Narahariset A05SO002002	ty Ramakrishnaya & Late Pet MURIKUPUDI KASAIAH	eti Krishna Rao Gold N	Лedal 542	1

# C) WINNERS OF GOLD MEDALS IN 28<sup>TH</sup> CONVOCATION OF ACHARYA NAGARJUNA UNIVERSITY

S.No	o. Enrol.No.	Student Name	Total Marks	Rank
		Calendar year 2004 Batch		
l.	Professor. J. Anantha C04CH70001	aswamy Memorial Gold Medal AVULA ARUNA	779	1
II.	Smt. Irri Sarojini and C04PH200007	Sri Irri Veera Raghavarao Gold Medal BITRAGUNTA MASTAN RAO	801	1
III.	Professor K.B. Redo C04BO570040	ly & Smt. Mythreyi Gold Medal RENDUCHINTALA SWATHY	881	1
IV.	Sri. Kondru Suvarna C04BO620035	Mani Kumar and Prof. Nirmala Mary Gold Medal (Plant Bio SIMHAMBHATLA SRILAKSHMI	otechnology Pape 76	er) 1
V.	Sri Tammineni Krishr C04MB530007	naiah and Paladugu Hari Krishnaiah Naidu Gold Medal ADAPA CHANDRA PRADYUTHA	829	1
VI.	Professor Vatchala L C04ZO520016	uther Das and Smt. Vidya Gold Medal BETHAVOLU SHARMILA	873	1

## Academic year 2004-05 Batch

S.N	o. Enrol.No.	Student Name	<b>Total Marks</b>	Rank
l.	Professor J. Anantha A04CH530035	aswamy Memorial Gold Medal MOHAMMAD JAFURULLA	800	1
II.	Smt. Irri Sarojini and A04PH470007	Sri Irri Veera Raghavarao Gold Medal JAYASRI BALINENI	832	1
III.	Professor K.B. Redo A04BO440016	dy & Smt. Mythreyi Gold Medal ZAKKA MARY	826	1
IV.	Sri Kondru Suvarna A04BO140004	Mani Kumar and Prof. Nirmala Mary Gold Medal TUMMURI DEEPTHI	73	1

Ac	charya Nagarjuna University 205	Centre for Distance Ed	lucation
V.	Sri Tammineni Krishnaiah and Paladugu Hari Krishnaiah Naidu Gold Med A04MB020016 UDDANTI REJESWARI	lal 787	1
VI.	Professor Vutchula Luther Das and Smt. Vidya Gold Medal A04ZO470013 RADHAKRISHNA RAJASEKHAR	906	1
VII.	Sri. Bhavanari Ramakotaiah and Anasuryamma, Satyanarayana & Jaya L A04MA640003 JINKA RAMADEVI	Lakshmi Gold Medal 598	1
VIII.	Smt. Kollimarla Jayasree Memorial Gold Medal A04TL140094 VANGA SRINIVAS	680	1
IX.	Smt. Dr. Vemu Anie Udyasree Memorial Gold Medal A04TL140094 VANGA SRINIVAS	680	1
X.	Polimetla Satyanarayana & Satyavathi Devi Gold Medal A04Hl020009 GARAPATI GOPI CHAND PRAKASH	600	1
XI.	Dr. R. Santhi Sree Gold Medal A04EC430001 SHEGU PUSHPALATHA	670	1
XII.	Professor Velisetty Chandrasekhara Rao & Dr. Anasuya Gold Medal A04EG090010 PAGADALA ASHA MADHAVI	629	1
XIII.	Sri Chellapilla Sita Rama Murthy & Smt. Suryakantham Gold Medal A04EG090010 PAGADALA ASHA MADHAVI	71	1
XIV.	Professor Lakkasani Venugopal Reddy and Smt. Vasundara Gold Medal A04CO140376 GUDIPATI VENKATA RAMA LAKSHMI	600	1
XV.	Dogiparthi China Pullaiah Memorial Gold Medal A04CO140376 GUDIPATI VENKATA RAMA LAKSHMI	600	1
XVI.	Professor Yakasiri Raja Hara Gopal Reddy & Smt. Vijayalakshmi Gold M A04LM020048 GADE NIRMALATHA	ledal 626	1
XVII.	Late Sri. Nagam Bikshalu Memorial Gold Medal A03BU010075 ELURI VENKATA SIVA NAGA SATISH KUMAR	1420	1
XVII	I. Late Sri. Naraharisetty Ramakrishnaya & Late Peteti Krishna Rao Gold N A04SO140069 NARAHARISETTY SRI HARI	Medal 557	1
XIX.	Sri. Pothuri Radha Krishna Murthy Gold Medal A03BA070037 PANGULURI SUJATHA	1071	1
XX.	Professor Viswanadhuni Balamohandas & Smt. Vasantha Gold Medal A03BC110335 KONAANITHA	1271	1

