



2018/2019

Undergraduate  
faculty brochure

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UNIVERSITEIT VAN PRETORIA  
UNIVERSITY OF PRETORIA  
YUNIBESITHI YA PRETORIA

Faculty of Economic and  
Management Sciences

Fakulteit Ekonomiese en Bestuurswetenskappe  
Lefapha la Disaense tša Ekonomi le Taolo





## Message from the Dean



**Prof Elsabé Loots**  
**Dean: Faculty of Economic and Management Sciences**

The University of Pretoria aspires to be internationally competitive and nationally relevant. The Faculty contributes to this by ensuring that the academic and research programmes conform to the highest standards and that the national and international accreditation of its degrees by professional bodies is maintained.

Furthermore, the Faculty strives to ensure that the market value associated with its degrees will always be of competitive benefit to students. The key to the success of the Faculty of Economic and Management Sciences lies in its emphasis on the preparation of a new generation of business leaders, entrepreneurs, managers and government officials who can maintain an innovative outlook in their respective working environment.

The Faculty consists of eight departments: Accounting, Auditing, Taxation, Financial Management, Economics, Marketing Management (including Tourism

Management), Human Resource Management and Business Management (including Communication Management), as well as the School for Public Management and Administration. Jointly, these departments and school present all the BCom and BAdmin degrees as well as the postgraduate programmes on honours, master's and doctoral level.

The Faculty boasts active agreements with several leading international institutions. Through these partnerships, the Faculty exposes students to the latest global trends in business education by enabling them to participate in various exchange

programmes. This is in addition to the numerous opportunities presented to students to put theory into practice, ensuring that our graduates are well-rounded and equipped to tackle the world of work.

We look forward to welcoming you as a future University of Pretoria student. For more information about the academic offering of the Faculty, please visit [www.up.ac.za/bcom](http://www.up.ac.za/bcom).

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Scan this QR code to view detailed infographics about our programmes and the related career options or visit [www.up.ac.za/ems-graphics](http://www.up.ac.za/ems-graphics).

Produced by the Department of Enrolment and Student Administration in December 2017.  
Comments and queries can be directed to [ssc@up.ac.za](mailto:ssc@up.ac.za) or tel: +27 (0)12 420 3111.

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# Undergraduate programmes

## Important information on undergraduate programmes for 2019

- The following persons will be considered for admission: a candidate who is in possession of a certificate that is deemed by the University to be equivalent to the required Grade 12 certificate with university endorsement; a candidate who is a graduate from another tertiary institution or has been granted the status of a graduate of such an institution; and a candidate who is a graduate of another faculty at the University of Pretoria.
- Life Orientation is excluded when calculating the APS.

University of Pretoria website [www.up.ac.za/ems](http://www.up.ac.za/ems)  
National Benchmark Test website [www.nbt.ac.za](http://www.nbt.ac.za)

Programmes	Minimum requirements for 2019				
	Achievement level*				APS
	English Home Language or English First Additional Language		Mathematics		
	NSC/IEB	AS Level	NSC/IEB	AS Level	
BCom (Accounting Sciences) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	C	6	B	34
Careers: First step towards qualifying as chartered accountants, external auditors, taxation professionals and advisors, and financial directors or managers					
BCom (Investment Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	C	6	B	34
Careers: Fund managers, investment advisors, financial advisors, management consultants, stock brokers, investment analysts and investment bankers					
BCom (Financial Sciences) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	C	5	C	32
Careers with a focus on: Financial accounting: Financial accountants, credit controllers, SAIPA (South African Institute of Professional Accountants) and ACCA (Association of Chartered Certified Accountants) Financial management: Management accountants, management consultants, financial advisors, cost accountants and financial managers Taxation: Tax advisors, tax auditors in public practice, tax policy designers, tax professionals, tax compliance managers, SARS auditors and tax risk managers Internal auditing: Internal auditors, risk officers, forensic auditors, IT auditors, performance auditors, environmental auditors, compliance officers, government auditors and governance auditors					
BCom (Econometrics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	C	6	B	32
Careers: Econometricians are employed by government, the central bank, private and commercial banks, leading stockbrokers and consultancies, both locally and internationally. Positions include analysts, consultants, researchers, traders or brokers, and academics. The work mostly entails statistical analysis (forecasting, structural and policy analysis) of economic and financial markets and interrelationships.					
BCom (Economics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	C	5	C	32
Careers: Economists may specialise in banking, public finance, international trade and investment or economic development. Economists are employed by government, the central bank, private and commercial banks, stock brokerage firms and consultancies, both locally and internationally. Positions include analysts, consultants, researchers, traders and academics.					
BCom (Law) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	C	5	C	32
Careers: First step towards becoming attorneys, legal advisors, advocates, prosecutors, presiding officers (magistrate or judge) and law academics					
BCom (Statistics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	C	5	C	32
Careers: Data scientists, statistical analysts in several industries, researchers, consultants and lecturers					

**PLEASE NOTE:** Accountancy is not a subject requirement for any of the BCom and BAdmin programmes.

\* Cambridge A level candidates who obtained at least a D in the required subjects, will be considered for admission. International Baccalaureate (IB) HL candidates who obtained at least a 4 in the required subjects, will be considered for admission.

