



ज्ञानगंगा घरोघरी

Yashwantrao Chavan Maharashtra Open University
Nashik - 422 222

School of Commerce and Management
Master of Commerce (M.Com.) [M17] : Prospectus

2017-18

Master of Commerce (M.Com.) [M17] : Prospectus

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विद्यापीठ गीत



एक प्रतिज्ञा असे आमुची ज्ञानाची साधना ।
चिरंतन ज्ञानाची साधना ।
ज्ञान हेच संजीवन साऱ्या जगताच्या जीवना ॥ धृ ॥
ज्योत जागवू सुजाणतेची सकलांच्या अंतरी ।
तीच निवारील पटल तमाचे प्रभात सूर्यापरी ।
ज्ञानच देउळ, ज्ञानच दैवत, प्रगतीच्या पूजना ॥ १ ॥

नव्या युगाचा नव्या जगाचा ज्ञान धर्म आहे ।
त्यातच अमुच्या उजळ उद्याचे आश्वासन राहे ।
मुक्त करिल तो परंपरेच्या बंदिघरातुन मना ॥ २ ॥
हाच मंत्र नेईल आम्हाला दिव्य भविष्याकडे ।
न्यायनीतीचे पाऊल जेथे भेदाशी ना अडे ।
जे जे मंगल पावन त्याची जेथे आराधना ॥ ३ ॥

कुसुमाग्रज

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1. About School

The School of Commerce and Management is one of the eight schools of studies located at the headquarter of the university. Through its quality policy it aims to enhance and sustain excellence of its educational programmes. The school offers various programmes by which student can update their knowledge, ability and managerial skills while working in his /her profession. All the programmes offered by the school have become extremely popular and are among the best in Distance Learning Programme methods.

The school envisages to :

1. Develop degree, postgraduate and research level programmes for creating professional manpower required by the current competitive world.
2. Ensure relevance of programmes by updating course regularly.
3. Relate and offer all the courses to the development needs of individuals, institutions and the state.
4. Provide innovative, flexible and open systems of education by using the distance teaching methodology and by applying modern communication technologies.
5. Help practicing managers to become more effective decision makers in their fields by updating their knowledge and managerial skills.
6. Establish linkages with educational industries to share experience and knowledge.

Keeping with the trend of providing quality higher education the Yashwantrao Chavan Maharashtra Open University has started M.Com. (English medium) Programme through The School Of Commerce & Management.

2. About Programme

2.1 Features of the Programme

1. The course is developed for the students willing to improve their professional and management expertise.
2. The students would work in the actual work situations to complete the programme. This academic programme is designed for both non-working and working students with time management and determination, the student can easily complete this programme while continuing his/her job, profession or other education.
3. Well-Qualified counsellors at study centre will solve student's difficulties, during the counselling sessions.
4. Generally the study centre is situated nearer to student's place for his/her convenience. Activities at the study centres are organized specially on holidays.
5. Students will be continuously assessed throughout the year and will have to submit assignments as per schedule given by study centre.
6. The university will conduct the end examination at the end of each Semester.

2.2 Duration

- (a) Minimum duration of the programme is 2 academic years including the project work and maximum duration is 5 years.
- (b) If a student is unable to complete the programme or other requirements within 5 years he/she shall have to re-register as a new student. Such a person however shall be eligible to course(s) exemption. Thus student would not be required to study the courses, which have been completed earlier.

2.3 Medium

The medium of instruction used in study materials, question papers and other mode of communication is English.

However, as per the convenience of the counsellor and students, counselling and discussion could be held in any other language(s), mostly in regional languages. The medium of examination will be English and Marathi.

2.4 Programme Structure

The M.Com. (Semester Pattern with credit system) degree shall be of 2 years duration divided into two parts, Part I and Part II and total 4 semesters. (At each part there will be 8 courses of 32 credits (400 Marks). The M.Com. Degree examination Part I & II in aggregate shall be of 64 credits (1600 Marks).

Further students have to opt for choice based generic electives in Semester II and Semester IV. All the generic electives will be considered as Audit courses only.

- (a) The programme consists of 16 courses (including the project work) which are covered in four Semesters in TWO academic years.
- (b) The minimum attendance of 50% per semester is compulsory for the counselling sessions.

Course Structure for M.Com (M17)

■ First Year M.Com.