# D) WINNERS OF GOLD MEDALS IN 27<sup>TH</sup> CONVOCATION OF **ACHARYA NAGARJUNA UNIVERSITY**

S.No	o. Enrol.No.	Student Name	<b>Total Marks</b>	Rank
		Academic year 2003-04 Batch		
I.	,	ysree Memorial Gold Medal		
	A03TL010064	JASTI VANI KUMARI	683	1
II.	Smt. Dr.Vemu Anie	Udyasree Memorial Gold Medal		
	A03TL010064	JASTI VANI KUMARI	683	1
III.	Polimetla Satyanar	ayana & Satyavathi Devi Gold Medal		
	A03HI010028	YETURI BHASKARA RAO	642	1
IV.	Dr. R.Santhi Sree	Gold Medal		
	A03EC020008	MAMIDI ANUPAMA	668	1
V.	Sri.Bhavanari Ram	a Kotaiah, Anasuryamma, Satyanarayana & Jayalaks	shmi Gold Meda	al
	A03MA020024	PANCHANGAM NARASIMHA CHARYULU	601	1
VI.	Prof. Velisetty Char	ndrasekhara Rao & Dr. Anasuya Gold Medal		
	A03EG010039	SHAIK JABEEN SULATANA	584	1
VII.	Sri Chellapilla Sita	Rama Murthy & Smt.Suryakantham Gold Medal		
	A03EG020169	MOHAMMAD NAZIYA KHURSHEED	66	1
VIII.	Prof. L.Venugopal	Reddy and L.Vasundara Gold Medal		
	A03CO020411	GADAM SETTY SUBHASHINI	639	1
IX.	Dogiparthi China F	Pullaiah Memorial Gold Medal		
	A03CO020411	GADAM SETTY SUBHASHINI	639	1
Χ.	Prof. Yakasiri Raja	Hara Gopal Reddy & Smt. Vijayalakshmi Gold Medal		
	A03LM990003	MARUR ARUNA	615	1