## Undergraduate programmes

Programmes	Minimum requirements for 2019				
	Achievement level*				APS
	English Home Language or English First Additional Language		Mathematics		
	NSC/IEB	AS Level	NSC/IEB	AS Level	
BCom (Informatics) Focus area: Information Systems <b>[3 years]</b> Closing dates: SA – 30 September Non-SA – 31 August	5	C	4	D	30
<b>Careers:</b> Managers in the information technology environment, computer software or hardware supporter, computer systems analyst, financial information systems analyst, business analyst, information facilitator, IT training officers, systems developer, business systems analyst					
BCom (Agribusiness Management) <b>[3 years]</b> Closing dates: SA – 30 September Non-SA – 31 August	5	C	5	C	30
<b>Careers:</b> Agricultural economists and agribusiness managers at commercial banks, agribusinesses and other agricultural and food-orientated institutions, as commodity trader on future markets on derivatives, producer organisations, consultants, valuers, researchers, policy makers. As managers and project managers in the above					
BCom <b>[3 years]</b> Closing dates: SA – 30 September Non-SA – 31 August	5	C	4	D	30
<b>Careers:</b> The degree does not lead to a specific vocational outcome, but offers opportunities to determine your own career outcome, within limits. Students are able to compile their own curricula with a view to work opportunities in all sectors.					
BCom (Business Management) <b>[3 years]</b> Closing dates: SA – 30 September Non-SA – 31 August	5	C	4	D	30
<b>Note:</b> The curriculum is subject to change. <b>Careers:</b> A wide variety of opportunities in administration, finance, marketing and human resource management, including teacher, lecturer, general manager, management consultant					
BCom (Supply Chain Management) <b>[3 years]</b> Closing dates: SA – 30 September Non-SA – 31 August	5	C	4	D	30
<b>Careers:</b> The purpose of this programme is to equip learners of supply chain management with the ability to participate in functional management within an integrated supply chain. This includes the disciplines of supply management, production and operations management, warehousing, transport management and supply chain strategy.					
BCom (Marketing Management) <b>[3 years]</b> Closing dates: SA – 30 September Non-SA – 31 August	5	C	4	D	30
<b>Careers:</b> Product management, customer service management, customer relationship management, strategic marketing, sales management, brand management, advertising management, media planning, marketing research management and promotions management					
BCom (Human Resource Management) <b>[3 years]</b> Closing dates: SA – 30 September Non-SA – 31 August	5	C	4	D	30
<b>Careers:</b> Human resource practitioners, human resource consultants, mediators, labour relations specialists, human resource managers, personnel managers, training officers, liaison officers, psychometrists and industrial psychologists. In their capacity as human resource practitioners, graduates will be responsible for matters such as developing human resource strategies and policies, human resource planning, recruitment and selection of employees, training and development of staff, labour relations and personnel administration.					
BCom – Extended programme <b>[4 years]</b> Closing dates: SA – 30 September Non-SA – 31 August	4	D	3	E	26
<b>Note:</b> The first year of study is presented at the Mamelodi Campus. Admission is subject to selection. <b>Careers:</b> Career opportunities depend on the field of study chosen by students in their second year of study.					

**PLEASE NOTE:** Accountancy is not a subject requirement for any of the BCom and BAdmin programmes.

\* Cambridge A level candidates who obtained at least a D in the required subjects, will be considered for admission. International Baccalaureate (IB) HL candidates who obtained at least a 4 in the required subjects, will be considered for admission.

## Undergraduate programmes

Programmes	Minimum requirements for 2019				
	Achievement level*				APS
	English Home Language or English First Additional Language		Mathematics		
	NSC/IEB	AS Level	NSC/IEB	AS Level	
BAdmin (Public Management and International Relations) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	C	Mathematics 3 or Mathematical Literacy 4	D	28
Careers: Diplomats, political analysts, managers in the public sector, local government and the private sector, non-governmental organisations, international organisations and embassies. Graduates are often employed in human resource sections, planning divisions and in general administrative divisions.					

**PLEASE NOTE:** Accountancy is not a subject requirement for any of the BCom and BAdmin programmes.

\* Cambridge A level candidates who obtained at least a D in the required subjects, will be considered for admission. International Baccalaureate (IB) HL candidates who obtained at least a 4 in the required subjects, will be considered for admission.

To be able to register, National Senior Certificate (NSC)/IEB\*\*/Cambridge candidates must comply with the minimum requirements for degree studies, as well as with the minimum requirements for the relevant programme.

The calculation of an Admission Point Score (APS) is based on a candidate's achievement in any SIX recognised NSC 20-credit subjects (including subjects from the non-designated subject list, eg CAT, Tourism, Hospitality Studies and Civil, Electrical & Mechanical technology, etc), by using the NSC seven-point rating scale. Life Orientation is a 10-credit subject and may not be used for calculating the APS. Life Orientation is also not a faculty-specific subject requirement.