Semester I

Compulsory Courses

Code	Course Description	Credits	Marks
COM 111	Management Accounting - I	4	100
COM 112	Management Accounting - II	4	100

Select any one Special Group from list given below

Special Group A : Accounting Group

Code	Course Description	Credits	Marks
ACG 101	Advanced Accounting - I	4	100
ACG 102	Advanced Accounting - II	4	100

Special Group B : Business Entrepreneurship

Code	Course Description	Credits	Marks
BEG 101	Business Entrepreneurship - I	4	100
BEG 102	Business Entrepreneurship - II	4	100

Special Group C : Cost Accounting Group

Code	Course Description	Credits	Marks
CAG 101	Advanced Cost Accounting - I	4	100
CAG 102	Advanced Cost Accounting - II	4	100

Special Group D : Banking and Finance Group

Code	Course Description	Credits	Marks
BFG 101	Financial Markets & Institutions in India - I	4	100
BFG 102	Financial Markets & Institutions in India - II	4	100

**Semester II
Compulsory Courses**

Code	Course Description	Credit	Marks
COM 231	Business Economics - I	4	100
COM 232	Business Economics - II	4	100

Select same Special Group as selected in Semester - I

Special Group A : Accounting Group

Code	Course Description	Credit	Marks
ACG 201	Auditing - I	4	100
ACG 202	Auditing - II	4	100

Special Group B : Business Entrepreneurship

Code	Course Description	Credit	Marks
BEG 201	Business Entrepreneurship - III	4	100
BEG 202	Business Entrepreneurship - IV	4	100

Special Group C : Cost Accounting Group

Code	Course Description	Credit	Marks
CAG 201	Advanced Cost Accounting - III	4	100
CAG 202	Advanced Cost Accounting - IV	4	100

Special Group D : Banking and Finance Group

Code	Course Description	Credit	Marks
BFG 201	Money,Central Banking in India & International Financial Institutions - I	4	100
BFG 202	Money,Central Banking in India & International Financial Institutions - II	4	100

Generic Electives : Audit Courses (Any one)

Code	Course Description	Credit	Marks
GEN 121	Cyber Security	4	100
GEN 101	English	4	100
GEN 103	French	4	100
GEN 105	German	4	100
GEN 104	Arabic	4	100
CMP 204	Office Tools	4	100
GEN 204	Communication Skills	4	100

■ Second Year M.Com**Semester III****Compulsory Courses**

Code	Course Description	Credit	Marks
COM 331	Strategic Management - I	4	100
COM 332	Strategic Management - II	4	100

Select same Special Group as selected in Semester - I & II**Special Group A : Accounting Group**

Code	Course Description	Credit	Marks
ACG 301	Direct Taxes	4	100
ACG 302	Indirect Taxes	4	100

Special Group B : Business Entrepreneurship

Code	Course Description	Credit	Marks
BEG 301	Business Entrepreneurship - V	4	100
BEG 302	Business Entrepreneurship - VI	4	100

Special Group C : Cost Accounting Group

Code	Course Description	Credit	Marks
CAG 301	Cost and Management Audit - I	4	100
CAG 302	Cost and Management Audit - II	4	100

Special Group D : Banking and Finance Group

Code	Course Description	Credit	Marks
BFG 301	Banking Laws and Operations - I	4	100
BFG 302	Banking Laws and Operations - II	4	100

**Semester IV
Compulsory Courses**

Code	Course Description	Credit	Marks
COM 431	Corporate Finance and Laws - I	4	100
COM 432	Corporate Finance and Laws - II	4	100
COM 433	Research Methodology - I	4	100
COM 434	Research Methodology - II External Theory Paper - 50 Marks Internal Evaluation - 50 Marks (1) Writing a Research Paper or review article - 10 marks (2) Case Study - Aspects and Examples - 10 marks (3) Project work should be related to area of specialization paper - 20 marks (4) Viva-voce - 10 marks (Based on Project Work)	4	100

Generic Electives : Audit Courses (Any one)

Code	Course Description	Credit	Marks
GEN 203	Value Education	4	100
GEN 401	Yoga	4	100

The four-specialisation groups are available for the students. The student has to choose only one of these special groups.

Students should study the above information carefully and choose their specialisation group.

Note : Students will not be allowed to change special group under any circumstances.

3. Evaluation Procedure

Evaluation

The pattern of evaluation used for the M.Com. Programme will consist of the following components.

For each theory course of 100 marks, there will be 80 marks for University Assessment (End Examination [EE]) and 20 marks reserved for Continuous Assessment (Home Assignments [CA])

Student will have to obtain minimum 40 marks to pass in each course.

The marks obtained by the student in Continuous Assessment will be proportionately 'scaled down' to the marks obtained in the End Examination, and shown separately in the Mark Sheet

(A) Internal Assessment (Continuous Assessment i.e. Home Assignment) : 20 Marks

1. Students should submit ONE home assignment of 20 marks per course, having 4 Questions of 5 marks each. Thus, in each Semester, for 4 courses 4 home assignments will have to be submitted.(Except in case COM 434- Research Methodology II)
2. University will upload the home assignment questions on university website <http://ycmou.digitaluniversity.ac> Student should download the home assignment questions from the university website.
3. Student must submit legibly hand written home assignments (hard copy) to the Study Centre (For semester I & Semester III before 15th December and for Semester II & Semester IV before 15 March) for assessment.
4. Thus, the student of M.Com. Programme will submit and upload 4 home assignments for 4 courses in each semester (For Semester I & Semester III before 15th December and for Semester II & Semester IV before 15 March)
5. These assignments shall be evaluated for 20 marks by the Counsellors of the concerned courses at the study centre and the list of marks obtained by the students would be submitted to the study centre.