## LIST OF GOLD MEDALS INSTITUTED FOR CDE COURSES

SI.No.	Course	Sponsorer and Name of the Gold Medal	
1.	B.Com	Modern Degree College, Chilakaluripet ( <b>Professor Viswanadhuni Balamohandas &amp; Smt. Vasantha Gold Medal)</b>	
2.	B.A.	Ruthviks Degree College, Vijayawada ( <b>Sri Pothuri Radha Krishna Murthy Gold Medal</b> )	
3.	M.Com	S.R.K. Degree College, Nandyal ( <b>Professor Lakkasani Venugopala Reddy &amp; Smt. Vasundhara Gold Medal)</b>	
4.	M.Com	Mahatma Gandhi Degree College, Guntur (Sri Dogiparti China Pullaiah Memorial Gold Medal)	
5.	M.B.A.	Prabhas Degree College, Vijayawada (Late Sri Nagam Bikshalu Memorial Gold Medal)	
6.	M.C.A.	Prof. G.N. Brahmanandam, ( <b>Grandhi Annapurna &amp; Nagendrudu Gold Medal)</b>	
7.	M.Sc. (Chemistry)	Siddhartha Degree & PG College for Women, Hyderabad ( <b>Professor J. Ananthaswamy Memorial Gold Medal</b> )	
8.	M.Sc. (Physics)	Sri I.V. Raghava Rao, Guntur (Smt. Irri Sarojini and Sri Irri Veera Raghava Rao Gold Medal)	
9.	M.Sc. (Botany)	Prof. K.B. Reddy, Department of Environmental Science, ANU ( <b>Professor K. B. Reddy &amp; Smt. Mythreyi Gold Medal)</b>	
10.	M.Sc. (Botany) II Year Paper "Plant Biotechnology"	Prof. T.N. Mary, Department of Botany, ANU (Sri Kondru Suvarna Mani Kumar and Prof. Nirmala Mary Gold Medal)	
11.	M.Sc. (Zoology)	Vikas Degree College, Vissannapet & S.S.N. Degree College, Ongole ( <b>Professor Vutchula Luther Das and Smt. Vidya Gold Medal</b> )	
12.	M.Sc.(Microbiology)	GATE Degree College, Tirupati ( <b>Tammineni Krishnaiah and Paladugu Hari Krishnaiah Naidu Gold Medal</b> )	
13.	M.Sc.(Mathematics)	Dr. Bhavanari Satyanarayana, Associate Professor & HOD, Dept. of Mathematics, ANU ( <b>Sri Bhavanari Ramakotaiah, Anasuryamma, Satyanarayana &amp; Jaya Lakshmi Gold Medal)</b>	
14.	M.A.(English)	Prof. V. Chandra Sekhara Rao, Director, CDE, ANU (Professor Velisetty Chandra Sekhara Rao and Dr. Anasuya Gold Medal)	
15.	M.A. (English) I Year Paper – II : Shakespeare	Prof. P. Rama Lakshmi, Dept. of History & Archaeology (Sri Chellapilla Sita Rama Murti and Smt. Suryakantham Gold Medal)	
16.	M.A. (Telugu)	Prof. K. Rama Krishna Rao, Asst.Registrar (Rtd), ANU ( <b>Smt. Kollimarla Jayasree Memorial Gold Medal</b> )	
17.	M.A. (Telugu)	Prof. Naladi Vijaya Ratnam, Faculty of Commerce & Management Studies, ANU ( <b>Srimati Dr. Naladi Anie Udayasree Memorial Gold Medal</b> )	
18.	M.A. (History)	Sri P. Gopi Chand, Principal, S.G.K. Oriental College, Tadikonda and Smt. Ramalakshmi, (Sri Polimetla Satyanarayana & Satyavati Devi Gold Medal)	
19.	M.A. (Economics)	Dr. R. Santhi Sree, D/o. Dr. Chigurupati Nageswara Rao, II Lane, Chandramouli Nagar, Guntur-522007 (Dr. R. Santhi Sree Gold Medal)	
20.	M.A. (Social Work)	Dr. T.V. Rao, Founder & Chairman, Dhakshinya Institute for the Mentally Handicapped, Guntur (Chi. Madhavi Latha Memorial Gold Medal)	
21.	LL.M	S.S.N. Degree College, Ongole & Vikas Degree College, Visannapet ( <b>Professor Yakasiri Raja</b> Haragopal Reddy and Smt. Vijaya Lakshmi Gold Medal)	
22.	B.B.M.	Sri. Addanki Seshaiah and Smt. Raghavamma memorial Gold Medal.	
23.	M.Sc. (Psychology)	Sri Polimetla Gopichand & Rama Lakshmi Gold Medal.	
24.	M.A. (Sociology)	Late Sri Naraharisetty Ramakrishnaya & Late Peteti Krishna Rao Gold Medal	
25.	LLM (Jurisprudence)	Sri Kurmala Ramachandra Rao Gold Medal	
26.	M.Phil (Telugu)	Prof. Gujjarlapudi Krupachari & Dr. Jyothi Swaroopa Rani Gold Medal.	
27.	M.A. (Journalism)	Late Sri and Smt. Kolluru Satya Narayana and Venkata Yasodamma Memorial Gold Medal	
28.	MHRM	Polimetla Gopichand Gold Medal	
29	B.Sc.	Sri Nagasarapu Subbaraya Sreshti Memorial Gold Medal	