\*\*Independent Examination Board (IEB)

### National Senior Certificate (NSC) seven-point rating scale

Achievement level	Description	Percentage
7	Outstanding achievement	80–100%
6	Meritorious achievement	70–79%
5	Substantial achievement	60–69%
4	Adequate achievement	50–59%
3	Moderate achievement	40–49%
2	Elementary achievement	30–39%
1	Not achieved	0–29%

### National Benchmark Test (NBT)

The NBT is not compulsory for programmes, but all students are advised to write the test. The NBT is especially valuable if students meet the minimum requirements by a very narrow margin. For example, you need a level 6 (70%+) in Mathematics for access to BCom (Investment Management) and you currently have 70%. If you miss 70% in the NSC examinations, the NBT could save you and ensure that you can still enrol for your degree of choice. Note that the Academic Literacy Test does not replace the NBT.

#### Contact information

**Tel** +27 (0)21 650 3523

**Website** [www.nbt.ac.za](http://www.nbt.ac.za)

#### International Cooperation Division

**Tel** +27 (0)12 420 3111

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**Website** [www.up.ac.za/international-cooperation-division](http://www.up.ac.za/international-cooperation-division)





## Undergraduate programmes

### Student Administration

Programme	Departments	Student Administration	
BCom (Accounting Sciences)	+27 (0)12 420 3211	fhumulani.badugela@up.ac.za	+27 (0)12 420 2289
BCom (Investment Management)	+27 (0)12 420 3795	ronel.steenkamp@up.ac.za	+27 (0)12 420 3347
BCom (Financial Sciences)	+27 (0)12 420 3795	khomotso.matabane@up.ac.za	+27 (0)12 420 3064
BCom (Econometrics)	+27 (0)12 420 2423	dire@up.ac.za	+27 (0)12 420 5278
BCom (Economics)	+27 (0)12 420 2423	dire@up.ac.za	+27 (0)12 420 5278
BCom (Law)	+27 (0)12 420 2363	johannes.ngobeni@up.ac.za	+27 (0)12 420 5394
BCom (Statistics)	+27 (0)12 420 3774	dire@up.ac.za	+27 (0)12 420 5278
BCom (Informatics)	+27 (0)12 420 3798	nellie.bahula@up.ac.za	+27 (0)12 420 5279
BCom (Agribusiness Management)	+27 (0)12 420 3251	dire@up.ac.za	+27 (0)12 420 5278
BCom		phindile.mthimunye@up.ac.za	+27 (0)12 420 3329
BCom (Business Management)	+27 (0)12 420 2411	johannes.ngobeni@up.ac.za	+27 (0)12 420 5394
BCom (Supply Chain Management)	+27 (0)12 420 2411	johannes.ngobeni@up.ac.za	+27 (0)12 420 5394
BCom (Marketing Management)	+27 (0)12 420 3004	estelle.nel@up.ac.za	+27 (0)12 420 3498
BCom (Human Resource Management)	+27 (0)12 420 4756	sibabalwe.qokose@up.ac.za	+27 (0)12 420 3328
BCom – Extended programme		phindile.mthimunye@up.ac.za	+27 (0)12 420 3329
BAdmin (Public Management and International Relations)	+27 (0)12 420 4143	estelle.nel@up.ac.za	+27 (0)12 420 3498



# Undergraduate programmes

## Programmes

### BCom (Accounting Sciences)

**Note:** All first-year students take the compulsory fundamental modules in academic information management and academic literacy for EMS; and all second-year students take professional ethics.

#### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Financial accounting*</li> <li>Financial management*</li> <li>Commercial law</li> <li>Informatics</li> <li>Economics</li> <li>Statistics</li> <li>Business management</li> </ul>	<ul style="list-style-type: none"> <li>Financial accounting*</li> <li>Financial management*</li> <li>Auditing*</li> <li>Taxation*</li> <li>Commercial law</li> <li>Informatics</li> <li>Communication management</li> </ul>	<ul style="list-style-type: none"> <li>Financial accounting*</li> <li>Financial management*</li> <li>Auditing*</li> <li>Taxation*</li> </ul>

\* The specialisation modules of the first to third study-years for BCom (Accounting Sciences) may only be taken by students who are selected for this degree.

BCom (Accounting Sciences) is an accredited programme that forms part of the requirements for training as both a chartered accountant (CA(SA)) and auditor (RAA). The CA(SA) and RAA qualifications are the highest professional qualifications in accounting in South Africa and enjoy international recognition.

### BCom (Investment Management)

**Note:** All first-year students take the compulsory fundamental modules in academic information management and academic literacy for EMS; and all second-year students take introduction to moral and political philosophy.

#### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Financial accounting</li> <li>Economics</li> <li>Statistics</li> <li>Informatics</li> <li>Business management</li> <li>Commercial law</li> </ul>	<ul style="list-style-type: none"> <li>Financial accounting</li> <li>Economics</li> <li>Investment management</li> <li>Financial management</li> <li>Statistics</li> <li>Informatics</li> </ul>	<ul style="list-style-type: none"> <li>Financial accounting</li> <li>Economics</li> <li>Investment management</li> <li>Financial management</li> </ul>

Graduates of this degree tend to pursue the following professional qualifications: Chartered Financial Analyst (CFA®)\*, Certified Financial Planner (CFP®) and Chartered Alternative Investment Analyst (CAIA).

\*CFA Institute and CFA are registered trademarks of CFA Institute.

### BCom (Financial Sciences)

**Note:** All first-year students take the compulsory fundamental modules in academic information management and academic literacy for EMS; and all second-year students take introduction to moral and political philosophy.

#### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Financial accounting</li> <li>Informatics</li> <li>Statistics</li> <li>Economics</li> <li>Business management</li> </ul>	<ul style="list-style-type: none"> <li>Financial accounting</li> <li>Internal auditing</li> <li>Taxation</li> <li>Financial management</li> <li>Informatics</li> <li>Business law</li> </ul>	<ul style="list-style-type: none"> <li>Financial accounting*</li> <li>Internal auditing*</li> <li>Taxation*</li> <li>Financial management*</li> </ul>

\*Students choose any three majors at third-year level.

The University of Pretoria is one of only seven universities in the world accredited as Centre of Excellence in Internal Auditing – the highest level of accrediting awarded by the International Institute of Internal Auditors.

Graduates with a BCom (Financial Sciences) degree tend to pursue the following professional qualifications: CIA (Certified Internal Auditor), CIMA (Chartered Institute of Management Accountants), SAIPA (South African Institute of Professional Accountants) and ACCA (Association of Chartered Certified Accountants).

### BCom (Econometrics)

**Note:** All first-year students take the compulsory fundamental modules in academic information management and academic literacy for EMS.

#### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Economics</li> <li>Mathematical statistics</li> <li>Mathematics</li> <li>Financial accounting</li> <li>Business management</li> </ul>	<ul style="list-style-type: none"> <li>Economics</li> <li>Mathematical statistics</li> <li>Mathematics</li> <li>Informatics</li> <li>Communication management</li> </ul>	<ul style="list-style-type: none"> <li>Economics</li> <li>Mathematical statistics</li> </ul>



# Undergraduate programmes

## BCom (Economics)

**Note:** All first-year students take the compulsory fundamental modules in academic information management and academic literacy for EMS; and all second-year students take introduction to moral and political philosophy.

### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Economics</li> <li>Statistics</li> <li>Business management</li> <li>Financial accounting</li> <li>Mathematics</li> </ul>	<ul style="list-style-type: none"> <li>Economics</li> <li>Statistics</li> <li>Business law</li> <li>Communication management</li> </ul>	<ul style="list-style-type: none"> <li>Economics</li> <li>Statistics</li> </ul>

## BCom (Law)

**Note:** All first-year students take the compulsory fundamental modules in academic information management, jurisprudence and English or Afrikaans.

### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Financial accounting</li> <li>Economics</li> <li>Business management</li> <li>Statistics</li> <li>Roman law</li> <li>Jurisprudence</li> <li>Law of persons</li> </ul>	<ul style="list-style-type: none"> <li>Consumer protection</li> <li>Law of contract</li> <li>Law of succession</li> <li>Specific contracts</li> </ul>	<ul style="list-style-type: none"> <li>Insolvency law</li> <li>Law of things</li> <li>Law of delict</li> <li>Entrepreneurial law</li> <li>Payment methods</li> </ul>

### Elective modules

(Refer to the online Yearbook: [www.up.ac.za/yearbooks/home](http://www.up.ac.za/yearbooks/home))

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Business management</li> </ul>	<ul style="list-style-type: none"> <li>Business management</li> <li>Economics</li> <li>Financial management</li> <li>Financial accounting</li> <li>Taxation</li> <li>Informatics</li> </ul>	<ul style="list-style-type: none"> <li>Business management</li> <li>Economics</li> <li>Financial management</li> <li>Financial accounting</li> <li>Taxation</li> </ul>

## BCom (Statistics)

**Note:** All first-year students take the compulsory fundamental modules in academic information management and academic literacy for EMS.

### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Statistics <b>or</b> Mathematical statistics</li> <li>Economics</li> <li>Financial accounting</li> <li>Business management</li> </ul>	<ul style="list-style-type: none"> <li>Statistics <b>or</b> Mathematical statistics</li> <li>Communication management</li> </ul>	<ul style="list-style-type: none"> <li>Statistics <b>or</b> Mathematical statistics</li> </ul>

### Elective modules

(Refer to the online Yearbook: [www.up.ac.za/yearbooks/home](http://www.up.ac.za/yearbooks/home))

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Mathematics</li> <li>Informatics</li> <li>Financial management</li> <li>Economics</li> <li>Computer science</li> </ul>	<ul style="list-style-type: none"> <li>Mathematics</li> <li>Informatics</li> <li>Agricultural economics</li> <li>Actuarial mathematics*</li> <li>Economics</li> <li>Financial accounting</li> <li>Introduction to moral and political philosophy</li> </ul>	<ul style="list-style-type: none"> <li>Mathematics</li> <li>Agricultural economics</li> <li>Actuarial mathematics*</li> <li>Economics</li> <li>Financial accounting</li> </ul>

\*Refer to the prerequisites for Actuarial Mathematics in the online Yearbook ([www.up.ac.za/yearbooks/home](http://www.up.ac.za/yearbooks/home)).

Students in mathematical statistics who also want to be trained for the insurance industry, select the following modules, among others, as part of their core and elective modules:

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Mathematical statistics</li> <li>Economics</li> <li>Mathematics</li> <li>Computer science</li> <li>Financial management</li> </ul>	<ul style="list-style-type: none"> <li>Mathematical statistics</li> <li>Actuarial mathematics*</li> <li>Mathematics</li> </ul>	<ul style="list-style-type: none"> <li>Mathematical statistics</li> <li>Actuarial mathematics*</li> </ul>

\*Refer to the prerequisites for Actuarial Mathematics in the online Yearbook ([www.up.ac.za/yearbooks/home](http://www.up.ac.za/yearbooks/home)).