It will be mandatory for the study centres to submit these course wise marks to the university before the commencement of each semester end examination only in online mode i.e. through study centre login at <http://ycmou.digitaluniversity.ac> The website link for online submission of marks will be made available on the university website only for 8 days.

6. Student is allowed to submit home assignments in hard copy at the study centre only once in each semester, within the stipulated time period announced by the university and the study centre, on the website or/and other means. Student should follow the university updates and be in touch with the study centres and submit his/her assignments within time.
7. The student who fail to submit home assignments within the stipulated time would not to be allowed to re-submit the same after the commencement of the Semester end examination and s/he would be awarded 'zero' marks, and the same would be displayed in his/her mark sheet

If the student fails to submit the assignment during that semester, he/she will not be allowed to submit assignments thereafter and will have to pass that course by obtaining marks in end examination.

Study Centre need to contact at university headquarters Exam Unit-I for more details regarding submission of continuous assessment marks evaluation and submission.

Assignments submission for each course must be completed by the stipulated dates in the same semester of an academic year as communicated by the University. **The university will not give permission for resubmission/late submission of assignment under any circumstances.**

(B) End Examination (EE) - 80 Marks.

Each theory paper will be of 80 marks. For each course, 80 marks are reserved for University Assessment (End Examination)

Under the End Examination (EE) in each semester there will be 4 question papers of 80 marks, for 3 hours duration each. The university will conduct end examination as per the schedule declared in advance. (Except in case COM 434 - Research Methodology II- End Examination will be of 50 marks)

1. In the end examination for 80 marks, there will be 20 questions of 5 marks each, and student may attempt any 16 questions out of those.
2. The student will have to obtain minimum 40 marks to pass in each course.
3. Answers to these 5 marks questions should be written in 75-80 words each

Evaluation Pattern

End Examination	80 marks
Continuous Assessment	20 marks
Total	100 Marks

(C) Project, Case Study and Research Paper

In Semester IV, the students are expected to choose a Project, Case Study and Research Paper topic under the guidance of teaching staff of the Study centre. The Project work, Case Study and Research Paper should be related to area of specialized papers. The Project is of 30 marks of which project work carries 20 marks and Viva Voce will carry 10 marks, Case Study carries 10 marks and Research Paper carries 10 marks. (The evaluation of Project Report, Case Study and Research Paper and Viva Voce, will be conducted by the respective study centres).

Components	Marks
Project Work	20
Viva Voce	10
Case Study	10
Research Paper	10
Total	50

(D) Rules of passing

Student will have to obtain minimum 40 marks to pass in each course.

The marks obtained by the student in Continuous Assessment will be proportionately 'scaled down' to the marks obtained in the End Examination, and shown separately in the Mark Sheet

In order to complete any course successfully, a candidate must get a minimum 40 % marks [Cumulative for University Assessment (End Examination) and Continuous Assessment (Home Assignments)] . Students not completing a course/courses successfully will be required to reappear for the concerned end examination and improve their class therein.

Successful completion of the project component requires obtaining a minimum 40 % marks in Project work including viva-voce.

A Student must successfully complete first year, second year including project/ case study component in order to qualify for the award of the M.com degree.

The final result of the student after considering the performance for all academic years will be declared on the basis of the following :

- (A) Credit Based Semester System (CBSS) :** Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be completed by the students.
- (B) Credit Point :** It is the product of grade point and number of credits for a course.
- (C) Credit :** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to around 30 hours of learning activities.
- (D) Cumulative Grade Point Average (CGPA) :** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.
- (E) Grade Point :** It is numerical weight allotted to each letter grade on a 10-point scale.
- (F) Letter Grade :** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+ B, C, P and F. The UGC recommends a 10-point grading system with the following letter grades and points as given below :

Letter - Grade and Description	Grade Point
O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

- (G) Semester Grade Point Average (SGPA) :** It is measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