# ORIGINAL STATE BANK OF INDIA **APPLICATION FEE DETAILS**

# **CENTRE FOR DISTANCE EDUCATION ACHARYA NAGARJUNA UNIVERSITY**

Applicant's Name : Mr./Mrs/Kum : Name of the Course

30036214420 at SBI, ANU Campus ANU, CDE fee Collection A/c.No. : Reference No/Enrolment No/New:

Branch (CodeNo.4793) SBI Branch Name

(tobe filled by Bank: Write leigbly) Purpose of Payment :Towards (Where amount is paid (to be filled by Bank) Branch Code Deposit Date Journal No.

a) Cost of Application form c) II Year Fee b) I Year Fee

f) Examination Fee d) III Year Fee e) IV Year Fee

g) Others

Suplementary/Betterment Fee

Rupees in words

Amount: Rupees in Figures

Authorised Signatory of Bank Payee's Signature Note: Separate individual Form must be used for each single payment. payments through one form should not be made.

# Fee receiving branch is advised to write the Deposit Journal No., Branch Code No. and Amount in words above invariably.

# STATE BANK OF INDIA **APPLICATION FEE DETAILS**

**DUPLICATE** 

# **CENTRE FOR DISTANCE EDUCATION ACHARYA NAGARJUNA UNIVERSITY**

Applicant's Name : Mr./Mrs/Kum :

Name of the Course

Reference No/Enrolment No/New:

ANU, CDE fee Collection A/c.No. :

30036214420 at SBI, ANU Campus Branch (CodeNo.4793)

(Where amount is paid SBI Branch Name Branch Code

(to be filled by Bank)

(tobe filled by Bank: Write leigbly) Journal No.

Deposit Date

208

a) Cost of Application form Purpose of Payment :Towards

c) II Year Fee b) I Year Fee

d) III Year Fee

f) Examination Fee e) IV Year Fee

Suplementary/Betterment Fee

g) Others

Amount: Rupees in Figures

Rupees in words

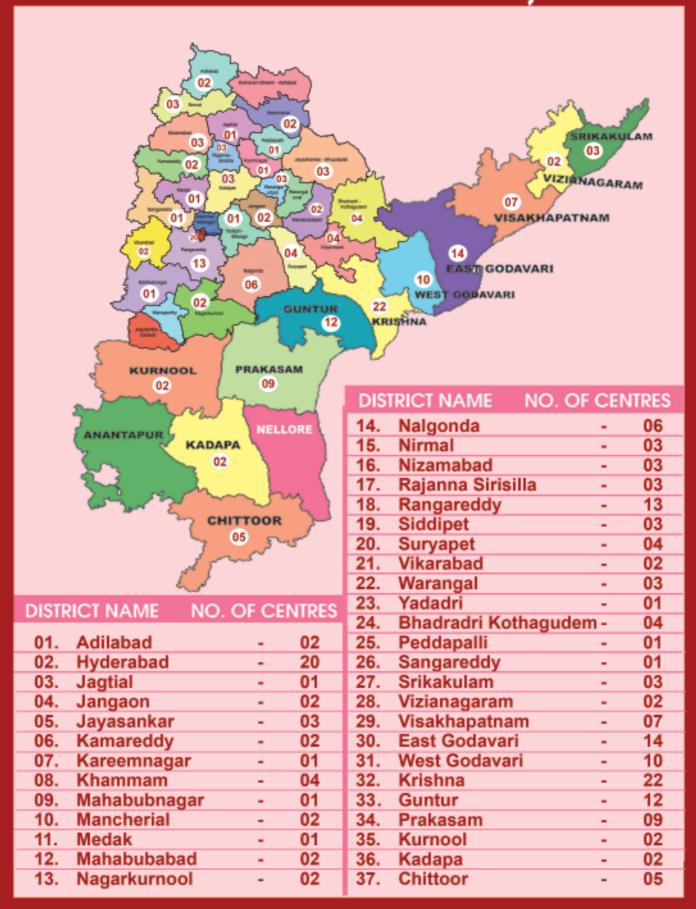
Payee's Signature

Note: Separate individual Form must be used for each single payment. payments through one form should not be made. Group # Fee receiving branch is advised to write the Deposit Journal No., Branch Code No. and Amount in words above invariably.