Students in mathematical statistics who also want to be trained in the econometrics field, select the following modules, among others, as part of their core and elective modules:

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Mathematical statistics</li> <li>Computer science</li> <li>Mathematics</li> </ul>	<ul style="list-style-type: none"> <li>Mathematical statistics</li> <li>Economics</li> <li>Mathematics</li> </ul>	<ul style="list-style-type: none"> <li>Mathematical statistics</li> <li>Economics</li> </ul>

Other students choose modules from any other subject or faculty according to their own specific career requirements.

## Undergraduate programmes

### BCom (Informatics)

**Note:** All first-year students take the compulsory fundamental modules in academic information management and academic literacy for IT; and all second-year students take introduction to moral and political philosophy. The BCom (Informatics) degree is the only information systems programme that is accredited by the International Accreditation Board for Engineers and Technology (ABET) in Africa.

#### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Informatics</li> <li>Financial accounting</li> <li>Economics</li> <li>Business management</li> <li>Statistics</li> </ul>	<ul style="list-style-type: none"> <li>Informatics</li> <li>Communication management</li> <li>Business law</li> <li>Community-based project</li> </ul>	<ul style="list-style-type: none"> <li>Informatics</li> </ul>

#### Elective modules

Choose one elective.

(Refer to the online Yearbook: [www.up.ac.za/yearbooks/home](http://www.up.ac.za/yearbooks/home))

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Marketing management</li> </ul>	<ul style="list-style-type: none"> <li>Marketing management</li> <li>Business management</li> <li>Internal auditing</li> <li>Statistics</li> <li>Financial accounting</li> <li>Taxation</li> <li>Informatics (accounting software)</li> </ul>	<ul style="list-style-type: none"> <li>Marketing management</li> <li>Business management</li> <li>Internal auditing</li> <li>Statistics</li> <li>Financial accounting</li> <li>Taxation</li> </ul>

### BCom (Agribusiness Management)

**Note:** All first-year students take the compulsory fundamental modules in academic information management and academic literacy for EMS; and all second-year students take introduction to moral and political philosophy.

#### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Economics</li> <li>Statistics</li> <li>Business management</li> <li>Financial accounting</li> <li>Marketing management</li> </ul>	<ul style="list-style-type: none"> <li>Economics</li> <li>Statistics</li> <li>Business management</li> <li>Agricultural economics</li> <li>Communication management</li> <li>Business law</li> </ul>	<ul style="list-style-type: none"> <li>Economics</li> <li>Agricultural economics</li> </ul>

### BCom

**Note:** All first-year students take the compulsory fundamental modules in academic information management and academic literacy for EMS; and all second-year students take introduction to moral and political philosophy.

#### Core modules (compulsory)

1st year	2nd year
<ul style="list-style-type: none"> <li>Economics</li> <li>Financial accounting</li> <li>Commercial law (first-year level) <b>or</b> Business law (second-year level)</li> <li>Statistics <b>or</b> Mathematical statistics</li> <li>Business management</li> </ul>	<ul style="list-style-type: none"> <li>Business law</li> <li>Communication management</li> </ul>

#### Elective modules

(Refer to the online Yearbook: [www.up.ac.za/yearbooks/home](http://www.up.ac.za/yearbooks/home))

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Marketing management</li> <li>Industrial and organisational psychology</li> <li>Public administration</li> <li>Mathematics</li> <li>Informatics</li> </ul>	<ul style="list-style-type: none"> <li>Business management</li> <li>Marketing management</li> <li>Industrial and organisational psychology</li> <li>Public administration</li> <li>Statistics <b>or</b> Mathematical statistics <b>or</b> Mathematics</li> <li>Informatics</li> <li>Economics</li> <li>Financial accounting</li> <li>Taxation</li> <li>Financial management</li> </ul>	<ul style="list-style-type: none"> <li>Business management</li> <li>Marketing management</li> <li>Industrial and organisational psychology</li> <li>Public administration</li> <li>Statistics <b>or</b> Mathematical statistics <b>or</b> Mathematics</li> <li>Economics</li> <li>Financial accounting</li> <li>Taxation</li> <li>Labour relations</li> <li>Labour law</li> </ul>

### BCom (Business Management)

**Note:** The curriculum is subject to change. All first-year students take the compulsory fundamental modules in academic information management and academic literacy for EMS; and all second-year students take introduction to moral and political philosophy.

#### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Business management</li> <li>Marketing management</li> <li>Financial accounting</li> <li>Statistics</li> <li>Informatics</li> <li>Economics</li> </ul>	<ul style="list-style-type: none"> <li>Business management</li> <li>Marketing management</li> <li>Financial management</li> <li>Communication management</li> <li>Business law</li> </ul>	<ul style="list-style-type: none"> <li>Business management</li> <li>Marketing management</li> <li>International business management</li> </ul>

## Undergraduate programmes

### BCom (Supply Chain Management)

**Note:** All first-year students take the compulsory fundamental modules in academic information management and academic literacy for EMS; and all second-year students take introduction to moral and political philosophy.

#### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Business management</li> <li>Marketing management</li> <li>Financial accounting</li> <li>Informatics</li> <li>Statistics</li> <li>Economics</li> </ul>	<ul style="list-style-type: none"> <li>Business management</li> <li>Marketing management</li> <li>Supply chain management</li> <li>Financial management</li> <li>Communication management</li> <li>Business law</li> </ul>	<ul style="list-style-type: none"> <li>Business management</li> <li>Supply chain management</li> <li>International business management</li> </ul>

### BCom (Marketing Management)

**Note:** All first-year students take the compulsory fundamental modules in academic information management and academic literacy for EMS; and all second-year students take introduction to moral and political philosophy.

#### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Marketing management</li> <li>Business management</li> <li>Financial accounting</li> <li>Statistics</li> <li>Economics</li> </ul>	<ul style="list-style-type: none"> <li>Marketing management</li> <li>Business management</li> <li>Communication management</li> <li>Financial management</li> <li>Business law</li> </ul>	<ul style="list-style-type: none"> <li>Marketing management</li> <li>Business management</li> <li>International business management</li> </ul>

### BCom (Human Resource Management)

**Note:** All first-year students take the compulsory fundamental modules in academic information management and academic literacy for EMS; and all second-year students take introduction to moral and political philosophy.

#### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Industrial and organisational psychology</li> <li>Business management</li> <li>Economics</li> <li>Financial accounting</li> <li>Statistics</li> </ul>	<ul style="list-style-type: none"> <li>Industrial and organisational psychology</li> <li>Business management</li> <li>Communication management</li> <li>Business law</li> <li>Research</li> </ul>	<ul style="list-style-type: none"> <li>Industrial and organisational psychology</li> <li>Business management</li> <li>Labour law</li> <li>Labour relations</li> </ul>

### BCom – Extended programme

The first study year is offered at the Mamelodi Campus. This is the ideal starting point for students who are interested in studying towards BCom in management and financial sciences. Students must apply during October of their first year to be transferred to the Faculty of Economic and Management Sciences on the Hatfield Campus. Placement in BCom (Accounting Sciences) and BCom (Investment Management) cannot be guaranteed. All first-year modules must be passed to be able to transfer to any of the BCom programmes.

#### Core modules (compulsory)

1st year	2nd to 4th year
<ul style="list-style-type: none"> <li>Academic information management</li> <li>Language, life and study skills</li> <li>Mathematics</li> <li>Financial accounting</li> <li>Statistics/ Mathematical statistics</li> <li>Business management</li> </ul>	Complete outstanding modules as per chosen programme, which are presented on the Hatfield Campus.

### BAdmin (Public Management and International Relations)

**Note:** All first-year students take the compulsory fundamental modules in academic information management and academic literacy for EMS.

#### Core modules (compulsory)

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Public administration</li> <li>Politics</li> <li>Economics</li> <li>Public resource management</li> </ul>	<ul style="list-style-type: none"> <li>Public administration</li> <li>Political science <b>or</b> International relations</li> <li>Communication management</li> </ul>	<ul style="list-style-type: none"> <li>Public administration</li> <li>Political science <b>or</b> International relations</li> </ul>

#### Elective modules

(Refer to the online Yearbook: [www.up.ac.za/yearbooks/home](http://www.up.ac.za/yearbooks/home))

1st year	2nd year	3rd year
<ul style="list-style-type: none"> <li>Industrial and organisational psychology</li> <li>Economics</li> <li>Statistics</li> </ul>	<ul style="list-style-type: none"> <li>Industrial and organisational psychology</li> <li>Economics</li> <li>Constitutional law</li> <li>Legal interpretation</li> </ul>	<ul style="list-style-type: none"> <li>Industrial and organisational psychology</li> <li>Economics</li> <li>Administrative law</li> </ul>

**Language:** German, English, French, Arabic, Mandarin, Russian and Spanish

**Note:** Candidates who did not obtain at least 4 (50–59%) in Mathematics in Grade 12, or who did not pass Statistics (STK) 113 and 123 may not include Economics (EKN) 120, 234, 244, 310 and 320 and Statistics (STK) 110 and 120 in their curriculum. Refer to the online Yearbook: [www.up.ac.za/yearbooks/home](http://www.up.ac.za/yearbooks/home).



## Postgraduate programmes/General information

### Postgraduate programmes

The Faculty of Economic and Management Sciences offers postgraduate opportunities in numerous specialisation areas. Refer to the online Yearbook: [www.up.ac.za/yearbooks/home](http://www.up.ac.za/yearbooks/home) or visit [www.up.ac.za/bcom](http://www.up.ac.za/bcom).

### General information

Visit [www.up.ac.za/admissioninfo](http://www.up.ac.za/admissioninfo) for information on the following:

- Study information
- Calculate your Admission Point Score (APS)
- Closing dates
- Fees and Funding
- Special offer for top academic achievers
- Apply at UP
- Change or add a programme
- National Benchmark Test (NBT)
- Application status
- Prepare to study at UP
- Registration and start of the academic year

### UP Language policy

From 1 January 2019 English will be the language of teaching and learning for all first-year programmes. The only exception is where students are studying other languages and in programmes with profession-specific language outcomes, subject to approval by Senate. English will also be the language of official communication and administration on all campuses and in residences. Where requested and feasible, administrative services may be provided in other South African languages.