- (H) Semester :** Each semester will consist of 15-18 weeks of academic work equivalent to 90 actual teaching days.
- (I) Transcript or Grade Card or Certificate :** Based on the grades earned, a grade certificate is issued to all the registered students after every Semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of the semester and CGPA earned till that semester.
- (J) All the generic electives shall be of Theoretical in nature :** They shall be implemented using online mode of delivery. The examination of such courses shall be conducted using online and on-demand methodology.
- (K)** In assessing the performance of the students in examinations, the usual approach will be to award marks based on the examinations conducted at various stages (sessional, mid-term, end semester etc.) in a semester. The numeric marks obtained in such examinations shall be converted to appropriate letter grades. In order to avoid the variations, the UGC recommendations shall be followed. The following system to be implemented in awarding the grades and CGPA under the credit based semester system.
- (L) Grading :**
- (i) The examinees shall be evaluated for internal assessment and end examination as per the evaluation pattern for the respective courses. The numerical marks in the aggregate shall be converted to the appropriate Letter grade and Grade point on prorated basis, i.e. using scaling down 100 marks to 10 Grade point scale. Thus, a person who has scored 46 marks out of maximum 100 marks in the aggregate shall get C (Average) Grade securing 5 points.
 - (ii) A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.
 - (iii) For non Credit Courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.
 - (iv) The Universities can decide on the grade or percentage of marks required to pass in a course and also the CGPA required to qualify for a degree taking into consideration the recommendations of the statutory professional councils such as AICTE, MCI, BCI, NCTE etc.

■ Computation of SGPA and CGPA

The following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be followed :

- (i) The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{SGPA (Si)} = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course.

- (ii) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

Where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.

- (iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

■ Illustration of Computation of SGPA and CGPA and Format for Transcripts

- (i) Computation of SGPA and CGPA

Illustration for SGPA

Course	Credit Letter	Grade Point	Grade (Credit x Grade)	Credit Point
Course 1	3	A	8	3 x 8 = 24
Course 2	4	B+	7	4 x 7 = 28
Course 3	3	B	6	3 x 6 = 18
Course 4	3	O	10	3 x 10 = 30
Course 5	3	C	5	3 x 5 = 15
Course 6	4	B	6	4 x 6 = 24
	20			139

Thus, SGPA = $139/20 = 6.95$

Illustration for CGPA

Semester I	Semester II	Semester III
Credit : 20	Credit : 22	Credit : 25
SGPA : 6.9	SGPA : 7.8	SGPA : 5.6

Semester IV	Semester V	Semester VI
Credit : 26	Credit : 26	Credit : 25
SGPA : 6.0	SGPA : 6.3	SGPA : 8.0

Thus, CGPA = $20 \times 6.9 + 22 \times 7.8 + 25 \times 5.6 + 26 \times 6.0 + 26 \times 6.3 + 25 \times 8.0 = 6.73$

- (ii) **Transcript (Format)** : Based on the above recommendations on letter grades, grade points and SGPA and CGPA, the HEIs may issue the transcript for each semester and a consolidated transcript indicating the performance in all semesters.

Important Point : Students not completing successfully one or more courses at the first year level, may be given admission to the second year.

■ Award of Degree

After successful completion of all courses at all years, the degree may be awarded, in person or absentia, during next convocation.

4. Admission Procedure

4.1 Eligibility

Admission to the M.com programme is open to all citizens of India who satisfy the following conditions :

- (1) Bachelor's Degree in Commerce (B.Com) **OR** Bachelor of Business Administration (BBA) **OR** Bachelor of Management Studies (BMS) **OR** Bachelor of Business Management (BBM).
- (2) In case a candidate has completed a course from a statutory board or University, which has, content similar to that offered in the courses in the programme, he/she might appeal to the Director of School of Commerce for getting exemption to a course through a written application supported by necessary documents (syllabi of the courses completed by him/ her). The decision of the Director of the School will be final and binding on the student in this respect.

4.2 Programme Fee

The fees will be collected annually at the time of student registration. The fees structure for the M.Com. Programme is as follows :

(1) Total Programme fee

The total Programme fees consists of 2 (Two) independent parts:

- (a) University Programme fees (UPF) :** The university programme fee is inclusive of examination fees. Each student has to pay UPF by online mode as specified by the University. University accepts no other form of payment.
- (b) Study Centre Fees (SCF) :** Each student has to pay the SCF directly to the respective Study Centre. Students are supposed to keep receipt of study centre fees for future reference.

Please do not pay any additional fees to the study centre. The programme fees will be as given below. If your admission is cancelled due to some reason, the programme admission fees will not be refunded.

(2) Fees for the Programme is as follows

For M.Com. First Year

University fee (online)	=	Rs.	2,000	*(To be paid through Online Banking only)
Study Centre fee (at study Centre)	=	Rs.	1,500	
Total	=	Rs.	3,500	

For M.Com. Second Year

University fee (online) (including Convocation fee)	= Rs. 3,000*
Study Centre fee (at study Centre)	= Rs. 2,000
Total	= Rs. 5,000

*(To be paid through Online Banking only)

■ **Details of University Fees for M.Com. First & Second Year**

Sr. No.	Particulars	I year M.Com (Rs.)	II year M.Com (Rs.)
1.	Registration fees	100	100
2.	Tuition Fee	400	400
3.	Examination Fee	400	700
4.	Other Fee	150	150
5.	Development Fund	950	1650
	Total	2000	3000

Please note that if the number of students at a particular study centre is less than 20 students, then the registered students of such study centres will be transferred to the nearest study centre.