Authorised Signatory of Bank

ANDHRA BANK ORIGINAL	ANDHRA BANK	DUPLICATE
APPLICATION FEE DETAILS  CENTRE FOR DISTANCE EDUCATION  ACHARYA NAGARJUNA UNIVERSITY	APPLICATION FEE DETAILS CENTRE FOR DISTANCE EDUCATION ACHARYA NAGARJUNA UNIVERSITY	Acharya Na
Applicant's Name : Mr./Mrs/Kum :	Applicant's Name : Mr./Mrs/Kum :	agarj
Name of the Course :	Name of the Course :	una
Reference No/Enrolment No/New:	Reference No/Enrolment No/New:	Uni
ANU, CDE fee Collection A/c.No. :150810011050058 at AB, ANU Campus Branch (CodeNo.1508)	ANU, CDE fee Collection A/c.No. :150810011050058 at AB, ANU Campus Branch (CodeNo.1508)	
AB Branch Name : (Where amount is paid	AB Branch Name : (Where amount is paid	
Branch Code : (to be filled by Bank)	Branch Code (to be filled by Bank)	
Journal No. : (tobe filled by Bank: Write leigbly)	Journal No. (tobe filled by Bank: Write leigbly)	
Deposit Date :	Deposit Date :	<b>-</b> 2
Purpose of Payment :Towards :	Purpose of Payment :Towards :	09 ;
a) Cost of Application form:	a) Cost of Application form:	
b) I Year Fee : [	b) I Year Fee :	
c) II Year Fee : .	c) II Year Fee :	
d) III Year Fee : [	d) III Year Fee :	
IV Year Fee	e) IV Year Fee :	
f) Examination Fee : Suplementary/Betterment Fee	f) Examination Fee : Suplementary/Betterment Fee	
5	g) Others :	Cei
Amount: Rupees in Figures :	Amount: Rupees in Figures :	ntre
Rupees in words :	Rupees in words :	IOF
rayees olgnature Authorised olgnatory of barrk	Payee's Signature Authorised Signatory of Bank	
Note: Separate individual Form must be used for each single payment. Group payments through one form should not be made.	Note: Separate individual Form must be used for each single payment.  Group payments through one form should not be made.	single payment. e made.
# Fee receiving branch is advised to write the Deposit Journal No., Branch Code No. and Amount in words above invariably.	# Fee receiving branch is advised to write the Deposit Journal No., Branch Code No. and Amount in words above invariably.	$\overline{}$