Students who registered prior to 2019, including those who registered in 2018 for the first time, will continue to receive lectures, tutorials, study guides and assessment material (question papers, assignments and the like) in Afrikaans for those programmes which were offered in Afrikaans at the time of enrolment, provided that the class size remains practically feasible and it is academically justifiable.

Where assessment and question papers are set in Afrikaans, currently enrolled students will also be allowed to answer in Afrikaans.







### **UP's CA-students shine once again in the SAICA ITC**

The chartered accountancy students of the University of Pretoria have once again delivered an exceptional performance in the Initial Test of Competence (ITC) of the South African Institute of Chartered Accountants (SAICA), with a cumulative pass rate of 98,5% after the June 2017 ITC (highest in South Africa). UP also had two of the top ten candidates in the January 2017 ITC exam.



### **BAdmin students put knowledge to practice**

BAdmin students were given the opportunity to make a difference by applying their skills at pre-identified organisations which do not receive government subsidies, lack a variety of skills and have a multitude of needs, as part of their Public practices module.



### **Fun and supporting friendship to be found at faculty house**

Commercii is the faculty house of Economic and Management Sciences at the University of Pretoria. It is a society that caters for ALL the needs of BCom and BAdmin students registered in the Faculty, providing assistance to first years, academic development skills, opportunities for community outreach, leadership and social interaction that make student life worthwhile.



### **Marketing students collaborate with world class brands**

Studying marketing management at the University of Pretoria offers students so many opportunities, from field work journeys to experiencing marketing from a professional perspective. Students took part in the BMW centenary celebrations, hosted in conjunction with Bridgestone South Africa, as part of their practical project.

## Study options on offer at the Faculty of Economic and Management Sciences

[www.up.ac.za/ems](http://www.up.ac.za/ems)



## Faculty of Economic and Management Sciences

Fakulteit Ekonomiese en Bestuurswetenskappe  
Lefapha la Disaense tša Ekonomi le Taolo