Final Examination & Marksheet fees are already included in programme fees. So regular students do not need to fill any separate Examination Form and fees for final exam.

- (1) Please do not pay any additional fee to the Study Centre. University will not be responsible for the excess payment of fees other than mentioned above. It is non-refundable, if admission is cancelled due to certain reasons.
- (2) A Study Centre having enrollment less than twenty may be discontinued. Enrolled students of that Study Centre will be shifted to nearby Study Centre.

Note :

Change in Name : Students are required to attach attested copy of Gazzatte of Maharashtra Govt. (In case change in Name). The name can be changed in 1st year only.

5. Registration Procedure

This programme is offered through online admission process. Students should follow online process of admission as specified by the university.

On successful completion of registration process, the students should collect the online receipt and submit it to study centre for confirmation of admission.

6. Regional Centres

01. Amravati

V.M.V. to Walgaon Road, Post V.M.V.,
Amravati 444 604

☎ : (Fax) 0721-2531444

☎ : (Off.) 0721-2531445/2531210

02. Aurangabad

Survey No. 41, East of the Military boy's
Hostel, Nandanvan Colony, Chhavani,
Aurangabad 431 002

☎ : (Off) 0240-2371066, 2371077

☎ : (Fax) 0240-2371088

03. Mumbai

C/o Jagannath Shankarsheth Municipal
School Building, Nana Chowk,
Grant Road Mumbai 400 007

☎ : (Off) 022-23874186/23874177

☎ : (Fax) 022-23813256

04. Nagpur

Rao Bahadur D. Laxminarayan Bungalow
Law College Campus
Ravinagar Chowk, Nagpur 440 001

☎ : (Off) 0712-2553724/25

☎ : (Fax) 0712-2553725

05. Nashik

Old Municipal Corp. Bldg.
New Pandit Colony

Nashik 422 002

☎ : (Off) 0253-2317063

☎ : (Fax) 0253-2576756

06. Pune

C/o Shahir Annabhau Sathe Prashala
Gruha, Sadashiv Peth, Kumthekar Marg
Pune 411 030

☎ : (FAX) 020-24491107

☎ : (Off) 020-24457914

07. Kolhapur

Near Shivaji University Post Office,
Vidyanagar, Kolhapur 416 004

☎ : (Off) 0231-2607022

☎ : (Fax) 0231-2607023

08. Nanded

Swami Ramanand Tirth Marathwada
University Sports Building,
Nanded 421 606

☎ : (Off) 02462-229940/283038

☎ : (Fax) 02462-229950

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E-mail

dir_com@ycmou.digitaluniversity.ac

Your Study Centre

(Seal)

7. Study Centres

Sr. No	Study Centre Code	Name of Study Centre	Address of Study Centre	Contact No.
1. AMRAVATI REGION				
1	1101A	L.R.T.Commerce College, Akola	Smt.L.R.T. College of Commerce, Akola- 444 001	(0724)2457689/ 2400197/2413924
2	1136A	Shri Shivaji College, Akola, Akot	Shri Shivaji College, Akot, Dist. Akola - 444 101	(07258)222647
3	1279A	Vinayak Vidya Mandir Arts, Commerce, Science College, Amravati	Vinayak Vidya Mandir Arts, Commerce Senior & Junior College, Dastur Nagar Road ,Chatri Talao, Kawar Nagar Chowk, Amravati Camp, Amravati - 444 602	(0721)2563568/ 26612951/ 2662536
4	1313A	Janata Arts and Commerce College, Buldhana	Janata Arts, Commerce College, Buldhana Road, At. Post & Tal. Malkapur, Dist. Buldhana – 443 101	(07267)222943
5	1358A	S.P.M. Tatyasaheb Mahajan Arts, Commerce College, Chikhali, Buldhana	S. P. M. Tatyasaheb Mahajan Arts & Commerce College, Chikhali Dist. Buldhana - 443 201	(07264)242075 98603 09538
6	1392A	College of Management, Khamgaon	College of Management, Near Doordarshan Kendra Road, Kamal Nagar, Khamgaon - 444 303	(07263)256566
7	1405A	Lokmanya Tilak College, Vani, Yavatmal	Lokmanya Tilak Mahavidyalaya, Vani, Dist. Yavatmal Maharashtra, India - 445304	(07239)225146
8	1407A	B.B.Arts, N.B.Commerce and Science College, Digras, Yavatmal	B.B. Arts, N. B. Commerce & B. P. Science College, Digras, Tal. Digras, Yavatmal – 445 203	(07234)222022/2 23022/ 97644 40018
9	1408A	Shri Babasaheb Deshmukh Parvekar College, Kelapur, Yavatmal	Shri. Babasaheb Deshmukh Parvekar Mahavidyalay, Pandharkawada, Dist. Yavatmal, Maharashtra-445 302	(07235)227478
10	1466A	Abasaheb Parvekar Mahavidyalaya, Yavatmal	Abasaheb Parvekar Mahavidyalaya, Near Power House, Yavatmal - 445 001	(07232)250056
2. AURANGABAD REGION				
11	2105A	Vasantrao Naik Mahavidyalaya, Aurangabad	Vasantrao Naik Mahavidyalaya, Chikhalthana Road , Aurangabad – 431 003	(0240)248321