# STUDY CENTRES OF CDE, ANU



# P.G. COURSES

CODE COURSE NAME	CODE COURSE NAME
PG Science Programmes	UG Arts Programmes
01 M.Sc. (Botany)	40 B.A. (Economics, History, Politics)
02 M.Sc. (Zoology)	41 B.A. (Economics, Public Admn., Politics)
03 M.Sc. (Physics)' 04 M.Sc. (Chemistry)	42 B.A. (Economics, Public Admn., Sociology)
05 M.Sc. (Microbiology)	43 B.A. (Economics, History, Sociology)
06 M.Sc. (Mathematics)	44 B.A. (Economics, Politics, Sociology)
138 M.Sc. (Statistics)	45 B.A. (History, Politics, Sociology)
139 M.Sc. (Foods and Nutritional Science) 140 M.Sc. (Psychology)	46 B.A. (Public Admn., Politics, Sociology)
( ), ( ), ( ), ( ), ( ), ( ), ( ), ( ),	47 B.A. (Public Admn., Politics, History)
Law Programmes	48 B.A. (Maths, Politics, Economics)
07 LL.M (Labour Laws) 08 LL.M (Constitutional Law and Administrative Law)	49 B.A. (Maths, English, History)
09 LL.M (Torts and Crimes)	50 B.A. (Maths, Telugu, History) 51 B.A. (English, Economics, Public Admn.)
10 LL.M (Corporate and Securities Law)	51 B.A. (English, Economics, Public Admn.) 52 B.A. (English, Economics, Politics)
PG Arts Programmes	53 B.A. (English, History, Politics)
14 M.A. (English)	54 B.A. (English, Politics, Public Admn.)
15 M. A. (Telugu)	55 B.A. (English, History, Telugu)
16 M.A. (Economics: with the option of "Economics of Industry")	56 B.A. (Telugu, History, Sociology)
17 M.A. (History)	57 B.A. (Telugu, History, Politics)
18 M.A. (Political Science) 19 M.A. (Sociology)	66 B.A. (Maths, Economics, Statistics)
20 M. A. (Economics: Agricultural Economics & RD)	67 B.A. (Maths, Statistics & Computer Applications)
21 M.S.W.	112 B.A. (Maths, English, Statistics)
29 M.A. (Journalism and Mass Communication) 110 M.A. (Hindi)	UG Commerce & Management Programmes
Commerce & Management Programmes	58 B.Com. (General)
11 M.B.A. ( 3 years - Two Specializations)	68 B.Com. (Computer Applications)
12 M.Com. (Accountancy)	164 B.B.A.
13 M.Com. (Banking)	65 Bachelor of Hotel Management (BHM)
101 M.B.A (Marketing)	UG Science Programmes
102 M.B.A. (Finance) 103 M.B.A. (HRM)	59 B.Sc. (Botany, Zoology, Chemistry)
104 M.B.A. (Retail Management)	60 B.Sc. (Maths, Physics, Chemistry)
105 M.B.A. (Banking & Insurance Management)	61 B.Sc. (Costume Design & Fashion Technology)
137 M.B.A. (Hospital Administration) 23 M.H.R.M.	62 B.Sc. (Information Technology)
	63 B.Sc. (Maths, Statistics, Computers)
Computer & IT Programmes	71 B.Sc. (Maths, Physics, Electronics)
28 M.Sc. (IT) 109 M.Sc. (Computers)	72 B.Sc. (Maths, Electronics, Computer Science)
24 M.C.A.	73 B.Sc. (Maths, Physics, Computer Science)

## CERTIFICATE / DIPLOMA / PG DIPLOMA / ONE YEAR COURSES

Code Course Name	Code Course Name
Certificate Programmes	Management Diploma Programme
77 Certificate Course in HIV/AIDS Counselling	83 PGDHHM (PG Dip. in Hospital & Health Care Management)
133 Certificate Course in Hotel & Hospital Management	84 PGDBM (PG Diploma in Business Management)
UG Diploma / Diploma Programmes	85 PGDMM (PG Diploma in Marketing Management) 86 PGDHRM (PG Diploma in Human Resource Management)
134 Diploma in Food Production	86 PGDHRM (PG Diploma in Human Resource Management) 87 PGDFM (PG Diploma in Financial Management)
	88 PGDBFM (PG Diploma in Banking and Financial Management)
PG Diploma Programme	89 PGDIB (PG Diploma in International Business)
81 PGDBI (PG Diploma in Bioinformatics)	90 PGDTTM (PG Diploma in Travel and Tourism Management)
82 PGDBT (PG Diploma in Biotechnology)	91 PGDIM (PG Diploma in Insurance Management)
94 PGDJMC (PG Diploma in Journalism and Mass Communication)	92 PGDHM (PG Diploma in Hotel Management)
95 PGDCA (PG Diploma in Computer Applications)	One Year Programme  80 B.L.ISc. (Bachelor of Library & Information Science)
96 PGDIT (PG Diploma in Information Technology)	141 M.L.ISc. (Master of Library & Information Science)
Certificate Courses in Life skills Level L	II and III (English and Telugu Medium)