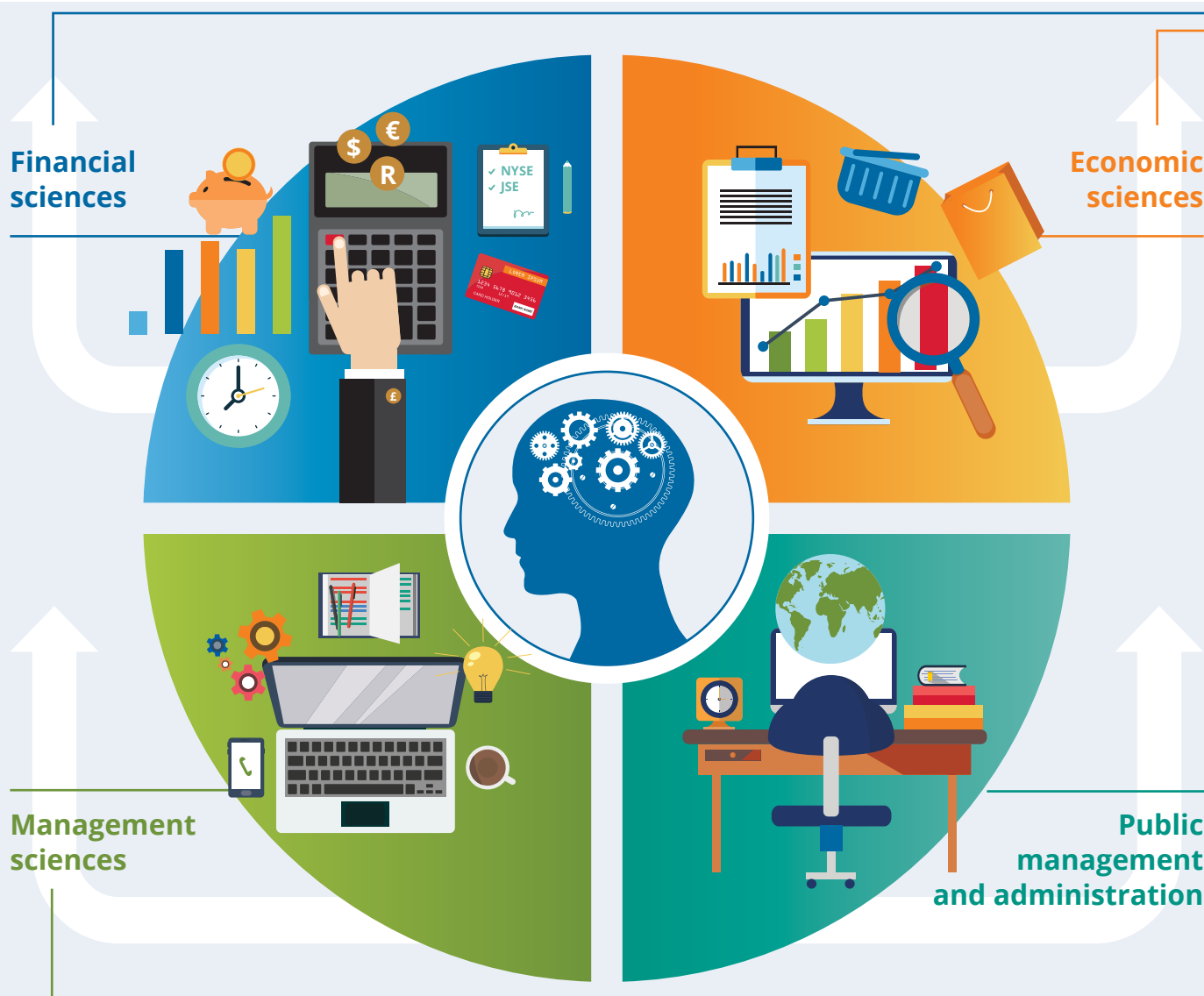
# Take a step UP

A degree from the University of Pretoria's (UP) Faculty of Economic and Management Sciences (EMS) could be the stepping stone to turning your passions into an exciting career. The wide variety of study options on offer are presented by highly qualified lecturers from across the globe who are leading experts in their fields.

Your passions +  
a world class degree from UP  
= a bright future

 For detailed admission requirements, please visit [www.up.ac.za/bcom](http://www.up.ac.za/bcom)

 Like the EMS page on Facebook: @upems







## Financial Sciences

The variety of roles fulfilled by professionals in financial sciences range from solving complex financial problems to managing investments. They are also expected to offer recommendations to help clients make wise financial decisions.

### Are you...

- ☐ Passionate about numbers
- ☐ An innovative problem solver
- ☐ A critical thinker and creative leader

### What you can study

- BCom (Accounting Sciences)
- BCom (Financial Sciences)
- BCom (Investment Management)

### Possible careers

- Chartered accountant
- Accountant
- Financial manager
- Forensic specialist
- External/Internal auditor
- Tax professional
- Investment professional
- Business analyst



## Economic Sciences

A career in economics entails uncovering and forecasting economic trends as well as the effects of policy changes on our society and the global economy. This is supported by econometrics, which is the collection, measurement and analysis of economic and social phenomena.

### Are you...

- ☐ Analytical
- ☐ Curious
- ☐ Mathematically inclined

### What you can study

- BCom (Econometrics)
- BCom (Economics)

### Possible careers

- Analyst
- Broker
- Consultant
- Econometrician
- Economist
- Lecturer
- Researcher
- Trader



## QS World Rankings by Subject 2017

**#1 in South Africa for Finance and Accounting**  
= **Top 4% in the world**

**Top 6% in the world for Economics and Econometrics**



## Management Sciences

There are various management and support services functions that keep an organisation running smoothly on a daily basis. These essential tasks are performed by employees with specialised knowledge that ranges from hiring suitable staff to marketing the company's goods and services.

### Do you...

- ☐ Work well with people
- ☐ Enjoy thinking outside the box
- ☐ Adapt well to change

### What you can study

- BCom (Business Management)
- BCom (Human Resource Management)
- BCom (Marketing Management)
- BCom (Supply Chain Management)

### Possible careers

- Corporate entrepreneur
- Human resource consultant
- Industrial psychologist
- Labour relations consultant
- Logistics manager
- Management consultant
- Marketing manager
- Public relations manager
- Researcher



Students can pursue postgraduate studies in Tourism Management and in Communication Management



## Public Management and Administration

Public servants who apply public administration and management principles make a significant contribution to the quest for excellence in service delivery. They also promote diplomacy by representing and protecting the interests of their country.

### Are you...

- ☐ Enthusiastic about policy issues and current affairs
- ☐ A leader who values ethics
- ☐ Good at problem-solving

### Possible careers

- Diplomat
- Manager in a non-governmental organisation
- Policy analyst
- Public manager
- Researcher
- Municipal manager



### What you can study

- BAdmin (Public Management and International Relations)

**Additional programme and degrees offered in cooperation with other faculties:**

- BCom (Own choice): The degree does not lead to a specific vocational outcome but offers opportunities to compile your own curricula and determine your own career outcome.
- BCom (Agribusiness Management), BCom (Informatics), BCom (Law) and BCom (Statistics).

**Please note: Mathematics is compulsory for all BCom degrees. Students with either Mathematics or Mathematical literacy can be admitted into BAdmin degrees.**



### **New York beckons, Economics students heed the call**

Postgraduate students studying economics at UP attend two courses in New York for six weeks, as part of the Fordham Emerging Markets and Country Risk Analysis programme. The students visit numerous financial institutions and experience American culture. The final leg of the programme takes place in Pretoria, when American students are hosted by the University of Pretoria.



### **Real-life learning experiences create well-rounded students**

BCom (Supply Chain Management) students have the opportunity to gain practical knowledge over and above the theoretical concepts that they learn in class. Regular visits to warehouses and distribution centres enable the students to understand and experience actual work environments.



### **EMS students attend summer programme in Germany**

The Faculty's ongoing efforts to build and maintain partnerships with leading international institutions give students the opportunity to take part in various exchange programmes. Students in various management disciplines attended a European Bachelor Summer Institute course presented at WHU – Otto Beisheim School of Management in Vallendar, Germany.



### **UP students participate in SAIT Student Conference**

EMS students are encouraged to keep up with the latest trends in their fields. Academic trainees from the Department of Taxation did so by participating in the South African Institute of Tax Practitioners (SAIT) Student Conference. In addition to networking extensively, they also put their knowledge into practice by taking part in a technical team challenge, which they won.