Sr. No	Study Centre Code	Name of Study Centre	Address of Study Centre	Contact No.
12	21115	Mahatma Gandhi Mission, Aurangabad	MGM Institute of Management, MGM Campus, N-6, Cidco, Aurangabad - 431 003	(0240)2483405/ 98900 78301
13	2142A	Yashwantrao Chavan Arts, Commerce and Science College, Sillod, Aurangabad	Rajashri Shahu Shikshan Sanstha, Yashwantrao Chavan Arts, Commerce and Science College, Sillod, Aurangabad - 431 112	9420447221/ 9422247293
14	2143A	Pratishtan Mahavidyalaya, Aurangabad	Pratisthan College, Paithan, Johri, Dist. Aurangabad-431 007	(02431)223069
15	2201A	Swami Ramanand Tirth Arts and Commerce College, Ambejogai, Maharashtra	Swami Ramanand Tirth, Arts and Commerce College, Parli Road, Ambejogai, Maharashtra -431 517	(02446)247073
16	2342A	Rajashri Shahu College, Bhokardan, Jalna	Rajashree Shahu College, Paradh, Bhokardan, Dist.-Jalna-431 504	(02485)249471
17	2602A	Ramkrishna Paramhansa Mahavidyalaya, Osmanabad, Maharashtra	Ramkrishna Paramhansa Mahavidyalaya, Vidya Nagar, Tambri Vibhag, Osmanabad, Maharashtra-413 501	(02472)222231/ 8275926955
18	2628A	S.M. Dnyandev Mohekar College, Osmanabad	Shikshan Maharshi Dnyandev Mohekar College, Tal. Kalamb, Dist. Osmanabad-413 507	94220 69952/ (022) 28016152
3. MUMBAI REGION				
19	31236	Smt. P.D.Hinduja Trust's, Institute of Management Studies, Mumbai	Smt. P. D. Hinduja Trust's Institute of Management Studies, 315, New Charani Road, Mumbai- 400 004	98191 16267
20	31356	Dr. Babasaheb Ambedkar College of Arts, Commerce & Science, Mumbai	Dr. Babasaheb Ambedkar College of Arts, Commerce & Science, Malekarwadi, P.L.Lokhande Marg Near Chembur Rly. Station, Chembur-West, Mumbai – 400 089	(022)25252949/2 5252928
21	31394	Sai Lee Jr. College of Commerce, Mumbai	Sai lee College of Commerce, MHB Colony, Gorai Road, Borivali (W), Mumbai – 400 091	(022)28673105/9 9874 05628
22	31453	Chikitsak Samuha SS and LS College, Goregaon, Mumbai	Chikitsak Samuha S.S. & L.S. Patkar College of Arts & Science & V. P. Varde College of Commerce & Economics, S. V.Road, Goregaon West, Mumbai - 400 062	(022)28781188

Sr. No	Study Centre Code	Name of Study Centre	Address of Study Centre	Contact No.
23	31471	Ramanand Arya D. A. V. College, Mumbai	Ramanand Arya D. A. V. College, Station Road, Datar Colony, Bhandup (E) , Mumbai – 400 042	98335 52608
24	3258A	Yashwant Memorial Trust, Panvel, Mumbai	Yashwant Memorial Trust Ashoka Garden, B-14, Near City Post Office, Panvel – 410 206	(022)32585221
25	3502A	Sonopant Dandekar College, Palghar, Mumbai	Sonopant Dandekar Arts, V. S. Apte Commerce & M . H. Mehta Science College, Kharekuran Road, Palghar - 401 404	94030 77290/ 92097 50945
26	3506A	Karmaveer Bhaurao Patil College, Vashi, Navi Mumbai	Rayat Shikshan Sanstha, Karmaveer Bhaurao Patil College, Sector 15A, Juhu nagar , Vashi, Navi Mumbai - 400 703	(022)27661210
27	35286	Chima Patil Shikshan Sanstha, Thane, Mumbai	Chima Patil Shikshan Sanstha Shrimati Indiraji College, At Dhaniv Post Pelhar, Tal. Vasai, Dist. Thane 401 208	99239 68419
28	35316	Kamaladevi College of Arts, and Commerce, Kalyan	Kamaladevi College of Arts & Commerce, Opp Vittalwadi Railway Station, Behind S.T.Bus Depot, Kalyan, Thane 421 305	(0251)2360084
4. NAGPUR REGION				
29	4261A	Kala Wanjyia Mahila Mahavidyalaya, Chandrapur	Kala Wanjyia Arts, Commerce Mahila Mahavidyalaya, Near Tukaram Sabhagrah, Dr. Zakir Hussain Ward, At Post & Tal. Ballarpur Dist., Chandrapur-442 701	(07179)241792
30	44150	Dhanwate National College, Nagpur	Dhanwate National College, Congress Nagar, Near Ajni Railway Station, Ajni, Nagpur-440 012 Maharashtra, India	(0712) 2422759
31	44183	Radha Mahavidyalaya, Nagpur	Radha Mahavidyalaya 47, Rani Indira Bhosle Vekar, Tulsibag, Nagpur – 440 009	(0712)6544361

Sr. No	Study Centre Code	Name of Study Centre	Address of Study Centre	Contact No.
32	44234	City Premier College, Nagpur	City Premier College, Wardha Road, Nagpur- 440 015	(0712)2251900 66583000
33	44354	Central Institute of Business Management Research and Development, Nagpur	Central Institute of Business Management Research & Development, Pawan bhums , Wardha Road, Nagpur- 440 015	(0712)2292367
5. NASHIK REGION				
34	5291A	Late M.D.Sisode Alias Bhausahab Arts and Commerce College, Nardana, Shindkhed, Dhule	Late M. D. Sisode Alias Bhausahab Arts & Commerce College, Nardana Tal. Shinkheda, Dist. Dhule - 425 404	(02566)227430/ 98604 05473
35	5305A	Mulaji Jetha Mahavidlaya, Jalgaon	Nutan Maratha College, Jalgaon Dist. Jalgaon Maharashtra - 425 001	(0257)2236034 (02596)245314
36	5393A	J.T.E.S.S. GDM Arts, KRN Commerce and MD Science College, Jamner, Amravati	Kala Wanijya and Vidnyan Mahavidyalaya, GDM Arts, KRN Commerce and MD Science College, Jamner-424 206, Amravati	94033 85195
37	5394A	S.S.M.M. Arts, Commerce and Science College, Jalgaon	S.S.M.M. Mahavidyalaya, Pachora Dist. Jalgaon -424 201	(02596)245314 8149324557
38	54407	Gokhale Education Society's Shri S.P. Kothari and Smt. G.S. Kothari Institute of Computer Science and Technology Management, Nashik	Gokhale Education Society's Shri. S. P. Kothari & Smt. G. S. Kothari Institute of Computer Science & Technology Management, Bytco College Campus, Nashik-Pune Road, Nashik Road – 422 101	(0253)2453225
6. PUNE REGION				
39	6207A	Tuljaram Chaturchand Arts and Commerce College, Pune	Tuljaram Chaturchand Arts and Commerce College, Baramati, Pune – 413 102	(02112)222405/ 222728/225931
40	6238A	Anantrao Thopte College (Arts, Science & Commerce) Pune	Anantrao Thopte Arts, Science & Commerce College, Tal. Bhor, Dist. Pune - 412 206	(02113) 223784

Sr. No	Study Centre Code	Name of Study Centre	Address of Study Centre	Contact No.
41	62471	Preetam Prakash College, Arts and Commerce, Pune	Preetam Prakash College Arts & Commerce, 12 Mini market, 2nd Floor Indrayani Nagar, Bhosari Pune, Taluka Pimpri Chichwad, Dist. Pune - 411 039	92602 04295
42	6319A	Indapur Taluka Shikshan Mandala's Art's Science and Commerce College, Pune	Shikshan Mandala's Arts, Science & Commerce College, Indapur , Dist. Pune – 413 106	(02111)223102
43	6407A	Shreemant Malojiraje Nimbalkar Sheti Mahavidyalaya, Phaltan	Malogiraje Shahu Vidyalaya & Junior College, Near Jeti Pool, Palthan Dist. Satara – 415 523	99605 33527/ (02166)220539/ 222481/ 221284/ 224041
44	64111	Arts and Commerce College, Nagthane, Satara	Arts and Commerce College, Nagthane Satara, A/P. Nagthane, Tal & Dist. Satara – 415 519	(02162)265077
45	65125	Sai baba Adhyapak Vidyalay, Solapur	Sai baba Adhyapak Vidyalay, Plot No.26, Hyderabad Road, Post Office, Duhitne, (Dist. Solapur) Solapur, Maharashtra.	
7. KOLHAPUR REGION				
46	71154	Gopal Krushna Gokhale Mahavidhyalay, Kolhapur	Gopal Krishna Gokhale Mahavidhyalay, Subhash Road, Mangalwar Peth, Shivaji Udyam Nagar, Kolhapur, Maharashtra-416 012	(0231)2642540/ 99603 26042
47	7582A	Bhaurao Kakatkar College, Kolhapur	Bhaurao Kakatkar College, C/o Guruvarya M.B.Tupare Junior College, Major Karve, Tal. Chandag, District Kolhapur- 416-507	94493 08018
48	7202A	Shantiniketan Study Centre, Sangli	Shanti Niketan Study Centre, Madhav Nagar Road, Sangli Maharashtra - 416 416	(0233)2310264 98225 55333/ 98505 65799
49	73104	Nya. Tatyasaheb Athalye Arts, Ved. S.R. Sapare Commerce and Vid. Dadasaheb Pitre Science College, Ratnagiri	Nya. Tatyasaheb Athalye Arts, Ved. S. R. Sapare Commerce & Vid. Dadasaheb Pitre Science College, Ozar Road, Devrukh, Tal. Sangameshwar, Dist. Ratnagiri – 425 804	(02354)260058/ 94232 92770
50	73105	Dynandeeep Mahavidylaya, Science and Commerce, Ratnagiri	Dnyandeeep Mahavidyalaya, Science & Commerce, A/P. Morvande Boraj, Tal. Khed, Dist. Ratnagiri – 415 709	94224 00401

Sr. No	Study Centre Code	Name of Study Centre	Address of Study Centre	Contact No.
51	7405A	Sahebs Research Centre for Non Formal Education, Sindhudurg	Sahebs Research Centre for Non Formal Education, Sawantwadi G/710, Behind Hotel Gomantak, Main Road, Sawantvadi, Dist- Sindhudurg - 416 510	94209 77822
52	7464A	Dr. J. B. Naik Arts and Commerce College, Savantwadi, Sindhudurg	Dr.J.B.Naik,Arts and Commerce College, Sawantwadi, Dist. Sindhudurg - 416 510	(02363)271106
53	7473A	Dyanvardhini Charitable Trust Arts, Commerce and Science College, Sindhudurg	Dnyanvardhini Charitable Trust Arts, Commerce & Science College, A/P.Talere, Tal. Kankavli, Dist. Sindhudurg - 416 801	(02367)240372
54	7478A	Creative Education Trust, Sindhudurg	Creative Education Trust, 1st floor, Gokul Building, Above Canara Bank, Salkhali, Goa- 403 505	(0832)2364091
8. NANDED REGION				
55	8401A	Rajshree Shahu College, Arts, Commerce and Science, Latur	Rajshree Shahu College, Arts, Commerce and Science, Opp. Central Bus Stand,Chandra Nagar, Latur, Maharashtra.- 413 512	(02382)245933
56	8404A	Shri Kumar Swami College, Ausa, Latur	Shri. Kumar Swami Mahavidyalay, 21, Ausa Main Road, Ausa, Dist. Latur- 413 572	(02383)222038/ 94230 64834
57	8425A	Shivaji College, Udgir	Shivaji Mahavidyalay,Khadkali, Udgir,Mah.- 413 517	(02385)252991
58	8436A	College of Computer Science and Information Technology, Latur	College of Computer Science & Information Technology, Ambejogai Road, Latur- 413 512	(02482)228646 94202 13625 (02382)228646
59	8501A	Yashwant College, Nanded	Yashwant College, P.O.Box No.204 At/Po.- Nanded, Dist.-Nanded - 431 602	(02462)254487 94221 86681/ 93252 64638
60	8581A	Sahayog Sevabhavi Sanstha Adhyapak Vidyalaya, Nanded	Indira Institute of Management Science, Sahayog Educational Campus, Vishnupuri, Nanded – 431 606	(02446)229184/ 90966 76659
61	8701A	Shri Shivaji College of Arts Science and Commerce, Parbhani	Shri Shivaji College Parbhani, Dist. Parbhani - 421 401	(02452)226085/ 232350, 94210 86849
62	8833A	Bahirji Smarak College, Hingoli	Bahirji Smarak College, Mudi road, Basmath, Dist. Hingoli - 431 512	98504 01749

8. Instructions/Contacts

<i>Sr. No.</i>	<i>Type of Query</i>	<i>Whom to Contact?</i>
1	Admission Related Matter	Concerned Regional Centre
2	Student Matters	Director of Student Services Division, YCMOU, Nashik Ph : (0253) 2231478
3	Examination Related Matters	Controller of Examination or D. R. Examination Unit-1, YCMOU, Nashik Ph : (0253) 2230716
4.	Academic Matters	Director of School of Commerce & Mgt. YCMOU, Nashik Ph : (0253) 2231477
5	Difficulties in any course, at the study centre	Counsellor, at the study centre
6	Other general difficulties & planning of academic activities, at the study centre	Programme Coordinator, at the study centre
7	Serious Difficulties, at the study centre	Study Centre Head, at the study centre

Note :

- (1) Student is requested to contact only concerned person to whom the query is related.
- (2) Your Study Centre will not necessarily be your exam centre.
- (3) Do not bring mobile phones in the examination hall.